



March 18, 2024

**M E M O R A N D U M**

**TO:** Jim Murdaugh, Ph.D.  
President

**FROM:** Barbara Wills, Ph.D.  
Vice President for Administrative Services and Chief Business Officer

**SUBJECT:** Human Resource Report

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**Item Description**

This item requests Board approval for personnel actions.

**Overview and Background**

The College brings forth a request to approve appointments, separations and outside employment.

**Past Actions by the Board**

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

**Funding/ Financial Implications**

This item is funded by the 2023-2024 Operating Budget.

**Recommended Action**

Approve the report as presented.

**Original Appointments - Executive, Administrative, Managerial & Professional**

Name	Position	Department	Effective Date
<i>None to Report</i>			

**Original Appointments - Classified Staff**

Name	Position	Department	Effective Date
John Palmer	Student Success Specialist	FPSI Certificate Programs	February 12, 2024
Monica Steen	Staff Assistant	Facilities	February 12, 2024
Chloe Schwipper	Strategic Communications Specialist	Communications and Marketing	February 19, 2024
Tyhesia Rawls	Student Support Specialist	Admission and Records	March 1, 2024
Kaylie Babowal	Staff Assistant	Student Affairs - Transfer Services	March 1, 2024
Michael Bryant	Environmental Service Technician	Facilities	March 1, 2024
Jovan Mickens	College Admissions Recruiter	Admission and Records	March 1, 2024

**Original Appointments - Faculty**

Name	Position	Department	Effective Date
<i>None to Report</i>			

**Original Appointments - Contracts & Grants**

Name	Position	Department	Effective Date
Joseph Vazquez	Regional Coordinator	DJJ - Delinquency Prevention	February 5, 2024
Beth Fera	Senior Business Intelligence Analyst	DJJ - Contracted Research	February 5, 2024
Lauren Crane	CLSD Grants Manager	Comprehensive Literacy State Development (CLSD)	February 5, 2024
Carlametress Harrell	Regional Workforce Education Coordinator	DJJ - Project Anchor	February 12, 2024
Idelfonso Leal	Information Technology Specialist	DJJ - Project Anchor	February 12, 2024
Elizabeth (Anne) Everly	Apprenticeship and Training Representative	Workforce Development	March 1, 2024
Kodi Murphy	Career Development Specialist	DOC 100 Hour - Santa Rosa	March 1, 2024

**Seeking to Hold Political Office Requests (All Employees)**

Name	Position	Department	Effective Date	Prior Position
<i>None to Report</i>				

**Drop Retiree Participants (All Employees)**

Name	Position	Department	Enrollment Date	End Period
Stephen Powers	Political Science Faculty	Political Science	February 1, 2024	January 31, 2032

**Separations (All Employees)**

Name	Position	Department	Effective Date	Separation Type
Teron Speer	Assessment Coordinator	DOE - Postsecondary Assessment	February 2, 2024	Resigned
Cernal E Hudson	Maintenance Technician II	FPSI Facilities	February 5, 2024	Resigned
Brianne Rucker	College Admissions Recruiter	Admission and Records	February 7, 2024	Resigned
Catherine Huntress	Assistant Financial Aid Director	Financial Aid	February 9, 2024	Retired
Brian Marquez	Donor Stewardship Officer	TCC Foundation	February 21, 2024	Resigned
Tim Girard	Social Studies Content Specialist	DOE - Test Development Center	February 23, 2024	Resigned
Annie Williams	Food Service Assistant	Law Enforcement Academy-Cafeteria	February 29, 2024	Retired

**Outside Employment Requests (All Employees)**

Name	Position	Department	Employer	Position
Brenda Reid	Professor	English	Uber	Driver

**Seeking to Hold Political Office Requests (All Employees)**

Name	Position	Department	Office	Position
<i>None to Report</i>				

**Personnel Changes (Promotions, Demotions - All Employees)**

Name	Position	Department	Effective Date	Prior Position
Anessa Candate	Program Manager, Rebuild Florida	WD Special Projects	February 8, 2024	Program Specialist Rebuild Florida
Kyra Lee	Transfer Specialist	Transfer Services	February 12, 2024	OPS
Jeffrey Thornton	Developer	Application Development	March 1, 2024	Research and Business Analyst
Angela Chavers	Environmental Services Technician	FPSI Environmental Services	March 1, 2024	OPS