



Conducting Background Investigations Region XV

February 10-14, 2025 ◊ 8AM-5PM
Florida Public Safety Institute

Course Description:

In this FDLE 40-hour course, the student will analyze the information provided by the applicant along with supporting documentation and appropriate interviews to determine any discrepancies or disqualifications in order to prepare a final report for presentation to management.

Course Objectives:

- Understand the purpose of conducting a background investigation and the elements of a background investigation.
- Identify the State requirements for the employment of a sworn officer.
- Identify federal laws, agency and local laws, and accreditation standards for the criminal justice agency.
- Identify how to review the employment application and required information about the individual.
- Identify discrepancies and disqualifying points of an application and formulate questions to ask the applicant about answered and unanswered questions.
- Conduct an interview with the applicant and neighborhood check.
- Review information on compromised identity as a tool to assist an applicant who has been the victim of identity theft.
- Identify the preparation of the final report and presentation of findings of the background investigation, Identify Florida Public Records Laws.

Who Should Attend:

Law Enforcement Officers , Background Investigators

Program Advanced (mandatory or salary incentive)

Location: FPSI, 75 Academy Drive, CRB 217, Havana, FL 32333

Instructor: Robert Mixson

Course Dates: February 10-14, 2025

Course Time: 8:00 AM – 5:00 PM

Enrollment Information:

To register, Region 3 & 15 officers should contact their agency training coordinator(s)

For additional information please contact Mike Fraser at Michael.Fraser@tsc.fl.edu