

**Minutes  
District Board of Trustees  
Tallahassee Community College  
Ghazvini Center for Healthcare Education  
1528 Surgeons Drive  
Tallahassee, FL 32308  
Monday, February 19, 2024  
Business Meeting – Workshop 2:30 PM**

On February 19, 2024, the Tallahassee Community College District Board of Trustees meeting was called to order by Chair Jonathan Kilpatrick at 2:30 p.m.

**Members Present:** Chair Jonathan Kilpatrick, Vice Chair Karen Moore, Trustees Eugene Lamb, Monte Stevens, Charlie Ward and Frank Messersmith.

**Absent:**

**Others Present:** President Jim Murdaugh, Candice Grause, Bobby Jones, Rob Hall, Trevoris McDaniel, Craig Knox, Bertie Culbreath, Christen Givens, Janet Hartman, Kilisha Fain, Brandie DelRossi, Shelly L. Bell, Heather Mitchell, Margaret Bowman, Stephanie Solomon, Calvin Cheung, Donmetrie Clark, Moseline Augustin, Brannon Snead, Sila Lott, Suzi Baugh, Riley Landry, Nyla Davis, Calandra Stringer, Barbara Wills, Brendie Hawkins, Lei Wang, and Leah Haas.

**CALL TO ORDER**

Chair Kilpatrick asked everyone to stand for a moment of silence and the Pledge of Allegiance.

**COMMENTS**

- i. Board Chair Kilpatrick shared a conversation he had with a student that TCC was the student's first choice for college.
- ii. Board Members – Trustee Messersmith attended the African American Calendar Luncheon and Heros in Public Safety Committee Luncheon. Trustee Lamb attended the African American Calendar Luncheon. Vice Chair Moore attended the President's Circle and the Florida College System Trustee Commission meeting. Trustee Ward mentioned the Collective Bargaining Agreement. Trustee Stevens mentioned the Cleaver and Cork event coming up.

## COMMENTS

- i. President Murdaugh provided the following comments:
  - Congratulations to Trustee Messersmith who is now the President Elect, Wakulla County Chamber of Commerce.
  - Thank you to the Trustees for attending the Trustee Commission Update and Legislative Reception on January 22.
  - African American History Calendar luncheon and calendars were given to Trustees. Thank you Trustees Lamb and Messersmith for attending.
  - Commissioner's Summit: Ignite Innovation in Teacher Preparation took place on January 30, here on campus.
  - The graduation ceremony at the Transportation and Logistics Center for Florida Department of Corrections students was held on February 2. The Governor's Chief of Staff attended.
  - Congratulations to TCC's Brain Bowl team which won second place in the Regional Competition at the Florida Gateway College, seven colleges competed.

## APPROVAL OF MINUTES

1. January 2024 Minutes

Approve minutes as presented.

**MOTION:** Trustee Lamb  
Motion passed unanimously.

**SECOND:** Vice Chair Moore

## INFORMATION AND NEWS ITEMS

VP Grause provided the following information and news items:

- First - denials from the Florida State University admissions office and for a push of the Aspire program. We pitched local media to highlight the benefits of attending TCC before transferring to FSU. We've seen a two hundred and twenty percent increase in page views on the Aspire landing page. Aspire Day will take place at TCC on April 19, at 2:00 p.m.
- Other news items included a highlight for Trustee Eugene Lamb being inducted into the Dillard University Athletic Hall of Fame.
- Tallahassee Collegiate Academy application opening.
- VP Mitchell will be on the Greg Tish Show, discussing the Cleaver and Cork event. Chef Andrew Zimmerman will call in while she is on the air.
- VP Wang shared with us that we have achieved as a college a historic three-year graduation rate, it's never been higher than this past cohort.
- Trustee Lamb is a finalist for the American Association of Community Colleges Trustee of the Year Award. President Murdaugh is also on the list for a finalist for the CEO of the Year Award.
- Coming up this week our team is traveling to the DREAM conference, where Achieving the Dream is recognizing the college with their twentieth anniversary Leah Mayer Austin Alumni Award. It's the highest distinction that ATD awards.

## UNFINISHED BUSINESS

## PRESENTATIONS

**Dr. Murdaugh** – congratulated Director Margaret Bowman for the wonderful and proud work she is doing in Transfer Services.

