



January 17, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Human Resource Report

Item Description

This item requests Board approval for personnel actions.

Overview and Background

The College brings forth a request to approve appointments, separations and outside employment.

Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Funding/ Financial Implications

This item is funded by the 2022-2023 Operating Budget.

Recommended Action

Approve the report as presented.

Original Appointments - Executive, Administrative, Managerial & Professional

Name	Position	Department	Effective Date
<i>None to Report</i>			

Original Appointments - Classified Staff

Name	Position	Department	Effective Date
Kristina McDowell	Career and Academic Advisor	Advising	November 14, 2022
John Salter	Learning Commons Specialist	Learning Commons Specialist	November 14, 2022
Ryan Weaver	Performance Innovation Institute Manager	Workforce Development	November 14, 2022
John Parker	Advanced Manufacturing Training Center Program Manager	Business and Industry Services	November 17, 2022
Emily Fiore	Career Services and Internship Coordinator	Advising	November 21, 2022
O. J. Edwards	Digital Media Technician	TCC Online	November 21, 2022
Aliyah Fuller	Staff Assistant	Human Resources	December 1, 2022
Jessica Sullivan	Office Manager	Human Resources	December 2, 2022
Marybi Malmin	Systems Analyst	Information Technology	December 5, 2022

Original Appointments - Faculty

Name	Position	Department	Effective Date
<i>None to Report</i>			

Original Appointments - Contracts & Grants

Name	Position	Department	Effective Date
Audrey Kervin	Program Specialist-Vocational DOC Project	DOC - Vocational Training	November 21, 2022
Reshana Washington	Program Specialist I	DOE - McKay Scholarship	December 1, 2022
Maureen Kerrigan	English Language Arts Content Specialist	DOE - Test Development Center	December 5, 2022

Re-Appointments (All Employees)

Name	Position	Department	Effective Date	Prior Position
<i>None to Report</i>				

Drop Retiree Participants (All Employees)

Name	Position	Department	Enrollment Date	End Period
<i>None to Report</i>				

Separations (All Employees)

Name	Position	Department	Effective Date	Separation Type
Noah Schmidt	Math Faculty	Mathematics Faculty	November 9, 2022	Dismissed
Ashli Winborne	Career Development Specialist	Compass 100 DOC - Florida State Prison	November 10, 2022	Resigned

Reginald McKelvin	Regional Civics Coach	Civics Literacy Program - Region 3	November 14, 2022	Resigned
Atrevia Thurman	Call Center Representative	Call Center	November 15, 2022	Resigned
Tamara Deering	Career Development Specialist	Compass 100 DOC - Quincy Annex & Gadsden Re-Entry Center	November 17, 2022	Resigned
Tony Conley	Electrical/Technical Educator Instructor	DOC - Vocational Training	November 26, 2022	Deceased
Elizabeth Johnson	Housing Services Specialist	Facilities Office Manager	November 29, 2022	Resigned
Christopher Strunk	Career and Academic Advisor	Advising	November 30, 2022	Dismissed
Trinidad Dixon	Mathematics Content Specialist	DOE - Test Development Center	November 30, 2022	Resigned
Traci Wright	Career Development Specialist	Compass 100 DOC - Sago Palm CI	December 2, 2022	Resigned

Outside Employment Requests (All Employees)

Name	Position	Department	Employer	Position
Tawana Carter	Budget Manager	Sponsored Programs	St. John Missionary Baptist Church	Church Clerk
Andrea Arce-Trigatti	Director, Institutional Assessment and Accreditation	Institutional Effectiveness	Tennessee Tech University	Adjunct

Seeking to Hold Political Office Requests (All Employees)

Name	Position	Department	Office	Position
<i>None to Report</i>				

Personnel Changes (Promotions, Demotions - All Employees)

Name	Position	Department	Effective Date	Prior Position
Kim English	Career and Academic Advisor	Advising	November 15, 2022	Admissions Navigator
Malasha Hall	Staff Assistant	Advanced Manufacturing	November 21, 2022	OPS
Shakia Johnson	English Language Arts Development Coordinator	DOE - Test Development Center	December 1, 2022	English Language Arts Content Specialist
Jennifer Peavy	Student Financials Operation Officer	Financial Aid	December 1, 2022	OPS
Tonya Hardaway	Career and Academic Advisor	Advising	December 8, 2022	Career Pathways Specialist