

PRESENTATIONS

VP Mitchell recognized John and Maria Lentz for their donation in support of the Wakulla Environmental Institute (WEI) Phase II Project campaign.

Eva Nielsen-Parks introduced members of the Theatre Group, which received recognition for two (2) of their productions. Student Hanna MacGregor, from Texas, was recognized for her recent superior acting award from the Florida College System Activities Association (FCSSA).

VP Moore introduced Catrenia McLendon, Business and Industry Service Center Director.

President Murdaugh reminded Trustees their Statement of Financial Interest is due July 1st.

NEW BUSINESS

Approval of Consent Agenda

Chair Moore asked if there were any questions, with none received.

MOTION: Trustee Kilpatrick **SECOND:** Trustee Lamb
Motion passed unanimously.

New Agreements

Joint Resolution with Leon County School Board (Action)

Superintendent Hanna said it is good to work toward a common goal and strengthen our relationship. President Murdaugh shared this is our commitment to each other and read the resolution into the record. Leon County School Board Chair Wood stated she is glad we are putting this in writing.

This request is for the Board to approve the resolution.

MOTION: Trustee Lamb **SECOND:** Trustee Callaway
Motion passed unanimously.

Lively Technical College and Tallahassee Community College MOU (Action)

President Murdaugh stated this is an agreement with The School Board of Leon County, specific to Lively Technical College.

This request is that the Board to approve the agreement with Lively Technical College.

MOTION: Trustee Pople **SECOND:** Trustee Lamb
Motion passed unanimously.

TCC Foundation

TCC Foundation Update (Information)

VP Mitchell provided an overview of Foundation activities and upcoming events.

Academic Affairs

19-20 Collegiate High School Agreements (Action)

Chair Moore asked if there were any questions, with none received.

This request is that the Board approve the 19-20 Collegiate High School Agreements.

MOTION: Trustee Messersmith **SECOND:** Trustee Pople
Motion passed unanimously.

Administrative Services

Fund Analysis - May (Information)

Trustee Pople confirmed we expect to end the year at our projections.

Construction Status Report (Information)

Chair Moore asked if there were any questions, with none received.

2018-2019 Equity Report Update (Action)

Trustee Callaway stated we have made progress over the years.

This request is for the Board to approve the 2018-2019 Equity Report as presented.

MOTION: Trustee Lamb **SECOND:** Trustee Kilpatrick
Motion passed unanimously.

Annual Inventory of Property Assets (Information)

Trustee Callaway said it is amazing that with all the equipment only one (1) item was missing.

Approval for Bookstore Services (Action)

Chair Moore asked if there were any questions, with none received.

This request is for the Board to approve a one-year renewal of the Follett contract for bookstore services.

MOTION: Trustee Pople **SECOND:** Trustee Messersmith
Motion passed unanimously.

Capital Improvement Plan (CIP) 2020-21 Through 2024-25 (Action)

Chair Moore asked if there were any questions, with none received.

This request is for the Board to approve the 2020-21 through 2024-25 CIP, as summarized on the CIP-2 form.

MOTION: Trustee Lamb **SECOND:** Trustee Messersmith
Motion passed unanimously.

Change of Salary Schedule (Action)

VP Wills said there are senior custodians that will be at the top of their salary schedule and unable to get a pay raise. President Murdaugh asked that all our employees at the top of their pay scale have an adjustment to allow the two (2) percent raise, asking someone to offer suggested language for clarify.

VP Wills requested the Board give them the authority to adjust the pay grade to ensure the employee can receive a pay increase.

MOTION: Trustee Lamb **SECOND:** Trustee Callaway
Motion passed unanimously.

This request is for the Board to approve updates to the College 2019-2020 Salary Schedule as presented.

MOTION: Trustee Callaway **SECOND:** Trustee Pople
Motion passed unanimously.

Disposition of surplus property assets (Action)

Chair Moore asked if there were any questions, with none received.

This request is for the Board to authorize College staff to dispose of the items designated as surplus and obsolete property.

MOTION: Trustee Pople
Motion passed unanimously.

SECOND: Trustee Kilpatrick

Policy Manual Changes (Action)

President Murdaugh stated we wish to pull Policy 04-30, Sick Pool Policy, from consideration on advice from our attorney representing us in bargaining.

This request is for the Board to approve updates and revisions of College policies, with the removal of Policy 04-30.

MOTION: Trustee Lamb
Motion passed unanimously.

SECOND: Trustee Kilpatrick

Recommendation to Purchase Lincoln Welding Equipment (Action)

Chair Moore asked if there were any questions, with none received.

This request is for the Board to authorize staff to make the purchase of welding equipment from Jones Welding & Industrial Supply, Inc.

MOTION: Trustee Messersmith
Motion passed unanimously.

SECOND: Trustee Callaway

Use of College Personnel and Facilities (Action)

Trustee Pople confirmed this is to allow us to spend the money for the operation of the TCC Foundation.

This request is for the Board to approve the use of College resources for Foundation DSO related activities as presented.

MOTION: Trustee Messersmith
Motion passed unanimously.

SECOND: Trustee Lamb

College Operating Budget FY 2019-20

Chair Moore asked if there were any questions, with none received.

This request is for the Board to approve the College's FY 2019-20 Operating Budget.

MOTION: Trustee Lamb
Motion passed unanimously.

SECOND: Trustee Pople

A motion was made to approve a two percent (2%) pay raise for President Murdaugh and to direct the committee responsible for his evaluation and compensation review to meet and make any changes they deem appropriate in his contract. President Murdaugh stated his contract only makes him eligible for a raise, but it is not automatic and must be voted on by the Board.

MOTION: Trustee Lamb
Motion passed unanimously.

SECOND: Trustee Kilpatrick

Information Technology

Information Technology Plan for 2019-20 (Action)

Trustee Kilpatrick verified we are mostly cloud based.

This request is for the Board to approve the Information Technology Plan for FY 2019-20.

MOTION: Trustee Lamb

SECOND: Trustee Kilpatrick

Motion passed unanimously.

2019-20 Schedule of Board Meetings and Workshops (Action)

Chair Moore asked if there were any questions, with none received.

MOTION: Trustee Lamb

SECOND: Trustee Callaway

Motion passed unanimously.

PUBLIC COMMENT

None

WORKSHOP

None

PRESIDENT'S REPORT

President Murdaugh recognized the upcoming birthdays of Trustees Pople and Lamb.

NEXT MEETING DATE

Monday, August 19, 2019

Location: **Main Campus**

ADJOURNMENT

Meeting adjourned at approximately 4:00 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on August 19, 2019.

Karen Moore
Chair

Jim Murdaugh, Ph.D.
President