



April 19, 2021

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Attorney Invoice – Bryant Miller Olive, P.A. (February 2021)

Item Description

Request for approval to pay invoice from Bryant Miller Olive, P.A. for legal services provided related to the collective bargaining process.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board meeting.

Funding/ Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$4175.00 for February 2021.

Recommended Action

Authorize payment of invoice as presented.



Tallahassee Community College
 Barbara K. Wills, Chief Business Officer, Vice President for
 Administrative Services
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: March 5, 2021
 Invoice No. 74451
 Client No. 25480.006

For professional services rendered in connection with Tallahassee
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-012617

Statement of Legal Services

| | | Hours | |
|------------|---|-------|-----------|
| 02/01/2021 | JCC Review legislative proposals / retirement | 0.50 | |
| 02/10/2021 | JCC Review documents / UFF | 0.60 | |
| 02/10/2021 | JCC Conference call with client (President Murdaugh, C. Grause) / UFF bargaining | 0.70 | |
| 02/10/2021 | DMH Conference with client / bargaining | 0.60 | No Charge |
| 02/17/2021 | JCC Review correspondence / compensation | 0.30 | |
| 02/17/2021 | JCC Review UFF agreement | 0.40 | |
| 02/18/2021 | JCC Analyze compensation issues | 1.20 | |
| 02/19/2021 | JCC Analyze impact bargaining issues | 0.90 | |
| 02/22/2021 | JCC Review draft language | 0.80 | |
| 02/22/2021 | JCC Preparation for team meeting | 0.90 | |
| 02/22/2021 | DMH Review proposals and draft email | 0.60 | |
| 02/22/2021 | DMH Attend Zoom conference / bargaining | 0.70 | |
| 02/23/2021 | JCC Review correspondence / wages | 0.80 | |
| 02/23/2021 | JCC Evaluate compensation issues | 0.80 | |
| 02/24/2021 | JCC Review and analyze, draft compensation language | 1.80 | |
| 02/24/2021 | JCC Review UFF proposals | 1.00 | |
| 02/24/2021 | DMH Analyze and review proposals | 1.30 | |
| 02/25/2021 | JCC Conference with client (J. Murdaugh, C. Grause, Bargaining Team) / negotiations | 1.00 | |
| 02/25/2021 | JCC Review revised College proposals | 0.60 | |

Tallahassee Community College

Invoice Date: March 05, 2021
Invoice No. 74451
Client No. 25480.006

| | | | |
|-------------------------|---|--------------|-------------------|
| 02/25/2021 DMH | Review Union proposals | 0.40 | |
| 02/25/2021 DMH | Attend conference with client about bargaining | 1.00 | No Charge |
| 02/26/2021 JCC | Conference call with client (C. Grause, bargaining team) / negotiations | 0.50 | |
| 02/26/2021 JCC | Attend negotiations | 0.40 | |
| 02/26/2021 JCC | Review correspondence / healthcare faculty | 0.20 | |
| 02/26/2021 DMH | Attend Zoom conference with client (x2) | 0.90 | No Charge |
| 02/26/2021 DMH | Attend Zoom bargaining | 0.30 | |
| Current Services | | 16.70 | \$4,175.00 |

Recapitulation

| <u>Timekeeper</u> | <u>Hours</u> | <u>Rate</u> | <u>Total</u> |
|-------------------|--------------|-------------|--------------|
| James C. Crosland | 13.40 | \$250.00 | \$3,350.00 |
| Denise M. Heekin | 3.30 | \$250.00 | \$825.00 |

| | |
|----------------------|-------------------|
| Total Current Work | <u>\$4,175.00</u> |
| Previous Balance Due | \$1,350.00 |
| Balance Due | <u>\$5,525.00</u> |

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
1545 Raymond Diehl Road, Suite 300
Tallahassee, FL 32308
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business