



August 15, 2016

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President
SUBJECT: Architect Invoices

Item Description

This item requests that the Board approve the architect invoices submitted for the months of June and July 2016.

Overview and Background

The College is under contract with three architectural firms. The firm of Barnett Fronczak Barlowe Architects was retained for the Wakulla Environmental Institute Building One project. The firm of Architects: Lewis+ Whitlock provides architectural and engineering services for the Main Campus and other Leon County sites. The firm of DAG Architects provides architectural and engineering services for the Florida Public Safety Institute and other Gadsden and Wakulla County projects.

Past Actions by the Board

The Board last authorized architect invoices at the June 2016 meeting.

Funding/Financial Implications

Funds for the several minor projects (less than \$600,000) were provided in the General Renovations/Remodeling PECO funds the College receives each year. Funds for the Gadsden Center were available from the Fund Three -Auxiliary Services reserves. Funds for the Master Plans were available in the Capital Improvement fees. Funds for the Wakulla Environmental Institute were appropriated by the Legislature during the 2012 session.

Architect invoices in the amount of \$85,635.46 are recommended for approval as indicated below:

Architects: Lewis + Whitlock, P.A.	\$7,966.00
Architects: Lewis + Whitlock, P.A.	\$33,360.00
Architects: Lewis + Whitlock, P.A.	\$23,832.50
DAG Architects	\$9,975.00
DAG Architects	\$7,709.17
Barnett Fronczak Barlowe Architects	\$2,792.79

Staff Resource

Barbara Wills

Recommended Action

Authorize payment of architectural invoices as presented.

Architects: Lewis + Whitlock, P.A.

Invoice

206 West Virginia Street
Tallahassee FL 32301

EIN # 59-3616761

Client:
Tallahassee Community College
ATTN: Accounts Payable
444 Appleyard Drive
Tallahassee, FL 32304-2895

Date: 3/30/2016
Invoice No.: 14250.12.1
Terms: Net 30
Due Date: 4/29/2016
P.O. No.: PO-003232

Project Title: Capitol Center Plaza Level

Description	Amount
Site Conditions Survey	870.00
Schematic Design and preliminary renderings for the Plaza Level Tenant	3,310.00
Improvements at the TCC Capitol Center located in downtown Tallahassee, FL	
Printing (8 - 11" x 17" sheets x 6 sets @ \$1/each)	48.00
Shelton Dean Designs	2,238.00
Pinnacle Engineering	1,500.00

Total \$7,966.00

Architects: Lewis + Whitlock, P.A.

Invoice

206 West Virginia Street
Tallahassee FL 32301

EIN # 59-3616761

Client:
Tallahassee Community College
ATTN: Accounts Payable
444 Appleyard Drive
Tallahassee, FL 32304-2895

Date: 6/30/2016
Invoice No.: 14250.12.2
Terms: Net 30
Due Date: 7/30/2016
P.O. No.: PO-004159

Project Title: Capitol Center-Plaza Level

Description	Amount
Add Service for Printing	60.00
Basic professional architectural services to include design development, documentation and construction administration for the TCC Capitol Center - Plaza Level Improvements	33,300.00

Total \$33,360.00

Architects: Lewis + Whitlock, P.A.

Invoice

206 West Virginia Street
Tallahassee FL 32301

EIN # 59-3616761

Client:
Tallahassee Community College
ATTN: Accounts Payable
444 Appleyard Drive
Tallahassee, FL 32304-2895

Date: 7/25/2016
Invoice No.: 14250.15.1
Terms: Net 30
Due Date: 8/24/2016
P.O. No.: PO-004232

Project Title: Commercial Trucking Facility

Description	Amount
Survey/Geotech Investigation Fees Improvements to existing site and structures on the TCC Main Campus	23,832.50

Total

\$23,832.50



DESTIN • PANAMA CITY • PENSACOLA • TALLAHASSEE

DAG Architects, Inc.

1223 Airport Road
Destin, FL 32541
850.837.8152

Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304
David Wildes

Invoice number 13027_0616
Date 06/03/2016

Project 13027 TCC WAKULLA ENVIRONMENTAL
INSTITUTE RV PARK

Hourly Professional Architectural Services including multiple site visits, space study, topo and soils research, conceptualls, meetings with Bob Ballard, revised site layout per DEP comments, delivery of documents to DEP, Public hearing with DEP.

Hourly services per request

Professional Fees

	Hours	Rate	Billed Amount
Principal			
Jack D. Baker			
Billable Time	57.00	175.00	9,975.00
		Invoice total	9,975.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
13027_0616	06/03/2016	9,975.00	9,975.00				
	Total	9,975.00	9,975.00	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Gail at 850.337.6443 or gennis@dagarchitects.com.



DAG Architects, Inc.
1223 Airport Road
Destin, FL 32541
850.837.8152

Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304
Trey Kimbrel

Invoice number 16032_0716
Date 07/01/2016

Project 16032 TCC WAKULLA RESOURCE &
TESTING ROOMS

Professional Architectural Services

PO-004119

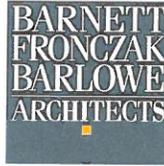
Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Basic Services					
Schematic Design	2,359.95	100.00	0.00	2,359.95	2,359.95
Design Development	3,146.60	100.00	0.00	3,146.60	3,146.60
Construction Documents	5,506.55	40.00	0.00	2,202.62	2,202.62
Bidding & Negotiation	786.65	0.00	0.00	0.00	0.00
Construction Administration	3,933.25	0.00	0.00	0.00	0.00
Subtotal	15,733.00	49.00	0.00	7,709.17	7,709.17
Total	15,733.00	49.00	0.00	7,709.17	7,709.17

Invoice total 7,709.17

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
16032_0716	07/01/2016	7,709.17	7,709.17				
	Total	7,709.17	7,709.17	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Gail at 850.337.6443 or gennis@dagarchitects.com.



