



September 15, 2008

M E M O R A N D U M

TO: District Board of Trustees
FROM: William D. Law, Jr., President
SUBJECT: Budget Amendment #1 (2008-09)

During the previous fiscal year, the College had already taken steps to ensure the on-going services to our students were not affected by reduced state support. In anticipation of another reduction in state funding, the College has developed several cost saving initiatives designed to substance a 7.5% cut in state appropriations for the current fiscal year operations.

Additionally, at the beginning of each fiscal year it is necessary to amend the Operating Budget to reflect obligations outstanding at the end of the preceding fiscal year. The proposed budget amendment addresses these issues, as well as the expected reductions in state supported revenues.

STAFF RESOURCE: TERESA SMITH

RECOMMENDED ACTION:

The Board approve the proposed budget amendment.

	Current 08-09 Budget	Amendment #1	Amended 08-09 Budget
Beginning Fund Balance	5,246,716	217,859	5,464,575
Budgeted Revenue			
Tuition & Fees	22,281,172		22,281,172
State Support	32,210,130	(2,325,000)	29,885,130
Federal Support	255,503		255,503
Other Revenue	788,875		788,875
Non Revenue Sources	1,500,000		1,500,000
<u>Total Budgeted Revenue</u>	<u>57,035,680</u>		<u>54,710,680</u>
Total Available	62,282,396	(2,107,141)	60,175,255
Budgeted Expenditures			
Personnel	45,117,406	(1,200,000)	43,917,406
Current Expenses	12,017,695	464,665	12,482,360
Capital Outlay	858,459	(650,000)	208,459
<u>Total Budgeted Expenditures</u>	<u>57,993,560</u>	<u>(1,385,335)</u>	<u>56,608,225</u>
Projected Ending Fund Balance	4,288,836	(721,806)	3,567,030

Amendments	
Personnel	(1,200,000)
(350,000)	Personnel restructuring
(850,000)	Reduction of salary budget from vacant positions
(150,000)	Reduction of salary expenses from class size initiative
150,000	Transfer from President's contingency from curr expense
Current Expense	464,665
706,873	Outstanding current expense purchase orders
232,792	Outstanding capital outlay purchase orders
(150,000)	Reduction of staff professional development travel
(125,000)	Reduction of current expense purchases
(50,000)	Reduction of staff professional development
(150,000)	Transfer from President's contingency to salaries
Capital Outlay	(650,000)
(500,000)	Reduction of technology plan purchases
(150,000)	Reduction of capital outlay purchases
<u>(1,385,335)</u>	Total of amendments