



August 19, 2019

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Attorney Invoice – Bryant Miller Olive, P.A. (May & June 2019)

Item Description

Request for approval to pay invoice from Bryant Miller Olive, P.A. for legal services provided related to the collective bargaining process.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board meeting.

Funding/ Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$5,550.00

Recommended Action

Authorize payment of invoices as presented.



Tallahassee Community College
 Barbara K. Wills, Chief Business Officer, Vice President for
 Administrative Services
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: June 10, 2019
 Invoice No. 69688
 Client No. 25480.006

For professional services rendered in connection with Tallahassee
 Community College - Labor and Employment - 2016 UFF
 Bargaining

Purchase Order No. PO-005193

Statement of Legal Services

			Hours
05/06/2019	JCC	Legal research / continuation of contract procedures	3.20
05/06/2019	DMH	Review legal research / expiration of collective bargaining agreement	0.40
05/22/2019	JCC	Telephone conference with client (B. Jones) / budget; adjunct pay	0.30
05/23/2019	JCC	Telephone conference with client (C. Grause) / UFF, budget, adjuncts	0.30
05/23/2019	JCC	Telephone conference with T. Wazlavek / UFF negotiations	0.30
05/23/2019	JCC	Telephone conference with client (C. Grause) / UFF	0.20
Current Services			4.70
			\$1,175.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	4.30	\$250.00	\$1,075.00
Denise M. Heekin	0.40	\$250.00	\$100.00

Payments

05/31/2019	Payment	ACH rec'd 5/31/19 Invoice 69351	4,125.00
			4,125.00

Total Current Work	\$1,175.00
Previous Balance Due	\$1,275.00

Tallahassee Community College

Invoice Date: June 10, 2019
Invoice No. 69688
Client No. 25480.006

Balance Due \$2,450.00

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
101 North Monroe Street, Suite 900
Tallahassee, FL 32301
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business



Tallahassee Community College
 Barbara K. Wills, Chief Business Officer, Vice President for
 Administrative Services
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: July 10, 2019
 Invoice No. 69867
 Client No. 25480.006

For professional services rendered in connection with Tallahassee
 Community College - Labor and Employment - 2016 UFF
 Bargaining

Purchase Order No. PO-005193

Statement of Legal Services

	Hours
06/03/2019 JCC Telephone conference with client (A. Moran) / public records request	0.30
06/03/2019 JCC Review correspondence, telephone conference with client (C. Grause) / UFF	0.30
06/03/2019 JCC Draft correspondence / UFF	0.20
06/11/2019 JCC Telephone conference with client (C. Grause) / Board policies; UFF demands	0.40
06/12/2019 JCC Telephone conference with client (C. Grause) / bargaining issues	0.40
06/12/2019 JCC Review policies	0.50
06/12/2019 JCC Analyze issues / Board policies; duty to bargain	1.20
06/13/2019 JCC Telephone conference with client (C. Grause) / implementation of policies	0.30
06/14/2019 JCC Telephone conference with M. Braswell / unit	0.30
06/14/2019 JCC Draft correspondence	0.20
06/14/2019 JCC Review correspondence	0.20
06/17/2019 JCC Review tentative issues	0.90
06/19/2019 JCC Review correspondence, policies, and UFF agreement	1.20
06/19/2019 JCC Conference call with client (C. Grause, B. Wills) / UFF	0.40
06/20/2019 JCC Review documents / policies	0.50
06/20/2019 JCC Analyze issues / duty to bargain	0.70
06/20/2019 JCC Draft correspondence / policies	1.30

Tallahassee Community College

Invoice Date: July 10, 2019
Invoice No. 69867
Client No. 25480.006

06/21/2019 JCC	Review correspondence / meetings	0.30	
06/21/2019 JCC	Telephone conference with client (C. Grause) / meetings	0.40	
06/21/2019 JCC	Analyze issues / revised policies	0.80	
06/24/2019 JCC	Draft correspondence / bargaining	0.50	
06/24/2019 JCC	Review UFF agreement and prepare for pre-negotiations meeting	3.40	
06/26/2019 JCC	Telephone conference with T. Wazlavek / UFF	0.30	
06/26/2019 JCC	Review Union issues raised post-bargaining	1.20	
06/27/2019 JCC	Review documents / UFF	0.50	
06/27/2019 JCC	Conference call with client (C. Grause, Provost)	0.80	
	Current Services	<u>17.50</u>	<u>\$4,375.00</u>

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	17.50	\$250.00	\$4,375.00

Payments

06/21/2019	Payment	ACH rec'd 6/21/19 Invoice 69432	<u>1,275.00</u>
			1,275.00

Total Current Work	<u>\$4,375.00</u>
Previous Balance Due	\$1,175.00
Balance Due	<u>\$5,550.00</u>

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
101 North Monroe Street, Suite 900
Tallahassee, FL 32301
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business