

MINUTES
District Board of Trustees
Tallahassee Community College
Wakulla Environmental Institute
170 Preservation Way
Crawfordville, Florida
Monday, February 15, 2016
2:30 pm - Business Meeting

The February 2016 District Board of Trustees meeting was called to order by Chair Callaway at approximately 2:33 p.m.

Members Present: Chair Callaway, Trustees Kilpatrick, Lamb, Messersmith, Moore, Pople and Vaughn.

Absent: None

Via phone: None

Others Present: President Murdaugh, Bret Ingerman, Ben Achong, Dustin Frost, Al Moran, Ginny Wagner, Scott Balog, Sally Search, Woody Search, Alice Nied, Justin Adams, Alice Maxwell, Bill Bierbaum, Anthony Jones, Calandra Stringer, Kalynda Holton, Kelsie Newman, Bill Spiers, John Waldron, Frank Baglione, Monte Finkelstein, Freddie Franklin, Bobby Jones, D. Wildes, Chris Summers, Kimberly Moore, Patricia Manning, Deloris Lamb, F. Moore-Davis, Sara Smitherman, Audrey Mathews, Debbie Robinson, Roger Milton, and Lenda Kling.

COMMENTS

Board Chair – Chair Callaway welcomed everyone, asking all to stand for a moment of silence and the pledge of allegiance. She introduced Mr. Freddie Franklin, a former TCC Board Member, indicating his wife is a graduate of TCC and sharing she met him at an event in the Ghazvini Center for Healthcare Education (GCHE).

She stated that while the other Trustees were in Washington, DC she attended the Model United Nations opening event, where she observed the presentations by the professional looking young people.

Board Members – Trustee Lamb said Trustee Messersmith has been smiling since arriving at the new facility today. Trustee Lamb shared the trip to Washington, DC was very productive.

Trustee Kilpatrick thanked the President Office's staff for the planning it takes to put together the trip to Washington, DC. He shared the flags in the room today are a donation from the legislative office of Trustee Messersmith.

Trustee Messersmith said the flags were in the capitol building for ten (10) years, indicating he was delighted they have such a beautiful home here. He thanked everyone for the trip to Washington, DC – coupled with the opportunity to be in the old Capitol buildings.

Trustee Pople echoed the previous Washington, DC trip comments. He stated he attended the American Association of Community Colleges (AACC) Pathways event in San Antonio with President Murdaugh and others from campus, where we were one (1) of thirty (30) colleges in the country that were chosen to participate.

President – President Murdaugh stated we were selected by AACC Pathways for a special project to complete intentional pathways for our students, requiring the attendance of a Trustee and the President – indicating the President must also be in attendance at subsequent workshops. He said the Trustees always give freely of their time because they love the college and Trustee Pople was as engaged in the workshop conversations as everyone.

He shared each February the Trustees attend the Association of Community College Trustees (ACCT) National Legislative delegation in Washington, DC – indicating they get to hear at the national level what is happening in higher education and community colleges and have the opportunity to talk with our congressional delegation about our college. He disclosed that six (6) of our seven (7) Trustees attended this year, with only our Chair not available due to a family medical need. He stated we are so fortunate that our Trustees dedicate their time, since there are colleges in Florida that have no Trustees in attendance.

He recognized Ginny Wagner, with Professor Wagner sharing the dental hygiene and dental assisting programs have been fully accredited. She indicated she became Chair three (3) years ago and spent the first (1st) year renovating the facility, stating she learned more about construction than she had ever known. She said the second (2nd) year she wrote about three thousand (3,000) pages of documentation for the self-study. President Murdaugh said this is a remarkable accomplishment and a testament to the faculty and staff.

President Murdaugh proposed we no longer bring the computers to our board meetings, indicating we will work individually with Trustees who need a device. He stated having the computers at the meetings involves a considerable amount of staff time, welcoming any feedback. The Trustees expressed their agreement with this proposal.

APPROVAL OF MINUTES

Chair Callaway asked if there were any comments and requested a motion to approve the minutes of the January 11, 2016 Board Meeting.

MOTION: Trustee Moore
SECOND: Trustee Vaughn
Motion passed unanimously.

INFORMATION AND NEWS ITEMS

Director Maxwell said our 50th anniversary events are going well and the Tallahassee Democrat has been a great partner. She introduced a 50th anniversary video, a C-Span clip from DC with Senator Nelson and the Trustee Pople baseball first pitch.

UNFINISHED BUSINESS

None

PUBLIC COMMENT OR PRESENTATIONS

None

NEW BUSINESS

Approval of Consent Agenda

Chair Callaway asked if there were any requests for the Consent Agenda with none received.