**VP Heather Mitchell** shared eight presentations.

**Amazon**

Attending: Cristal Cole  
Amount of Donation: \$25,000  
Use: Cleaver and Cork  
Donor Intent: support student scholarships

**Peter Boulware Toyota**

Attending: Brannon Snead  
Amount of Donation: \$15,000  
Use: Cleaver and Cork: Food & Wine Festival  
Donor Intent: support student scholarships

**Florida Restaurant and Lodging Association**

Attending: Carol Dover  
Amount of Donation: \$10,000  
Use: Cleaver and Cork: Restaurant Week  
Donor Intent: support student scholarships

**HCA Florida Capital Hospital**

Attending: Chris Mosely  
Amount of Donation: \$10,000  
Use: Cleaver and Cork  
Donor Intent: support student scholarships

**Tallahassee Memorial HealthCare**

Attending: Stephanie Derzypolski  
Amount of Donation: \$10,000  
Use: Cleaver and Cork  
Donor Intent: support student scholarships

**Dr. Larry Kubiak**

Attending: Dr. Larry Kubiak  
Amount of Donation: \$10,000  
Use: Scholarships  
Donor Intent: support student scholarships

**The Moore Agency**

Attending: Terrie Ard & Karen Moore  
Amount of Donation: \$10,000  
Use: Cleaver and Cork  
Donor Intent: support student scholarships

**Southern Standard Construction**

Attending: Vanessa Anderson  
Amount of Donation: \$10,000  
Use: Cleaver and Cork  
Donor Intent: support student scholarships

## **NEW BUSINESS**

### ***Approval of Consent Agenda***

The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support the efficiency and effectiveness of the meeting.

If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair. This action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will remain on the consent agenda. Upon the final determination of the consent agenda, a motion, second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

2. Attorney Invoice – Bryant Miller Olive (December 2023)  
Authorize payment of invoices as presented.
3. Human Resource Report  
Approve the report as presented.
4. Sponsored Programs – Provider  
Authorize funding for the awards and contracts as presented.
5. Collective Bargaining Agreement  
Approve and ratify the CBA between UFF and TCC for current fiscal year 2023-2024.  
  
Motion to Approve Consent Agenda.  
**MOTION:** Vice Chair Moore      **SECOND:** Trustee Lamb  
Motion passed unanimously.

## ***TCC Foundation***

6. TCC Foundation Update  
Presented as an information item only.

### ***Academic Affairs***

7. 2024-2025 Early College Program Agreements  
Approve the Early College Program agreements.  
**MOTION:** Trustee Messersmith    **SECOND:** Vice Chair Moore  
Motion passed unanimously.

### ***Administrative Services***

8. Policy Manual Changes  
Approve revision of College policies as presented.  
**MOTION:** Trustee Lamb                      **SECOND:** Trustee Ward  
Motion passed unanimously.
9. Fund Analysis - January  
Presented as an information item only.
10. Annual SREF Fire, Sanitation and Casualty Inspection  
Approve the annual SREF Fire, Sanitation and Casualty Inspection reports  
in accordance with Florida Statutes.  
**MOTION:** Trustee Lamb                      **SECOND:** Trustee Stevens  
Motion passed unanimously.
11. Architect Invoices  
Authorize payment of architectural invoices as presented.  
**MOTION:** Vice Chair Moore              **SECOND:** Trustee Stevens  
Motion passed unanimously.
12. TCC Public Housing Building No. 15 - 100% OAU  
Approve the attached proposal no. 7413162 from TRANE as presented.  
**MOTION:** Trustee Messersmith    **SECOND:** Trustee Stevens  
Motion passed unanimously.
13. Construction Status Report  
Presented as an information item only.

### **PUBLIC COMMENT**

None

## **PRESIDENT'S REPORT**

- March 6, Women's History Month Reception, Theme: Women Building Community, reception 5:30 p.m. program begins at 6:00 p.m. SU Ballroom
- March 11, Spring Break
- March 23, Saturday, History Festival, Kleman Plaza, 10 a.m. to 2:00 p.m.
- March, the Model UN will attend the National Conference in New York
- April 1, Phi Rho Pi National Forensic Organization will be held in Reno, Nevada.
- All upcoming events will be emailed to the Trustees.

## **WORKSHOP**

**VP Calandra Stringer** presented the Healthcare Programs Update. PowerPoint shown.

## **NEXT MEETING DATE**

March 18, 2024

Location: **Hinson Administration Building, Main Campus**

## **ADJOURNMENT**

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**Jonathan Kilpatrick**  
Chair

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**Jim Murdaugh, Ph.D.**  
President