



June 22, 2009

MEMORANDUM

TO: District Board of Trustees

FROM: William D. Law, Jr., President

SUBJECT: Grants and Contracts – TCC as Fiscal Agent

Item Description:

This item requests that the Board approve the receipt of funding for the listed projects.

Overview:

The following are recommended for approval:

I. RECEIPT, AMENDMENT, EXTENSION OF RESOURCES

Mobile Home Refit Project:

TCC will continue to serve as administrative entity for FY 2009-2010 for the continued implementation of the Mobile Home Tie-Down Program as described in Section 215.559 4(a) F.S. The amount of the appropriation is \$2,800,000, with an indirect rate of 5%. The funding period is from 7/1/2009-6/30/2010. Note: The option to extend the contract with Windstorm Mitigation, Inc. is being exercised, which will extend the vendor contract through FY 2009-2010.

Florida Community Colleges Activities Association (FCCAA):

TCC will continue to serve as fiscal agent for FY 2009-2010 securing the services of James Blackburn as Executive Director of FCCAA. Mr. Blackburn shall administer and develop the FCCAA program at the state level and render an annual report to the FCCAA Presidents Assembly. The amount of the contract is \$113,988.97, with an indirect rate of 2% (on the base salary only). The funding period is from 7/1/2009-6/30/2010.

Florida Department of Juvenile Justice – Staff Development & Training:

TCC will continue to serve as fiscal agent for FY 2009-2010, providing contracted staff that will be responsible for the development and maintenance of curricula for the basic and in-service training of direct care staff employed by the Florida Department of Juvenile Justice and private providers. The amendment was originally taken to the Board in May 2009, in the amount of \$1,245,463.53, with an indirect rate of 8%.

However, the amendment has been increased to \$1,267,063.53, so is being submitted for approval again. The overall contract for FY 2008-2009 and FY 2009-2010 is \$2,557,716.58. The funding period is from 7/1/2009-6/30/2010.

Volunteer Florida Foundation:

TCC will continue to serve as fiscal agent for FY 2009-2010 and will provide contracted personnel to carry out the mission of the Volunteer Florida Foundation. The amount of the contract is \$508,607, with an indirect rate of 5%. The funding period is from 7/1/2009-6/30/2010.

FLDOE – GEAR UP:

TCC will continue to act as fiscal agent during FY 2009-2010 for the Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) grant from the U.S. Department of Education. The goal of this program is to increase the number of low-income students in Gadsden, Jefferson and Leon Counties who are prepared to enter and succeed in postsecondary education. GEAR UP is the federal government's flagship program for preparing disadvantaged youth to succeed in postsecondary education and provides an unparalleled opportunity to improve student success in the Tallahassee area. Year II of the project will run from 7/15/2009 – 7/14/2010 and will be for \$2,975,000 with an indirect rate of 8% MTDC (Modified Total Direct Cost).

Flagler College:

TCC will continue to serve as fiscal agent for FY 2009-2010 for Flagler College's satellite program located on Tallahassee Community College's campus. The funding amount is \$300,000 with an indirect rate of 0%. The funding period is from 7/1/2009-6/30/2010.

Florida Department of Education – McKay Scholarships Program:

TCC will continue as fiscal agent for FY 2009-2010, providing additional human and material resources to assist in implementation of the John M. McKay Scholarships for Students with Disabilities Program. The award is for \$275,000, with an indirect rate of 8.5%. Its funding period is from 09/01/2009 – 08/31/2010.

College Center for Library Automation (CCLA):

TCC will continue serving as fiscal agent for FY 2009-2010 for the CCLA under contract with the Department of Education, Division of Community Colleges. CCLA provides the statewide-centralized library automation products and services of the Library Information Network (LINCC) serving the 28 institutions of the Florida Community College System. The amount of the award will be \$12,590,260 (\$8,974,337 for CCLA Operations & \$3,615,923 for statewide e-resources), with an indirect amount of \$100,000. The funding period is from 7/1/2009-6/30/2010.

Florida Distance Learning Consortium:

TCC will continue to serve as fiscal agent for fiscal year 2009-2010 to provide contracted staff for administrative functions for FDLC. The funding is being provided by

Specific Appropriation 117 in the amount of \$324,668. The indirect rate is 5% and the funding period is from 7/1/2009-6/30/2010.

Florida Distance Learning Consortium:

TCC will continue to serve as fiscal agent for fiscal year 2009-2010 to provide contracted staff for administrative functions for FDLC. The funding is being provided by *Specific Appropriation 143* in the amount of \$285,898. The indirect rate is 5% and the funding period is from 7/1/2009-6/30/2010.

Florida Sports Foundation

To amend the Florida Sports Foundation contract that runs from 7/1/2007 – 6/30/2009 increasing the amount from \$543,534.22 to \$612,000. This contract provides contracted staff for the operation of the Florida Sports Foundation. The indirect rate is 8%.

II. COMMITMENTS, EXPENDITURES, CONTRACTS FOR SERVICES

College Center for Library Automation (CCLA) – Avalanche Partnership

Annual contract renewal of lease for CCLA centralized computing facility in Innovation Park for the period 7/1/2009-6/30/2010. Contract amount is \$545,300.

College Center for Library Automation (CCLA) – Ex Libris USA, Inc.