MOTION: Trustee Messersmith
SECOND: Trustee Kilpatrick
Motion passed unanimously.

Academic Affairs

Amendment to Lab Fees for 2015-16 (Action)

Chair Callaway asked if there were any requests for this item with none received.

This request is that the Board approve the application fee and laboratory user fees as presented.

MOTION: Trustee Lamb
SECOND: Trustee Moore
Motion passed unanimously.

Administrative Services

Construction Status Report (Information)

Director Wildes said we will be building a large permanent sign for this facility that will extend construction by a month. He shared we received substantial completion for the Gadsden Center in January, with a grand opening in March. He stated at the Capital Center we are still being delayed by permitting at the City.

Fund Analysis - January (Information)

Chair Callaway asked if there were any questions with none received.

College Policy Update (Action)

Chair Callaway asked if there were any questions with none received.

This request is for the Board to approve updates to College Policy 06-05, Probationary Period/Probationary Complaint.

MOTION: Trustee Pople
SECOND: Trustee Vaughn
Motion passed unanimously.

TCC Direct Support Organization Audit Reports: FPSI and TCC Foundation (Information)

Chair Callaway asked if there were any questions with none received.

Annual Renewal – 2015-2016 Construction Manager Agreements (Action)

Director Wildes said we changed a procedure to include verification of license.

This request is for the Board to approve the renewal of the recommended list of Construction Managers as presented above.

MOTION: Trustee Moore
SECOND: Trustee Vaughn
Motion passed unanimously.

TCC Foundation

TCC Foundation Update (Information)

VP Mitchell thanked the Board of Trustees for their donations totaling more than \$350,000, indicating it is easier to approach others for support when we provide support. She stated today's meeting is currently being held in the Payne family classroom (our first donation for the

Wakulla Environmental Institute) and shared the Payne family will be here for the ribbon cutting ceremony. She disclosed the campaign is now at three million two hundred fifty thousand dollars (\$3,250,000) dollars, thanking Trustee Moore for leading the campaign.

Gift Acceptance - Vehicles (Action)

Chair Callaway asked if there were any questions with none received.

This request is for the Board to accept this gift on behalf of the College.

MOTION: Trustee Lamb

SECOND: Trustee Vaughn

Motion passed unanimously.

Gift Acceptance – Art (Action)

Chair Callaway asked if there were any questions with none received.

This request is for the Board to accept this gift on behalf of the College.

MOTION: Trustee Moore

SECOND: Trustee Vaughn

Motion passed unanimously.

PRESIDENT’S REPORT

President Murdaugh shared the National Junior College Athletic Association (NJCAA) magazine, indicating there is a TCC profile beginning on page ten (10). He stated we are a member of the association and he loves to receive this type of recognition for the college.

He asked Josh to display the info graphic reflecting the national average cost of attendance for 2015-16 at a community college. He said in Washington there was a conversation about free community college tuition, pointing out tuition is only about nineteen percent (19%) of the cost for attendance. He stated Pell Grants provide thirty-four percent (34%), indicating this covers more than tuition.

He shared that we will start VP of Student Affairs interviews tomorrow, indicating it is bitter sweet to announce this is the last board meeting for VP Sally Search. He presented her with a framed eagle print and flowers, disclosing she has been with the college for more than twenty-eight (28) years and other information about her career here. Dr. Search said this is truly a bitter sweet moment for her, indicating it has been a privilege and honor to work with so many wonderful people at TCC.

President Murdaugh shared a number of other events that will be occurring, indicating he knew the Trustees could not be in attendance at everything – but wanted them to know how appreciative we are when they can attend.

Mr. Franklin stated his board employed Dr. Jim Hinson, indicating the Boards have made tremendous contributions to TCC. He said, as a student, he really enjoyed his days here and shared that one of the Deans told him he was the first TCC Student to serve on the Board.

The Chair recognized Bob Ballard, who indicated it is always difficult to judge the length of a Board Meeting. He stated we will begin serving student oysters and at 3:45 we will do a number of speeches, cut the ribbon and have a bluegrass band. The Chair thanked Director Ballard.

Director Eunice reminded everyone of the upcoming Black History month breakfast at the Florida Public Safety Institute (FPSI).

NEXT MEETING DATE

Monday, March 21, 2016

Location: **Florida Public Safety Institute**

ADJOURNMENT

Meeting adjourned at approximately 3:20 p.m.

Minutes approved at regular meeting of the District Board of Trustees on March 21, 2016.

Donna Callaway
Chair

Jim Murdaugh, Ph.D.
President