

**Minutes**  
**District Board of Trustees**  
**Tallahassee Community College**  
**Hinson Administration Building**  
**444 Appleyard Drive**  
**Tallahassee, FL 32304**  
**Monday, September 18, 2023**  
**Business Meeting and Workshop – 2:30 PM**

On September 18, 2023, the Tallahassee Community College District Board of Trustees meeting was called to order by Chair Jonathan Kilpatrick at 2:30 p.m.

**Members Present:** Chair Jonathan Kilpatrick, Vice Chair Karen Moore, Trustees Eugene Lamb, Frank Messersmith, and Monte Stevens.

**Absent:** Trustee Charlie Ward

**Others Present:** President Jim Murdaugh, Candice Grause, Bobby Jones, Barbara Wills, Lei Wang, Nyla Davis, Janet Hartman, Rob Hall, Suzi Baugh, Calandra Stringer, Bill Spiers, Amanda Clements, Dustin Frost, Brendie Hawkins, Chuck Moore, Sheri Rowland, Sila Lott, Alison Fleischmann, Trevoris McDaniel, Amy Bradbury, Jason Fowler, Joe Longfellow, Christen Givens, Wesley Hardin, Shelly Bell, Moseline Augustin, Bob Ballard, and Nicole Benson.

**CALL TO ORDER**

Chair Kilpatrick asked everyone to stand for a moment of silence and the Pledge of Allegiance.

**COMMENTS**

- i. Board Chair Kilpatrick asked Chuck Moore, TCC Athletic Director, to announce the new hires in the athletic department, Andy Merrill, women's cross-country coach, Corey Hendren, men's basketball coach, and Brynn Baca, women's softball coach.
- ii. Board Members: Trustee Stevens mentioned the financial commitment TCC has made to the athletic department. He wants to give the student-athletes opportunities to compete at the highest level.
- iii. President Murdaugh announced that TCC has been named a 2023 Winner for the Best and Brightest Companies to Work for in the Nation. TCC has also been named one of the Top 101 highest-scoring winners

for the national program. He met with the honors students for Pasta with the President organized by Associate Dean Nick Vick. He mentioned there was an unveiling of the newly renovated TCC Eagle Studio last week. Amazon's grand opening and tour was held on September 14, which he and VP Bell attended. He remarked that TCC as well as Florida Agricultural and Mechanical University and Florida State University are Career Choice Partners with Amazon. President Murdaugh mentioned that Amazon is the presenting sponsor for the Cork and Cleaver event. He met with Commissioner Diaz, Department of Education, who was on campus to tour the Advanced Manufacturing Training Center apprenticeship programs. VP Bell had students and instructors ready for the Commissioner's visit. After the tour and meeting, the Commissioner released information on the visit as a news item. President Murdaugh thanked everyone for bringing the tour and meeting together and mentioned that Trustee Moore attended the meeting on behalf of the Department of Education Foundation and presented a check of more than forty-five thousand dollars for scholarships for our students.

## **APPROVAL OF MINUTES**

1. August 2023 Minutes  
Approve minutes as presented.  
**MOTION:** Trustee Messersmith    **SECOND:** Vice Chair Moore  
Motion passed unanimously.

## **INFORMATION AND NEWS ITEMS**

VP Candice Grause shared recent media coverage and remarked it was a light month due to Hurricane Idalia. The media continues to be very interested in the rebranding story. After Hurricane Idalia, supplies were purchased for students and the community of North Florida College. During the storm, Janet Hartman and team members of the Florida Public Safety Institute kept the campus up and running and didn't close. FPSI was a staging site for the Florida Highway Patrol, Florida Fish and Wildlife Special Response Team, Florida Department of Financial Services Bureau of Fire and Arson, and Florida Department of Correction-Emergency Team on-site. Through the federal response, FPSI had hundreds of ambulances and staff members. FPSI provided space for them to set up meals, and dorm rooms. Janet Hartman received a wonderful thank you letter from Philip Mongeau of Global Medical Response. TCC and local legend, Dot Binger, had a wonderful write-up in

honor of her 99<sup>th</sup> birthday which included a mention of her service to the institution and her support of the Guardian Ad Litem. We had a couple of stories on the Amazon fulfillment center. They gave thanks to President Murdaugh, VP Bell, and TCC for being an early adopter of the Amazon Career Choice Program here in the community, and their support of our scholarship program through Cleaver and Cork. We had coverage of our 15<sup>th</sup> Annual Bloodhound Scent Tracking seminar and Commissioner Diaz's visit to TCC's Advanced Manufacturing Training Center, which highlighted our apprenticeship program. Updated everyone on the rebranding timeline and Town Hall meetings.

