



March 21, 2016

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Human Resources Report

Item Description

This item requests Board approval for personnel actions.

Overview and Background

Pursuant to College Policy 6Hx27:04-06 and 6Hx27:04-17, the College brings forth a request to approve appointments, separations and outside employment

Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Funding/Financial Implications

This item is funded by the 2015 - 2016 Operating Budget.

Staff Resource

Barbara Wills

Recommended Action

Approve the personnel actions.

Original Appointments - Executive, Administrative, Managerial & Professional

Name	Position	Department	Effective Date

Original Appointments - Classified Staff

Name	Position	Department	Effective Date

Original Appointments - Faculty

Name	Position	Department	Effective Date

Original Appointments - Contracts & Grants

Name	Position	Department	Effective Date

Re-Appointments (All Employees)

Name	Position	Department	Effective Date	Prior Position
Daniel Snyder	Traffic Safety & DUI FDOT Coordinator	DOT-Traffic Safety Resource Prosecutor	February 8, 2016	Program Specialist I

Drop Retiree Participants (All Employees)

Name	Position	Department	Enrollment Date	End Period

Separations (All Employees)

Name	Position	Department	Effective Date	Separation Type
Nina Gunn Hall	Staff Assistant II	Financial Aid	February 5, 2016	Resigned
Harry Goodman	Equipment Mechanic	Landscaper	February 12, 2016	Retired
Alex Garvin	Staff Assistant I	Disability Support Services	February 19, 2016	Resigned
Tiffany Arroyo	Custodial Worker	Physical Plant and Facilities	February 19, 2016	Dismissed
Anastasius Grant	Operations Analyst	DOC - Central Office	February 24, 2016	Resigned
Carmen Sapp	Senior Enrollment Clerk	Enrollment Services	February 28, 2016	Retired
Sally Search	VP Student Affairs	Student Affairs	February 29, 2016	Retired

Outside Employment Requests (All Employees)

Name	Position	Department	Employer	Position
Andrea Blalock	CJ Instructional Coordinator	Florida Public Safety Institute	Florida Department of Corrections	Correctional Officer 1
Andrea Blalock	CJ Instructional Coordinator	Florida Public Safety Institute	Tallahassee Memorial Healthcare	Mental Health Assistant
Stephanie White	Academy Program Coordinator	Florida Public Safety Institute	Emergency University	CPR & First Aid Instructor
John Elam	Respiratory Therapy Professor	Health Care Programs	Tallahassee Memorial Healthcare	Respiratory Therapist