

Minutes
District Board of Trustees
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304
Virtual Meeting details are available at
<https://www.tcc.fl.edu/bot-meeting/2020/sep/>
September 21, 2020
Business Meeting – 2:30 PM

The September 2020 District Board of Trustees virtual meeting was called to order by Chair Messersmith at approximately 2:30 p.m.

Members Present: Chair Messersmith, Trustees Callaway, Grant, Lamb and Moore

Absent: None **Via phone/Zoom:** Trustees Kilpatrick and Pople

Others Present: President Murdaugh, Candice Grause, Lenda Kling, Rob Hall, Craig Knox, Heather Mitchell, Madeline Pumariega, Calandra Stringer, Lei Wang, Gerald Jones, Greg Gibson, Kim Moore, Sharisse Turner, Renae Tolson, Barbara Wills, Alice Maxwell, Sheri Rowland, Trevoris McDaniel, Bill Spiers and Bobby Jones

Via Zoom: Jim Crosland, Bret Ingerman, Ashley Rousseau, Stephanie Solomon, E.E. Eunice, Charles Hash, Gregory Williams, Nyla Davis, Don Herr, Kalynda Holton, Chip Singletary, Amy Bradbury, Scott Balog, Henry Coles, Ayanna Young, Jennifer Russell, Angela Long, Anthony Jones, Josh Willoughby and Mike Robeck

COMMENTS

- i. Board Chair Messersmith asked everyone to stand for a moment of silence and the pledge of allegiance.
- ii. Board Members – Trustees Grant, Lamb and Callaway commented on the many positive things happening at the college. Trustee Moore recognized Provost Pumariega for being highlighted in the 850 Magazine. Trustee Kilpatrick said he appreciated being able to join the meeting from a distance.
- iii. President Murdaugh indicated he is glad we have the technology to allow remote participation. He said juggling the challenges of a new semester while incorporating our new ERP system has presented many opportunities. He shared, under the leadership of Provost Pumariega, a document was put together for Aspen and you can't help but pay attention when you read we are in the 99th percentile of student completion in the country.

President Murdaugh recognized Chair Messersmith's upcoming birthday and Trustee Moore for her recent recognition on the most influential list in Florida.

APPROVAL OF MINUTES

1. August 17, 2020 Meeting
Request Board approve minutes as presented.
MOTION: Trustee Moore **SECOND:** Trustee Grant
Motion passed unanimously.

INFORMATION AND NEWS ITEMS

Director Maxwell introduced media coverage for closing the enrollment gap, virtual convocation, student safety pledge, student letters to senior citizens, reopening of Talon's Market and a student video. She shared information about social media contact with students, including changes to our website.

UNFINISHED BUSINESS

None

PRESENTATIONS

VP Mitchell recognized Chancellor Henry Mack of the Florida College System Foundation, Courtney Barnard of Verizon, Ken and Jean Boutwell, and Ashley Rousseau of Florida Blue for their donations in support of TCC students and programs.

NEW BUSINESS

Approval of Consent Agenda

2. Attorney Invoice – July
Authorize payment of invoice as presented.
3. Human Resources Report
Approve the report as presented.
4. Sponsored Programs – Provider
Authorize funding for the awards and contracts as presented.
5. Sponsored Programs – Fiscal Agent
Authorize funding for the awards and contracts as presented.
6. Collective Bargaining Agreement
Request the District Board of Trustees ratify the CBA between UFF and TCC for current fiscal year 2020-2021.

MOTION: Trustee Moore **SECOND:** Trustee Callaway
Motion passed unanimously.

TCC Foundation

7. TCC Foundation Update
VP Mitchell reported our fundraising is double where we were at this time last year.
None required. Report provided for information only.

Academic Affairs

8. 2020-2021 Dual Enrollment Articulation Agreements with the Liberty County School Board and Tallavana Christian School
Approval of the 2020-2021 dual enrollment articulation agreements.

MOTION: Trustee Callaway **SECOND:** Trustee Lamb
Motion passed unanimously.

9. 2020 FCS Textbook Affordability Report
Approval of the 2020 report for submission to the Florida College System Chancellor.

MOTION: Trustee Lamb **SECOND:** Trustee Grant
Motion passed unanimously.

Administrative Services

10. Construction Status Report
Trustee Moore said she was impressed with the number of plastic bottles that we saved from the landfill.

Presented as an information item only.

11. FPAC Building No. 12 Roof Replacement
Approve the attached proposal no. 25-FL-200460 from Garland/DBS, Inc. as presented.

MOTION: Trustee Moore **SECOND:** Trustee Callaway
Motion passed unanimously.

12. Fund Analysis – August
For information only, no Board action required.

PUBLIC COMMENT

None

WORKSHOP

Fall 2020 Update

Enrollment Data and Student Support

Dr. Wang said although there is a national and state downward trend at community colleges, our enrollment numbers did not decrease as much as we had projected earlier this year. She said enrollment highlights include increases in dual enrollment, in-district headcount and full-time enrollment.

Trustee Lamb asked about the dual enrollment increases, with Provost Pumariega sharing we focused on a strategic priority by working on an entrepreneurship program with a SLS course at Godby High. She said due to the pandemic, the Commissioner signed an executive order that allowed us to also expand dual enrollment without the requirement for all parts of the PERT exam and the 3.0 GPA.

Dr. Rowland thanked the Board for their support and discussed the progression of enrollment activities beginning in March to the present, indicating there was a campus-wide effort to enroll students. She stated the focus has been on letting students know that TCC was the right choice and shared a video the students saw during the convocation.

She said although some things look different – we are still supporting students with (among other things) wearing masks, the MyTCC portal, two-way text messages, virtual student services and job shadowing, scholarships and devices through the TCC Foundation, CARES Act funding, academic success coaches, and continued mental health counseling.

Chair Messersmith said the presentation was very helpful, with Trustee Lamb stating we are a role model for others. Trustee Callaway stated our faculty calling students was the key to establishing a connection to the college. Trustee Pople indicated the methods we are producing will take away the limits of who we can serve. Trustee Kilpatrick said students are adapting just as the college is, indicating we are preparing for whatever happens in the future and applauding everyone for their flexibility.

PRESIDENT'S REPORT

President Murdaugh stated we have never had a stronger leadership team, indicating the work done to bring up the enrollment numbers was not as easy as the presentation made it seem. He shared COVID 19 is the single most disruptive factor in the history of education in the world.

He said starting tomorrow we have our Aspen interviews, saying he is convinced we are Number 1 in the country and we will do our best. He indicated it will conclude Thursday morning; with many interviews in-between – including education, workforce, healthcare and community partners.

NEXT MEETING DATE

October 26, 2020 **Fourth Monday**

Location: **Main Campus**

ADJOURNMENT

Meeting adjourned at approximately 4:14 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on October 26, 2020

Frank Messersmith
Chair

Jim Murdaugh, Ph.D.
President