

**MINUTES**  
**District Board of Trustees**  
**Tallahassee Community College**  
**Ghazvini Center for Healthcare Education**  
**1528 Surgeons Drive**  
**Tallahassee, FL 32308**  
**Monday, April 18, 2016**  
**2:30 pm - Business Meeting & Workshop**

The April 2016 District Board of Trustees meeting was called to order by Chair Callaway at approximately 2:32 p.m.

**Members Present:** Chair Callaway, Trustees Kilpatrick, Lamb, Messersmith, Moore, and Pople.

**Absent:** Trustee Vaughn

**Via phone:** None

**Others Present:** President Murdaugh, Craig Knox, Greg Loyd, Ron Wostel, Zandra Wostel, Anthony Jones, Frank Baglione, Alice Nied, Dianne Douglas, Cherie Hodge, Audrey Mathews, Carla Dormeus, Monte Finkelstein, Laura Campbell, Bobby Jones, Susan Payne Turner, Cathryn Meyer, Bret Ingerman, Bob Ballard, Lei Wang, Kelsie Newman, Dustin Frost, Jess Hirsch, Ginny Wagner, Calandra Stringer, Shelly Schmucker, Sheri Rowland, Debbie Robinson, Nesta Cumbie, Tom Cumbie, Mike Coleman, Heather Mitchell, Kalynda Holton, E.E. Eunice, Renae Tolson, Chris Summers, Bill Bierbaum, Sharise Turner, Natalee Reese, Amy Gaughf, Justin Adams, Sarah Smitherman, Redgie Tedder, Chris Jensen, Barbara Wills, Maria Suarez, Betty Strickland, Martin Balinsky, S. Solomon, J. Cook, D. Wildes, M. Cooksey, Patricia Manning, Jeff Liang, Robert Holladay, Megan McKee and Lenda Kling.

**COMMENTS**

**Board Chair** – Chair Callaway welcomed everyone, asking all to stand for a moment of silence and the pledge of allegiance. She stated Trustee Messersmith networked the entire Wakulla event.

**Board Members** – Trustee Pople indicated he attended Springtime Tallahassee and distributed sunglasses to the community. Trustee Messersmith stated he enjoyed his experience with the President at Springtime Tallahassee.

Trustee Lamb commented on a job well done at the Gadsden Center and indicated the Eyrie event was very nice.

**President** – President Murdaugh recognized Rob Fleischmann and a number of honors students. The students introduced themselves, provided some information about their experiences and invited the Board to the end of year honors event on April 22, 2016.

President Murdaugh recognized John Schultz and some of his forensics students. The students introduced themselves and provided some information about their accomplishments.

President Murdaugh recognized Harry Fordham, a student whose artwork was displayed in the TCC Art Gallery. Mr. Fordham indicated he was a TCC alumnus, indicating art has helped bring balance into his life.

### **APPROVAL OF MINUTES**

Chair Callaway asked if there were any comments and requested a motion to approve the minutes of the March 21, 2016 Board Meeting.

**MOTION:** Trustee Lamb  
**SECOND:** Trustee Moore  
Motion passed unanimously.

### **INFORMATION AND NEWS ITEMS**

Director Maxwell introduced videos that included the Gadsden Center opening and a meeting Bill Bierbaum had with an individual whose life he had saved many years ago.

### **UNFINISHED BUSINESS**

None

### **PUBLIC COMMENT OR PRESENTATIONS**

Frank Baglione, Faculty Senate Chair, indicated he has been at TCC for twenty-five (25) years. He referenced the workload formula, stating it was designed to assist students and allow time for other duties/responsibilities by the faculty member. He said if there are inequity issues and problems with faculty, they will address them. He shared Greg Loyd will be the Faculty Senate Chair next term.

Chair Callaway said the Board will take the next step in the process. She proposed the May workshop be on the faculty workload issue. She indicated that being a previous educator, the Board would like to have the facts and data on the faculty – what they teach, how many hours they teach, their release time, etc. She asked that we also gather data on how other colleges handle their release time. She stated decisions made at the board level affect everyone and change policies. She suggested that a task force, formed with representatives from all areas, present their findings at the June Board Meeting.

