



August 16, 2021

**M E M O R A N D U M**

**TO:** Jim Murdaugh, Ph.D.  
President

**FROM:** Barbara Wills, Ph.D.  
Vice President for Administrative Services and Chief Business Officer

**SUBJECT:** Attorney Invoice – Bryant Miller Oliver (June 2021)

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**Item Description**

Request for approval to pay invoices from Bryant Miller Oliver, P.A. for legal services provided related to collective bargaining process.

**Overview and Background**

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

**Past Actions by the Board**

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board Meeting

**Funding/ Financial Implications**

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$1,175.00 for June 2021 and \$750.00 for June 2021.

**Recommended Action**

Authorize payment of invoices as presented.



Tallahassee Community College  
 Barbara K. Wills, Chief Business Officer, Vice President for  
 Administrative Services  
 444 Appleyard Drive  
 Tallahassee, Florida 32304

Invoice Date: June 11, 2021  
 Invoice No. 75238  
 Client No. 25480.006

For professional services rendered in connection with Tallahassee  
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-012617

Statement of Legal Services

	Hours	
05/14/2021 DMH Attend pre-meeting, bargaining and post-meeting	1.50	
05/14/2021 JCC Attend pre-meeting, bargaining and post-meeting	1.50	
<b>Current Services</b>	3.00	\$750.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	1.50	\$250.00	\$375.00
Denise M. Heekin	1.50	\$250.00	\$375.00

Total Current Work	\$750.00
Previous Balance Due	\$2,675.00
Balance Due	\$3,425.00

Tallahassee Community College

Invoice Date:	June 11, 2021
Invoice No.	75238
Client No.	25480.006

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:  
1545 Raymond Diehl Road, Suite 300  
Tallahassee, FL 32308  
850-222-8611      FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688  
for credit to Bryant Miller Olive, Account #2132834901  
Thank you for your business



Barbara K. Wills  
 Chief Business Officer, Vice President for Administrative  
 Services  
 Tallahassee Community College  
 444 Appleyard Drive  
 Tallahassee, Florida 32304

Invoice Date: July 8, 2021  
 Invoice No. 75396  
 Client No. 25480.006

For professional services rendered in connection with Tallahassee  
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-012617

Statement of Legal Services

		Hours	
06/08/2021	JCC Telephone conference with client (B. Jones) / annual contract employee	0.30	
06/08/2021	JCC Review documents / analyze issues	0.50	
06/08/2021	JCC Telephone conference with client (B. Jones) / annual contract employee	0.20	
06/08/2021	DMH Review Collective Bargaining Agreement and analyze issue about continuing contract	0.40	
06/09/2021	JCC Review bargaining proposals	0.80	
06/09/2021	JCC Analyze issues / failure to negotiate	0.80	
06/14/2021	JCC Review correspondence / UFF	0.30	
06/25/2021	JCC Legal research / dress codes	1.20	
06/25/2021	JCC Telephone conference with client (B. Jones) / dress codes	0.20	
<b>Current Services</b>		4.70	\$1,175.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	4.30	\$250.00	\$1,075.00
Denise M. Heekin	0.40	\$250.00	\$100.00

Tallahassee Community College

Invoice Date: July 08, 2021  
Invoice No. 75396  
Client No. 25480.006

Payments

06/29/2021	Payment	ACH rec'd 6/29/21 Invoices 74966, 75071	2,675.00
			<u>2,675.00</u>
	Total Current Work		<u>\$1,175.00</u>
	Previous Balance Due		\$750.00
	Balance Due		<u>\$1,925.00</u>

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