



January 17, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Attorney Invoice – Bryant Miller Olive (October and November 2022)

Item Description

Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to collective bargaining process and related to Faculty labor relations.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the October 17, 2022 Board Meeting.

Funding/ Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$825.00 for October and November 2022.

Recommended Action

Authorize payment of invoices as presented.



Barbara K. Wills
 Chief Business Officer, Vice President for Administrative
 Services
 Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: November 14, 2022
 Invoice No. 79494
 Client No. 25480.006

For professional services rendered in connection with Tallahassee
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-015825

Statement of Legal Services

			Hours
10/05/2022	DMH	Review and reply to email / IT policy	0.10
10/05/2022	DMH	Review email from client / IT policy	0.10
10/07/2022	DMH	Review email, CBA and respond	0.50
10/12/2022	DMH	Review and reply to email / Schmidt	0.10
10/13/2022	DMH	Review and revise correspondence, review CBA and rules / Schmidt	0.70
10/13/2022	DMH	Telephone conference with client / Schmidt	0.10
10/20/2022	DMH	Review email	0.10
10/20/2022	DMH	Review and revise grievance response	0.20
10/20/2022	DMH	Review grievance	0.10
10/31/2022	DMH	Review and reply to email / Schmidt	0.10
10/31/2022	DMH	Review CBA	0.10
Current Services			2.20
			\$550.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Denise M. Heekin	2.20	\$250.00	\$550.00

Payments

09/14/2022	Payment	ACH rec'd 9/14/22 Invoice 78568	375.00
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Tallahassee Community College

Invoice Date: November 14, 2022
Invoice No. 79494
Client No. 25480.006

09/29/2022	Payment	ACH Rcv'd 9/29/22 Invoice 78814	50.00
			<hr/> 425.00

Total Current Work	<hr/> \$550.00
Previous Balance Due	\$0.00
Balance Due	<hr/> \$550.00

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
1545 Raymond Diehl Road, Suite 300
Tallahassee, FL 32308
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business



Barbara K. Wills
 Chief Business Officer, Vice President for Administrative
 Services
 Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: December 8, 2022
 Invoice No. 79690
 Client No. 25480.006

For professional services rendered in connection with Tallahassee
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-015825

Statement of Legal Services

			Hours
11/07/2022	DMH	Telephone conference with client (J. Murdaugh) / Schmidt	0.20
11/08/2022	DMH	Review documents and telephone conference with client (N. Davis) / Ray	0.90
Current Services			1.10
			\$275.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Denise M. Heekin	1.10	\$250.00	\$275.00

Total Current Work	\$275.00
Previous Balance Due	\$550.00
Balance Due	\$825.00

Tallahassee Community College

Invoice Date: December 08, 2022
Invoice No. 79690
Client No. 25480.006

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
1545 Raymond Diehl Road, Suite 300
Tallahassee, FL 32308
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
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Thank you for your business