Frank Baglione stated many faculty do not teach and are not on campus during the summer. He suggested the Board wait until the fall semester. Chair Callaway indicated the Board would like the data presented at the May workshop, however the task force timeframe could be delayed.

Trustee Messersmith stated if there are problems with inequity, we will work on that. Trustee Pople said he was confused after viewing the statues and the policy, however when the Board has the data – they will review it. Trustee Moore said that TCC has outstanding faculty.

Motion was made for the TCC President and staff to gather the information/data requested as it pertains to faculty workload and present it at the May Board workshop.

**MOTION:** Trustee Moore  
**SECOND:** Trustee Messersmith  
Motion passed unanimously.

Trustee Lamb stated he was very bothered by the fact that he read about this item in the newspaper first, instead of the information coming through the President to the Board.

## **NEW BUSINESS**

### **Approval of Consent Agenda**

Chair Callaway asked if there were any requests for the Consent Agenda, with none received.

**MOTION:** Trustee Messersmith  
**SECOND:** Trustee Moore  
Motion passed unanimously.

### **Academic Affairs**

#### Revised 2016 – 2017 Academic Calendar (Action)

President Murdaugh indicated this item is being withdrawn from the Board Agenda.

### **Administrative Services**

#### Construction Status Report (Information)

Director Wildes stated the construction projects are progressing.

#### Fund Analysis - March (Information)

Chair Callaway asked for any questions or comments, with none received.

#### Certificate of Final Inspection for the Gadsden Center project (Action)

Director Wildes indicated the certificate is complete.

This request is for the Board to approve the Certificate of Final Inspection, OEF Form 209, for the Gadsden Center project.

**MOTION:** Trustee Lamb  
**SECOND:** Trustee Moore  
Motion passed unanimously.

#### 2015-2016 Equity Report Update (Action)

Chair Callaway asked for any questions or comments, with none received.

This request is for the Board to approve the 2015-2016 Equity Report as presented.

**MOTION:** Trustee Moore  
**SECOND:** Trustee Lamb  
Motion passed unanimously.

### **Information Technology**

#### Authorization to execute a new (restructured) software contract with Workday (Action)

Chair Callaway asked for any questions or comments, with none received. President Murdaugh thanked VP Ingerman for the work he has done to negotiate a lower price.

This request is for the Board to approve the recommendation to authorize the College to execute a new 5-year contract, with an optional 3-year renewal term, with Workday for their “platform” (HCM, Finance, etc.) and Student system software suite, saving the College over \$800,000 during the initial 5-year term and over \$1.6M during the entire 8-year period.

**MOTION:** Trustee Lamb

**SECOND:** Trustee Kilpatrick  
Motion passed unanimously.

## **Student Affairs**

### Awarding of Posthumous Degree

VP Rowland introduced the family of former student Holly Wostel Szilvester, presenting them with the requested TCC degree. The family expressed their thanks to the Board.

This request is for the Board to approve awarding of the posthumous degree.

**MOTION:** Trustee Kilpatrick  
**SECOND:** Trustee Lamb  
Motion passed unanimously.

## **TCC Foundation**

### TCC Foundation Update (Information)

VP Mitchell introduced Kim and Sammie Dixon, indicating they are making a donation to honor Dr. and Mrs. Sammie Dixon, Sr. She said the donation will establish scholarships for students at the Boy and Girls Club to attend TCC. The Dixons thanked the Board, stating education is the way to get out of poverty. Mr. Dixon shared he is a TCC alumnus and mentored students when he was on the Boys and Girls Club Board.

