

**Minutes
District Board of Trustees
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304
October 18, 2021
Business Meeting – 2:30 PM**

The October 2021 District Board of Trustees meeting was called to order by Chair Grant at approximately 2:30 p.m.

Members Present: Chair Grant, Trustees Kilpatrick, Lamb, Messersmith, Moore, Stevens and Ward

Absent: None **Via phone/Zoom:** None

Others Present: President Murdaugh, Candice Grause, Lenda Kling, Rob Hall, Craig Knox, Heather Mitchell, Candice Grause, Calandra Stringer, Nyla Davis, Kim Moore, Bobby Jones, Barbara Wills, Gerald Jones, Kori Pigott, Bill Spiers, Julie Baroody, Amanda Clements, Donmetrie Clark, Gregory Williams, Steve Outlaw and Wesley Hardin

COMMENTS

i. Board Chair Grant asked everyone to stand for a moment of silence and the pledge of allegiance. He congratulated Trustee Moore for being recognized by Florida Trend magazine as one of Florida's five hundred (500) most influential business leaders. He congratulated Trustee Messersmith and former Trustee Callaway for being inducted into the TCC Foundation Alumni and Friends Hall of Fame. He wished the President a late happy birthday.

ii. Board Members – Trustee Messersmith indicated the Florida Public Safety Housing Board is discussing possible expansion and the Heroes and Public Safety Board received a large number of award nominees this year. He shared the U.S. Department of Agriculture visited the Wakulla Environmental Institute in reference to a grant and to look at the oyster domes.

Trustee Moore congratulated Trustee Messersmith and former Trustee Callaway for being recognized. She said the Wakulla Low Country Boil was a great event and good cause. She recognized President Murdaugh for his service as President of the United Way.

Trustee Ward complimented the Hall of Fame committee and said he often hears about TCC on the news. Trustee Stevens said he researched to find what it means to be a Top Ten college, recognizing the outstanding leadership and metrics required to be a part of that group.

iii. President Murdaugh – None

APPROVAL OF MINUTES

1. September 20, 2021 Meeting
Request Board approve minutes as presented.

MOTION: Trustee Moore **SECOND:** Trustee Stevens
Motion passed unanimously.

INFORMATION AND NEWS ITEMS

VP Moran presented news clips for the Veteran's Success Center Stars and Stripes Lounge opening, selection of Professor Roopali Kambo for the Fulbright art exhibition, TCC Foundation Hall of Fame inductions, student loan payoffs, etc. He introduced Amanda Clements, the new Director of Strategic Communications, who has been focused on the LinkedIn platform.

UNFINISHED BUSINESS

None

PRESENTATIONS

President Murdaugh recognized student, Kori Pigott, as the Florida College System Activities Association Student of the Month for her work in the Theatre Division. She thanked the Board for the opportunities available to her and everything they do.

NEW BUSINESS

Approval of Consent Agenda

2. Human Resources Report
Approve the report as presented.
3. Attorney Invoice – Bryant Miller Olive (August 2021)
Authorize payment of invoices as presented.
4. Sponsored Programs – Fiscal Agent
Authorize funding for the awards and contracts as presented.
5. Sponsored Programs – Provider
Authorize funding for the awards and contracts as presented.
6. Architect Invoices
Authorize payment of architectural invoices as presented.

Motion was made to approve the consent agenda.

MOTION: Trustee Lamb **SECOND:** Trustee Kilpatrick
Motion passed unanimously.

TCC Foundation

7. TCC Foundation Update
VP Mitchell said they received a large grant for the Athletic campaign and referenced upcoming events, indicating she would be happy to answer any questions.
None required. Report provided for information only.

Academic Affairs

8. Academic Curriculum Changes
Chair Grant stated the building automation systems ad was brilliant.
That the Board approve the recommendation for the program proposed and course additions, as attached.

MOTION: Trustee Kilpatrick **SECOND:** Trustee Stevens
Motion passed unanimously.

Administrative Services

9. Fund Analysis – September
For information only, no Board action required.
10. Construction Status Report
Presented as an information item only.
11. Renewal of Professional Services Contract – Legal Services
Trustee Messersmith told Mr. Knox they are delighted with his interaction.
Approve the renewal of the professional services contract with Andrews, Crabtree, Knox and Longfellow, LLP for one (1) year.

MOTION: Trustee Messersmith **SECOND:** Trustee Moore
Motion passed unanimously

12. Carry Forward Spending Plan
VP Wills confirmed this is the first time we are doing this, indicating this is now required by the legislature if we have a fund balance greater than five percent (5%). She stated all colleges submitted this year and expanded on the detail provided in the agenda book.
Approval of the FY 2021-22 Carry Forward Spending Plan.

MOTION: Trustee Moore **SECOND:** Trustee Stevens
Motion passed unanimously

13. RFQ 2022-01 Award Recommendation
President Murdaugh indicated the Funding Section should read “This construction contract will be funded by local College funds.”

Trustee Messersmith asked why we discontinued the pre-qualifications for these construction managers, with VP Wills saying this is under the dollar threshold determined previously.

Approve the recommended construction manager at risk, Childers Construction Company, for the TCC Center for Innovation 2nd Floor Renovations project.

MOTION: Trustee Lamb **SECOND:** Trustee Stevens
Motion passed unanimously

14. Master Plan Services

Approve the attached proposal with DAG Architects for Master Plan Services – WEI.

MOTION: Trustee Moore **SECOND:** Trustee Lamb
Motion passed unanimously

PUBLIC COMMENT

Mrs. Regina Capps, parent of a nursing student, expressed concern about the increase in students (possibly without an increase in resources), instructors indicating concerns prior to the increases, the number of clinicals and classes being cancelled, contract nurses being hired and how they will be trained, and the number of instructors that have left since the end of July. She acknowledged these concerns were based on conversations with students, indicating we may disregard if they are irrelevant.

President Murdaugh thanked Ms. Capps for being at our meeting, stating we care. He said we have processes we follow, sharing the Board attorney is involved in all processes. He revealed one (1) of the faculty that left had seventeen (17) student complaints and two (2) other faculty complaints. He said we have not previously seen these types of issues and believe some of it is because of the pandemic, disclosing some of the faculty are afraid to go into the hospitals. He indicated the program has the authority to hire as many nursing faculty as needed (however it is a tight market right now) and apologized on behalf of the college.

Trustee Messersmith shared that during the budget process we allotted additional funds to grow the program. Trustee Moore thanked Mrs. Capps for bringing her thoughts, indicating we want her daughter to get through the program. Trustee Stevens inquired about the time she has been in the program, with Mrs. Capps saying she is in her second year.

Provost Stringer confirmed the student is on track to graduate and we will be providing some additional work to make up for the canceled clinicals. Trustee Stevens asked Mrs. Capps to keep them updated on her daughter's progress. Trustee Lamb thanked Mrs. Capps for coming and sharing comments. Trustee Kilpatrick complimented Mrs. Capps on the concern she shows for her daughter. Chair Grant said we are grateful that Mrs. Capps came to talk with the Board.

WORKSHOP

In lieu of a workshop, the Board of Trustees went into Executive Session.

PRESIDENT'S REPORT

None

NEXT MEETING DATE

November 15, 2021

Location: **Center for Innovation**

ADJOURNMENT

Meeting adjourned at approximately 3:34 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on November 15, 2021.

W. Eric Grant
Chair

Jim Murdaugh, Ph.D.
President