



January 16, 2024

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Architect Renewal – Year 2 of 3

Item Description

This item requests year two of three renewal for the recommended list of Architects previously selected and approved for Architectural Services.

Overview and Background

The District Board of Trustees approved the below six Architectural firms for projects valued at \$4 million dollars or less on January 17, 2023, under RFP 2022-11. The RFP contract terms outline one initial year with the option of extending the term for an additional two, one-year periods for a total three-year contract. TCC Facilities has verified the applicable licensure and insurance for each firm ensuring they continue to meet the criteria for RFP 2022-11.

- Architects| Lewis + Whitlock, PA (ALW)
- BKJ, Inc. (BKJ)
- Clemons, Rutherford & Associates Inc. (CRA)
- DAG Architects, Inc. (DAG)
- Elliot Marshal Innes, PA (EMI)
- Fitzgerald Collaborative Group, LLC. (FCG)

Funding/ Financial Implications

Architectural fees are funded from local TCC College funds.

Past Actions by the Board

The Board previously approved this list of Architects for projects valued at \$4 million dollars or less at the January 17, 2023 District Board of Trustees meeting.

Recommended Action

Approve renewal recommendation for year two of three for architectural contracts.