



September 19, 2016

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President  
**SUBJECT:** Architect Invoices

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### Item Description

This item requests that the Board approve the architect invoices submitted for the month of

### Overview and Background

The College is under contract with three architectural firms. The firm of Barnett Fronczak Barlowe Architects was retained for the Wakulla Environmental Institute Building One project. The firm of Architects: Lewis+ Whitlock provides architectural and engineering services for the Main Campus and other Leon County sites. The firm of DAG Architects provides architectural and engineering services for the Florida Public Safety Institute and other Gadsden and Wakulla County projects.

### Past Actions by the Board

The Board last authorized architect invoices at the August 2016 meeting.

### Funding/Financial Implications

The funds for several minor projects (approximately \$1.1 million) were provided in the General Renovations/Remodeling PECO allocations the College received for FY 16/17. Funds for the Master Plans were available in the Capital Improvement fees. Funds for the Wakulla Environmental Institute were appropriated by the Legislature during the 2012 session.

Architect invoices in the amount of \$121,976.58 are recommended for approval as indicated below:

DAG Architects: \$4,090.58  
Architects| Lewis+ Whitlock : \$25,920.00  
Architects| Lewis+ Whitlock : \$29,330.00  
Architects| Lewis+ Whitlock : \$10,966.00  
Architects| Lewis+ Whitlock : \$51,670.00

### Staff Resource

Barbara Wills

**Recommended Action**

Authorize payment of architectural invoices as presented.



**DAG Architects, Inc.**  
 1223 Airport Road  
 Destin, FL 32541  
 850.837.8152

Tallahassee Community College  
 444 Appleyard Drive  
 Tallahassee, FL 32304  
 Trey Kimbrel

Invoice number 16032\_0816  
 Date 08/01/2016

Project 16032 TCC WAKULLA RESOURCE &  
 TESTING ROOMS

Professional Architectural Services

PO-004119

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Basic Services</b>					
<b>Schematic Design</b>	2,359.95	100.00	2,359.95	2,359.95	0.00
<b>Design Development</b>	3,146.60	100.00	3,146.60	3,146.60	0.00
<b>Construction Documents</b>	5,506.55	100.00	2,202.62	5,506.55	3,303.93
<b>Bidding &amp; Negotiation</b>	786.65	100.00	0.00	786.65	786.65
<b>Construction Administration</b>	3,933.25	0.00	0.00	0.00	0.00
Subtotal	15,733.00	75.00	7,709.17	11,799.75	4,090.58
Total	15,733.00	75.00	7,709.17	11,799.75	4,090.58

Invoice total 4,090.58

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
16032_0816	08/01/2016	4,090.58	4,090.58				
	Total	4,090.58	4,090.58	0.00	0.00	0.00	0.00

*We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Gail at 850.337.6443 or gennis@dagarchitects.com.*

Architects: Lewis + Whitlock, P.A.

# Invoice

206 West Virginia Street  
Tallahassee FL 32301

EIN # 59-3616761

Client:  
Attn: Accounts Payable Department  
444 Appleyard Drive  
Tallahassee, FL 32304

Date: 8/25/2016  
Invoice No.: 14250.7.6  
Terms: Net 30  
Due Date: 9/24/2016  
P.O. No.: PO-001113-1

Project Title: Main Campus Master Plan

Description	Amount
Master Plan	4,190.00
Civil Engineering - George Associates	6,776.00

**Total** \$10,966.00

Architects: Lewis + Whitlock, P.A.

# Invoice

206 West Virginia Street  
Tallahassee FL 32301

EIN # 59-3616761

Client:  
Tallahassee Community College  
ATTN: Accounts Payable  
444 Appleyard Drive  
Tallahassee, FL 32304-2895

Date: 8/25/2016  
Invoice No.: 14250.15.2  
Terms: Net 30  
Due Date: 9/24/2016  
P.O. No.: PO-004232-1

Project Title: Commercial Trucking Facility

Description	Amount
Construction Documents Fees	24,279.00
Improvements to Existing Site and Structures on the TCC Main Campus	
Additional Electrical Engineering Associated to Phase II Lighting	1,641.00

**Total** \$25,920.00

Architects: Lewis + Whitlock, P.A.

# Invoice

206 West Virginia Street  
Tallahassee FL 32301

EIN # 59-3616761

Client:

Tallahassee Community College  
ATTN: Accounts Payable  
444 Appleyard Drive  
Tallahassee, FL 32304-2895

Date: 8/25/2016

Invoice No.: 14250.16.1

Terms: Net 30

Due Date: 9/24/2016

P.O. No.: PO-004161

Project Title: Capitol Center Starbucks

Description	Amount
Base File/Existing Conditions	1,860.00
Construction Documents	27,470.00

**Total**

\$29,330.00

Architects: Lewis + Whitlock, P.A.

# Invoice

206 West Virginia Street  
Tallahassee FL 32301

EIN # 59-3616761

Client:  
Tallahassee Community College  
ATTN: Accounts Payable  
444 Appleyard Drive  
Tallahassee, FL 32304-2895

Date: 8/29/2016  
Invoice No.: 14250.12.3  
Terms: Net 30  
Due Date: 9/28/2016  
P.O. No.: PO-004159

Project Title: CC Plaza Level Improvements

Description	Amount
Add Service for Printing	200.00
Basic professional architectural services to include design development, documentation and construction administration for the TCC Capitol Center - Plaza Level Improvements	49,950.00
Add Service for Ventilation Calculations	1,520.00

**Total** \$51,670.00