## **UNFINISHED BUSINESS**

None

## **PRESENTATIONS**

None

## **NEW BUSINESS**

Motion made by Trustee Stevens to set a date for a Rebranding Workshop before the November Board meeting, to take place after October 31, 2023.

Authorize to set a date for Rebranding Workshop

**MOTION:** Chair Kilpatrick                      **SECOND:** Trustee Messersmith  
Motion passed unanimously.

## ***Approval of Consent Agenda***

The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support the efficiency and effectiveness of the meeting.

If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair. This action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will remain on the consent agenda. Upon the final

determination of the consent agenda, a motion, second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

2. Attorney Invoice – Bryant Miller Olive (July 2023)  
Authorize payment of invoices as presented.
3. Sponsored Programs – Provider  
Authorize funding for the awards and contracts as presented.
4. Human Resource Report  
Approve the report as presented.  
Director Davis stated a correction was needed on the outside employment job title of Alexandra Armstrong.  
Motion to Approve Consent Agenda.

**MOTION:** Trustee Messersmith    **SECOND:** Trustee Lamb  
Motion passed unanimously.

### ***TCC Foundation***

5. TCC Foundation Update  
Presented as an information item only.

### ***Academic Affairs***

6. 2023 Florida College System Affordability Report  
Approve the 2023 Florida College System Affordability Report.

**MOTION:** Trustee Lamb                      **SECOND:** Trustee Moore  
Motion passed unanimously.

7. Private School Dual Enrollment Articulation Agreement  
Approve the articulation agreement.

**MOTION:** Trustee Stevens                      **SECOND:** Trustee Lamb  
Motion passed unanimously.

### **Administrative Services**

8. Fund Analysis – August 2023  
Presented as an information item only.

9. Construction Status Report  
Presented as an information item only.

10. Architect Invoices  
Authorize payment of architectural invoices as presented.

**MOTION:** Trustee Stevens                      **SECOND:** Trustee Moore  
Motion passed unanimously.

11. Policy Manual Changes  
Approve revision of College policies as presented.

**MOTION:** Trustee Stevens                      **SECOND:** Trustee Lamb  
Motion passed unanimously.

12. Guaranteed Maximum Price – TCC Administration Building Lobby  
Renovation Project

Approve the attached Construction Manager at Risk Contract and  
Guaranteed Maximum Price from Cook Brothers, Inc., for the TCC  
Administration Building Lobby Renovation Project.

**MOTION:** Trustee Lamb                      **SECOND:** Trustee Stevens  
Motion passed unanimously.

13. Guaranteed Maximum Price – TCC Lifetime Sports Complex Interior  
Renovations Project

Approve the attached Construction Manager at Risk Contract and  
Guaranteed Maximum Price from Southern Standard Construction, for the  
TCC Lifetime Sports Complex Interior Renovations Project.

Approve the recommended construction manager at risk, Allstate  
Construction, Inc., for the TCC Dental Hygiene Simulation Lab project.

**MOTION:** Trustee Stevens                      **SECOND:** Trustee Moore  
Motion passed unanimously.

14. FY 2023-2024 Carryforward Spending Plan  
Approve the FY 2023-2024 Carryforward Spending Plan.

**MOTION:** Trustee Messersmith    **SECOND:** Trustee Lamb

## **BOARD OF TRUSTEES**

15. Strategic Plan  
Approve an extension to the strategic plan until December 2024.

**MOTION:** Trustee Moore                      **SECOND:** Trustee Stevens

## **PUBLIC COMMENT**

None

## **WORKSHOP**

Dr. Sheri Rowland and Dr. Calandra Stringer – Enrollment

## **PRESIDENT'S REPORT**

- TCC presents the 12<sup>th</sup> Annual Tallahassee Science Festival, on Saturday, September 30, 10-2 p.m. at Kleman Plaza.
- TCC Alumni Hall of Fame Recognition Dinner, Thursday, September 21.
- FSU's Community College Administrator Program will be bringing a group from Mexico to our campus on October 5, 2023.

## **NEXT MEETING DATE**

**October 16, 2023**

Location: **Main Campus - Hinson Administration Building**

## **ADJOURNMENT**

Chair Kilpatrick called for adjournment at 4:16 p.m.

---

**Jonathan Kilpatrick**  
Chair

---

**Jim Murdaugh, Ph.D.**  
President