



October 24, 2016

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President
SUBJECT: Architect Invoices

Item Description

This item requests that the Board approve the architect invoices submitted for the month of September.

Overview and Background

The College is under contract with three architectural firms. The firm of Barnett Fronczak Barlowe Architects was retained for the Wakulla Environmental Institute Building One project. The firm of Architects: Lewis+ Whitlock provides architectural and engineering services for the Main Campus and other Leon County sites. The firm of DAG Architects provides architectural and engineering services for the Florida Public Safety Institute and other Gadsden and Wakulla County projects.

Past Actions by the Board

The Board last authorized architect invoices at the September 2016 meeting.

Funding/Financial Implications

The funds for several minor projects (approximately \$1.1 million) were provided in the General Renovations/Remodeling PECO allocations the College received for FY 16/17. Funds for the Master Plans were available in the Capital Improvement fees. Funds for the Wakulla Environmental Institute were appropriated by the Legislature during the 2012 session.

Architect invoices in the amount of \$26,712.31 are recommended for approval as indicated below:

DAG Architects: \$16,504.00
DAG Architects: \$983.31
Architects| Lewis + Whitlock: \$1,375.00
Architects| Lewis + Whitlock: \$7,850.00

Staff Resource

Barbara Wills

Recommended Action

Authorize payment of architectural invoices as presented.



Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, FL 32304
 Don Herr

Invoice number 16053_0916
 Date 09/01/2016

Project 16053 TCC WEI MASTERPLAN & FPSI
 MASTERPLAN COMPLETION

Professional Architectural Services including preparation of an initial DOE master plan update for the entire WEI campus, including plans of the existing and future buildings and infrastructure. The plan report also includes various site maps, site analysis documentation, environmental assessments, and supporting graphics and reports. These services also include the completion and additional graphics required for the FPSI masterplan update.

PO-005005

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
WEI Masterplan	8,000.00	100.00	0.00	8,000.00	8,000.00
FPSI Masterplan completion and additional graphics	8,504.00	100.00	0.00	8,504.00	8,504.00
Total	16,504.00	100.00	0.00	16,504.00	16,504.00

Invoice total 16,504.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
16053_0916	09/01/2016	16,504.00	16,504.00				
	Total	16,504.00	16,504.00	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Gail at 850.337.6443 or gennis@dagarchitects.com.



DAG Architects, Inc.
 1223 Airport Road
 Destin, FL 32541
 850.837.8152

Tallahassee Community College
 444 Appleyard Drive
 Tallahassee, FL 32304
 Trey Kimbrel

Invoice number 16032_1016
 Date 09/27/2016

Project 16032 TCC WAKULLA RESOURCE &
 TESTING ROOMS

Professional Architectural Services including RFIs and submittals for construction administration

PO-004119

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Basic Services					
Schematic Design	2,359.95	100.00	2,359.95	2,359.95	0.00
Design Development	3,146.60	100.00	3,146.60	3,146.60	0.00
Construction Documents	5,506.55	100.00	5,506.55	5,506.55	0.00
Bidding & Negotiation	786.65	100.00	786.65	786.65	0.00
Construction Administration	3,933.25	50.00	983.31	1,966.62	983.31
Subtotal	15,733.00	87.50	12,783.06	13,766.37	983.31
Total	15,733.00	87.50	12,783.06	13,766.37	983.31

Invoice total 983.31

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
16032_1016	09/27/2016	983.31	983.31				
	Total	983.31	983.31	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Gail at 850.337.6443 or gennis@dagarchitects.com.

Architects: Lewis + Whitlock, P.A.

Invoice

206 West Virginia Street
Tallahassee FL 32301

EIN # 59-3616761

Client:

Tallahassee Community College
ATTN: Accounts Payable
444 Appleyard Drive
Tallahassee, FL 32304-2895

Date: 9/26/2016

Invoice No.: 14250.12.4

Terms: Net 30

Due Date: 10/26/2016

P.O. No.: PO-004159

Project Title: CC Plaza Level Improvements

Description	Amount
BID PACKAGES	5,550.00
Additional Service for Electrical Calculations	1,800.00
Additional Service for Printing	500.00

Total

\$7,850.00

Architects: Lewis + Whitlock, P.A.

Invoice

206 West Virginia Street
Tallahassee FL 32301

EIN # 59-3616761

Client:

Tallahassee Community College
ATTN: Accounts Payable
444 Appleyard Drive
Tallahassee, FL 32304-2895

Date: 9/26/2016

Invoice No.: 14250.16.2

Terms: Net 30

Due Date: 10/26/2016

P.O. No.: PO-004161

Project Title: Capitol Center Starbucks

Description	Amount
BID PACKAGES	1,375.00

Total

\$1,375.00