



April 20, 2020

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Heather Mitchell
Vice President for Institutional Advancement and Executive Director of the TCC
Foundation

SUBJECT: TCC Foundation – Gift Acceptance: 100 Laptops

Item Description

The following is a request for the TCC District Board of Trustees to consider accepting items donated to TCC Foundation for use by the College.

Overview and Background

Per TCC Policy 03-12, gifts of real property or equipment intended for use by the College or Foundation must be approved by the President prior to acceptance.

Funding/ Financial Implications

Gifts must be presented to the TCC District Board of Trustees for a vote of acceptance by the College.

Past Actions by the Board

There are no Funding/Financial implications arising from gift.

Recommended Action

Accept gift as presented.



MEMORANDUM

TO: Dr. Jim Murdaugh, President, Tallahassee Community College
FROM: Heather Mitchell, Vice President for Resource Development
Executive Director, TCC Foundation
DATE: April 6, 2020
RE: Gift Acceptance – 100 Laptops

The TCC Foundation has purchased – through funds raised in its #EagleRelief: SOS Campaign – 100 laptops for student use.

These are Acer Chromebooks, that come equipped with a camera, microphone and wifi access so that students can use them for their remote learning. We have worked with the Provost on this project, and they have developed a process for how these will be distributed.

The Foundation would like to transfer these laptops to the College.