



June 22, 2009

MEMORANDUM

TO: District Board of Trustees

FROM: William D. Law, Jr., President

SUBJECT: Recommendation for Child Care and Development Services

Item Description:

This item is to provide the Board a summary of the results from the College's Request for Proposals (RFP) for child care and development services.

Overview:

In February 2009, the College issued RFP #2009-05 for child care and development services. The College advertised in local publications and utilized the state of Florida's vendor bid system to disseminate our request.

Salient Facts:

Although the College would not be 'purchasing' services, the College did want to solicit competitive offers to ensure our students received the best prices available. The College received quotes from two proposers (Kids Incorporated and Chappell Schools, Inc.) for consideration and evaluation.

After the RFP was published, the opportunity to utilize the Lively Technical Center child care facilities was presented to the College by the Leon County School Board. This inter-agency arrangement presented benefits to our students, the Leon County School Board, and the College. Students will be able to utilize these conveniently located facilities while also paying rates which were below the current market rates of similar child care and development services in Tallahassee.

Past Actions:

The Board approved an extension of one year for child care services with Kids Incorporated at the May 2008 meeting.

Future Actions:

A new contract for child care services with the Leon County School Board will be required for August 1, 2009.

Funding/Financial Matters:

The annualized costs of the center will be twenty-five thousand dollars (\$25,000) which will be paid from Fund Two. The College may support some facilities maintenance and repairs if needed with auxiliary funds.

Staff Resource:

Teresa Smith

Recommended Action:

Authorize the staff to contract with the Leon County School Board to provide child care and development services for the College.