VP Mitchell recognized Mr. Sammie Dixon and Ms. Susan Payne Turner of Prime Meridian Bank, sharing the bank has sponsored many TCC events. She indicated that after their most recent donation, TCC honored them by naming the screened-in area at the Wakulla Environmental Institute(WEI) the “Prime Meridian Bank Patio.” Mrs. Payne Turner stated she is from Wakulla and very excited about what TCC is bringing to Wakulla County.

VP Mitchell introduced Pam Butler, indicating Ms. Butler was a TCC alumnus. Ms. Butler stated she received a great education at TCC and is excited to donate money in honor of her parents for the new TCC Gadsden Campus. Mr. & Mrs. Cumbie shared they are very proud of the TCC campus in Gadsden County.

VP Mitchell announced the TCC Foundation will host their first 5k on Saturday morning at WEI. She revealed they will be launching a campaign called “One” within the current campaign. She stated the “One” campaign has a donor that will match funds of fifty thousand dollars (\$50,000).

### TCC Naming Opportunity (Action)

This item was addressed and approved at the Special Board Meeting held on Monday, April 11, 2016 in the TCC Hinson Administration Building.

## **WORKSHOP**

### Update on Bachelor of Science in Nursing

#### *TCC Responds to Local Demand for Trained Healthcare Professionals*

Dean Nied announced we have earned a one hundred percent (100%) pass rate on the National Council Licensure Exam – RN (ACLEX-RN). She shared that Tallahassee Memorial Hospital (TMH) and the Capital Regional Medical Center (CRMC) reached out to TCC to propose the Bachelor of Science in Nursing (BSN) program, indicating TMH employees fifty percent (50%) of the TCC students.

She shared that Healthcare Professions currently have twenty-nine (29) applicants for May entry [of which seventeen (17) are TCC graduates] and three (3) applicants for fall entry into the BSN program. She indicated our curriculum plan is individualized and catered to the working student. She stated the ten (10) core courses of three (3) credits each (which are specific to nursing) can be completed in one (1) calendar year, with four (4) courses each in fall/spring and two (2) in the summer.

Dean Nied disclosed the entire BSN program is taught by faculty with PhDs, indicating a specific webpage was developed for the BSN students. She stated the cost of the BSN Program including classes, textbooks, materials and application fees is very affordable at four thousand one hundred fifty-five dollars and thirty-two cents (\$ 4,155.32). She said this is a significant return on investment in our community – for students and employers. She provided quotes from Ann Smith, Chief Nursing Officer, Capital Regional Medical Center and Barbara Alford, VP/Chief Nursing Officer, Tallahassee Memorial HealthCare, Inc.

AVP Wang stated for the past fifty (50) years TCC has been accredited by the Southern Association of Colleges and Schools -- Commission on Colleges (SACS-COC) to award associate degrees. She said last year we submitted an approximate fifty (50) page application to the Commission for awarding of BSN degrees. She shared we received approval (without conditions); however this is only the first (1<sup>st</sup>) of a three (3) step process.

She disclosed the next step is an on-site visit from SACS-COC, currently scheduled for October 2016. She said we will submit a level-change complacence report eight (8) weeks prior to this visit; sharing the report must:

- address a set of core requirements,
- address comprehensive standards and federal requirements, and
- demonstrate that the college will adhere to the doctoral prepared faculty.

She stated the final step is the SACS-COC judgment and announcement, which is expected at their annual meeting in December 2016.

AVP Wang shared the value of accreditation:

- proves compliance with federal regulations
- ensures access to financial aid
- recognizes transfer of credit
- encourages confidence
- promotes accountability
- enhances institutional effectiveness

## **PRESIDENT'S REPORT**

President Murdaugh provided a list of upcoming events to the Trustees, indicating he appreciates every time they are able to attend the events at our campuses.

## **NEXT MEETING DATE**

Monday, May 16, 2016

Location: **Main Campus**

**ADJOURNMENT**

Meeting adjourned at approximately 4:35 p.m.

Minutes approved at regular meeting of the District Board of Trustees on May 16, 2016.

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**Donna Callaway**  
**Chair**

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**Jim Murdaugh, Ph.D.**  
**President**