



May 20, 2024

**M E M O R A N D U M**

**TO:** Jim Murdaugh, Ph.D.  
President

**FROM:** Barbara Wills, Ph.D.  
Vice President for Administrative Services and Chief Business Officer

**SUBJECT:** Attorney Invoice – Bryant Miller Olive (March 2024)

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**Item Description**

Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to collective bargaining process and related to Faculty labor relations.

**Overview and Background**

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

**Past Actions by the Board**

The Board of Trustees approved the agreement for these services at the October 17, 2022 Board Meeting.

**Funding/ Financial Implications**

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$1,050.00 for March 2024.

**Recommended Action**

Authorize payment of invoices as presented.



Barbara K. Wills  
 Chief Business Officer, Vice President for Administrative  
 Services  
 Tallahassee Community College  
 444 Appleyard Drive  
 Tallahassee, Florida 32304

Invoice Date: April 4, 2024  
 Invoice No. 83044  
 Client No. 25480.006

For professional services rendered in connection with Tallahassee  
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-018021

Statement of Legal Services

			Hours
03/08/2024	DMH	Review email / Baglione Grievance	0.10
03/08/2024	DMH	Review email / UFF Grievance	0.10
03/10/2024	DMH	Review CBA and respond to email	0.10
03/18/2024	DMH	Review and reply to email	0.10
03/19/2024	DMH	Review Collective Bargaining Agreement / termination	0.40
03/19/2024	DMH	Review and reply to emails	0.10
03/19/2024	DMH	Prepare for and attend zoom call / grievance	1.00
03/20/2024	DMH	Review and reply to email	0.10
03/21/2024	DMH	Review and revise grievance response	0.20
03/21/2024	DMH	Draft email to Union	0.10
03/21/2024	DMH	Review client email to the Union	0.10
03/21/2024	DMH	Legal research and draft email to client / Weingarten rights	0.50
03/22/2024	DMH	Review and reply to email	0.10
03/22/2024	DMH	Analyze statutes regarding requirement to provide information	0.70
03/25/2024	DMH	Review and reply to email	0.10
03/25/2024	DMH	Telephone conference with client (President Murdaugh, C. Grause)	0.20
03/26/2024	DMH	Review email from client	0.10
03/28/2024	DMH	Review response to grievance	0.10
<b>Current Services</b>			<b>4.20</b>
			<b>\$1,050.00</b>

Tallahassee Community College

Invoice Date: April 04, 2024  
Invoice No. 83044  
Client No. 25480.006

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Denise M. Heekin	4.20	\$250.00	\$1,050.00

Payments

03/21/2024	Payment	ACH rec'd 3/21/24 Invoice 82710	2,850.00
			<u>2,850.00</u>

Total Current Work	<u>\$1,050.00</u>
Previous Balance Due	\$1,950.00
Balance Due	<u>\$3,000.00</u>

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:  
1545 Raymond Diehl Road, Suite 300  
Tallahassee, FL 32308  
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688  
for credit to Bryant Miller Olive, Account #2132834901  
Thank you for your business