225 SOUTH ADAMS STREET
TALLAHASSEE, FLORIDA 32301
TEL. 850 224-6301
FAX 850 561-6978

■ INVOICE

20 July 2016
Invoice #6568.18
BFBA #14220

Tallahassee Community College
Receiving Department
444 Appleyard Drive
Tallahassee, Florida 32304-2895

Re: **Tallahassee Community College - Wakulla Environmental Institute**
Architectural Services

FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES

The current status of the account is as follows:

FEES FOR SERVICES RENDERED THROUGH 30 JUNE 2016

Barnett Fronczak Barlowe Architects has been contracted by TCC to design the Wakulla Environmental Institute, a net-zero facility in Wakulla County.

At this time, BFBA is requesting payment for 100% of Construction Administration, 100% of the Civil Engineering and Estimating and 100% of the MEP Special Systems portion of our contract to correspond with Cook Brother's pay application's completion percent. The tasks performed in the CA portion include site visits, shop drawing review and answering questions regarding the project.

TOTAL AMOUNT DUE = \$ **2,792.79**

BARNETT FRONCZAK BARLOWE ARCHITECTS

DAVID FRONCZAK, AIA

DF:ag

TCC WAKULLA ENVIRONMENTAL ENGINEERING

Barnett Fronczak Barlowe Architects

Invoice #18 - Tracking

20 July 2016

Basic Professional Services	Total Fee	% Comp.	Billed To Date	Less	
				Previously Billed	Amount Due This Invoice
Schematics	\$ 15,457.90	100%	\$ 15,457.90	\$ 15,457.90	\$ -
Design	\$ 30,915.80	100%	\$ 30,915.80	\$ 30,915.80	\$ -
Documents	\$ 61,831.60	100%	\$ 61,831.60	\$ 30,915.80	\$ -
Bidding	\$ 7,728.95	100%	\$ 7,728.95	\$ 7,728.95	\$ -
Construction Services	\$ 38,644.75	100%	\$ 38,644.75	\$ 36,712.50	\$ 1,932.25
Total Basic Services	\$ 154,579.00		\$ 154,579.00	\$ 121,730.95	\$ 1,932.25

Additional Services	Total Fee	% Comp.	Billed To Date	Less	
				Previously Billed	Amount Due This Invoice
MEP Special Systems					
Schematics	\$ 4,324.32	100%	\$ 4,324.32	\$ 4,324.32	\$ -
Design	\$ 8,648.64	100%	\$ 8,648.64	\$ 8,648.64	\$ -
Documents	\$ 17,297.28	100%	\$ 17,297.28	\$ 17,297.28	\$ -
Bidding	\$ 2,162.16	100%	\$ 2,162.16	\$ 2,162.16	\$ -
Construction Services	\$ 10,810.80	100%	\$ 10,810.80	\$ 10,270.26	\$ 540.54
Total Additional Services	\$ 43,243.20		\$ 43,243.20	\$ 42,702.66	\$ 540.54

Additional Services	Total Fee	% Comp.	Billed To Date	Less	
				Previously Billed	Amount Due This Invoice
FL Model Energy Code Comp	\$ 3,564.00	100%	\$ 3,564.00	\$ 3,564.00	\$ -
Energy Model Analysis	\$ 10,296.00	100%	\$ 10,296.00	\$ 10,296.00	\$ -
Civil Engineering	\$ 38,500.00	100%	\$ 38,500.00	\$ 38,500.00	\$ -
Estimator	\$ 28,611.00	100%	\$ 28,611.00	\$ 28,291.00	\$ 320.00
Additional Basic Services	\$ 50,324.00	100%	\$ 50,324.00	\$ 50,324.00	\$ -
Wind Turbine	\$ 320.00	100%	\$ 320.00	\$ 320.00	\$ -
TCC WEI Grant	\$ -	0%	\$ -	\$ -	\$ -
General Administration	\$ 6,229.00	100%	\$ 6,229.00	\$ 6,229.00	\$ -
Contract Documents	\$ 436.00	100%	\$ 436.00	\$ 436.00	\$ -
TCC WEI Solar Carport	\$ -	0%	\$ -	\$ -	\$ -
General Administration	\$ 3,802.00	100%	\$ 3,802.00	\$ 3,802.00	\$ -
Contract Documents	\$ 264.00	100%	\$ 264.00	\$ 264.00	\$ -
BFBA Mark up	\$ 221.00	100%	\$ 221.00	\$ 221.00	\$ -
TCC WEI Front End Review	\$ -	0%	\$ -	\$ -	\$ -
Contract Documents	\$ 2,784.00	100%	\$ 2,784.00	\$ 2,784.00	\$ -
TCC WEI Survey/PR Coord	\$ -	0%	\$ -	\$ -	\$ -
Contract Documents	\$ 792.00	100%	\$ 792.00	\$ 792.00	\$ -
TCC WEI Landscape Arch	\$ 990.00	100%	\$ 990.00	\$ 990.00	\$ -
TCC WEI AS Administration	\$ 1,130.00	100%	\$ 1,130.00	\$ 1,130.00	\$ -
Total Additional Services	\$ 148,263.00		\$ 148,263.00	\$ 147,943.00	\$ 320.00

GRAND TOTALS \$ 346,085.20 \$ 346,085.20 \$ 312,376.61 \$ 2,792.79