Renewal of contract for annual software maintenance, development and support costs as part of the legislatively-mandated joint community college and university library system effort. Contract amount is approximately \$950,000 for the period of 7/1/2009 – 6/30/2010.

College Center for Library Automation (CCLA) – Dell Equipment.

Contract renewal for the continued use of standardized equipment for the LINCC workstation projects and internal CCLA office automation standardization. Community college statewide contract pricing will be utilized wherever possible in this relationship. [Seminole Community College; Dell Contract No. 02000014]. Contract amount is approximately \$750,000 for the period of 7/1/2009 – 6/30/2010.

College Center for Library Automation (CCLA) - Statewide Access to Electronic Resources

Annual contract renewal for electronic library resources purchased cooperatively by CCLA on behalf of the 28 community colleges of Florida through both specific state funding and institutionally contributed funds. Note: Each of the databases, E-books, E-journals, and other E-content is sole source due to copyright restrictions and is only available from the copyright holder or designated provider. The contract period is from 7/1/2009 – 6/30/2010 for these resources. The total for all them combined is approximately \$4,900,000.

Vendors & Databases:

ABC-CLIO

American History
Ancient World History
World History
World Geography
Issues
Social Sciences Solutions databases
eBooks

ARTStor

ARTStor

Cambridge University Press

Historical Statistics of the United States

Columbia University Press

Granger's World of Poetry

CQ Press

CQ Researcher
CQ Researcher Plus Archive
CQ Global
CQ Weekly

EBSCO

Academic Search Complete/Business
Complete Package
Associates Program Plus
Biography Collection Complete
Book Index with Reviews
ERIC via EbscoHost
Health Source Nursing Package
History Reference Center
Humanities International Complete
CINAHL Plus with Full Text
Communication and Mass Media
COIN
Alternative Health

PsycARTICLES

Clinical Pharmacology
Funk & Wagnall's New World Encyclopedia
Library Information Science and
Technology Abstracts

MAS Ultra School Edition
Primary Search
Regional Business News
Medline with Full Text
Literary Reference Center
Education Research Completes
International Security and Counter Terrorism
Taylor and Francis Ebooks

Encyclopedia Britannica, Inc.
Britannica.com Premium Service

Facts.com
Issues and Controversies

Greenwood Press
E-books
Daily Life Online
World Cultures
Critical Companions
Literature in Context

Hoovers
Hoovers Premium

JSTOR
Arts & Sciences I-IV
Arts & Sciences Complement
Biological Sciences
Business II
General Science Collection

LexisNexis
LexisNexis Academic

NewsBank
America's Newspapers

OCLC
NetLibrary e-Books

Oxford University Press
Grove Art Online
Grove Music Online
Oxford English Dictionary

Oxford Digital Reference Shelf
Oxford Reference Online Premium

ProQuest

Criminal Justice Periodicals Index
New York Times (Historical)
Nursing Journals
SIRS Researcher, Renaissance
Government Reporter, Web Select
LION

RR Bowker

Syndetics Solutions

Thompson/Micromedex

Physician's Desk Reference Electronic Library

Thomson Gale

Health and Wellness Resource Center
Health Reference Center Academic
Alternative Health Module
Literature Resource Center
Biography Resource Center
Custom Newspapers
Science Resource Center
Opposing Viewpoints Resource Center
Gale Virtual Reference Library eBooks
Access Fee
Gale Virtual Reference Center Frontline
Collection
Testing and Education Reference Center
Twayne Authors Series
Nursing Resource Center
Academic One File

Wilson

Applied Science & Technology Full Text
Art Full Text
Biography Index
Biological & Agricultural Index Plus
Book Review Digest Plus
Essay and General Literature Index
Education Full Text
General Science Full Text
Humanities Full Text

Index to Legal Periodicals Full Text
Library Literature & Information Science
Full Text
OmniFile Full Text, Mega Edition
Readers' Guide Full Text
Social Sciences Full Text
Wilson Business Full Text
Wilson Science Complete

World Book
World Book Advanced

Salient Facts:

The Board of Trustees has authority to contract with outside agencies for provider management.

Past Actions:

The Board approved the current contract (that is now being amended) for the Florida Sports Foundation in May 2007. Amendment 1 for the Department of Juvenile Justice contract was originally approved in May 2008 but the amount of the amendment increased. No previous action has been taken on the other listed awards.

Future Actions:

No further activity on the part of the Board is necessary.

Funding/Financial Matters:

The following items will be part of Fund 2, Restricted Funds (potential indirect is listed after each award): Mobile Home Refit project (\$133,333.33), the Florida Department of Juvenile Justice Staff Development contract amendment (\$93,856.56), the Flagler College funding (\$0), the Florida Department of Education McKay Scholarships program (\$21,543.78), and CCLA (\$100,000).

The following items will be part of Fund 6, Fiscal Agent (potential indirect is listed after each award): FCCAA contract (\$1,802.84), Volunteer Florida Foundation contract (\$24,219.38), Florida Distance Learning Consortium (Appropriation 117) (\$15,460.38), Florida Distance Learning Consortium (Appropriation 143) (\$13,614.19), Florida Sports Foundation Amendment (\$5,071.54 – indirect on amendment amount only).

Staff Resource:

TERESA SMITH

Recommended Action:

Authorize receipt of funds from the awards listed above as well as authorize CCLA to enter into the renewals with the listed vendors.