



August 15, 2016

## MEMORANDUM

**TO:** District Board of Trustees

**FROM:** Jim Murdaugh, President 

**SUBJECT:** Disposition of surplus property assets.

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### Item Description

Disposition of surplus property assets.

### Overview and Background

Staff has the responsibility to periodically dispose of accumulated surplus property assets which are obsolete and serve no useful function or their continued use is uneconomical or inefficient. These assets include IT equipment, projectors, video equipment and vehicles but not facilities and land.

The items on the attachment have been utilized for a variety of purposes. All of the items have either become obsolete, inoperable or their repair costs exceed their current value.

Section 274.05, FS, allows a governmental unit the discretion to classify as surplus any of the property that is obsolete or the continued use of which is uneconomical or inefficient, or which serves no useful function. The College has deemed the items on the attachment as surplus in accordance with this Statute.

Section 274.06, FS, allows property, the value of which the governmental unit estimates to be under \$5,000, to be disposed of in the most efficient and cost effective means as determined by the governmental unit. Staff believes that none of the items for disposal have a current value of \$5,000 or more due to their current condition. The College may offer these items for sale according to the provisions of 274.06, FS. If the items are without commercial value they may be donated or destroyed.

### Past Actions by the Board

During previous years the Board has authorized staff to dispose of surplus and/or obsolete property items in accordance with the procedures identified in Sections 274.05 and 274.06, FS.

### Funding/Financial Implications

No funding is required in the disposition of the surplus property assets.

**Staff Resource**

Barbara Wills

**Recommended Action**

Request the Board to authorize staff to dispose of this surplus and obsolete property in accordance with the procedures identified in 274.05 and 274.06 FS.

### Surplus Property for Board Approval

Property Number	Description	Acquired Date	Purchase Amount	Depreciated Value
6436	Vehicle, Chevy Astro Minivan	Gifted in 1997	\$7,250.00	\$0.00
1373	AudioVisual, Recorder/Player /Editor	11/1/1984	\$6,433.65	\$0.00
4088	Lab Equipment, Ventilator	4/1/1996	\$10,721.55	\$0.00
6394	AudioVisual Equipment, Demodulator Frame	9/1/1998	\$8,278.00	\$0.00
6699	AudioVisual Equipment, Audio Mixer	1/1/1999	\$5,578.00	\$0.00
8801	Misc. Equipment, Marking System ACEP Series	5/1/2001	\$5,100.00	\$0.00
8820	Lab Equipment, Ventilator	6/1/2001	\$5,000.00	\$0.00
8821	Lab Equipment, Ventilator	6/1/2001	\$5,000.00	\$0.00
8837	Lab Equipment, Ventilator	7/1/2001	\$5,000.00	\$0.00
8838	Lab Equipment, Ventilator	7/1/2001	\$5,000.00	\$0.00
9691	Misc. Equipment, Wilson Brinnel Tester	8/1/2002	\$7,746.31	\$0.00
9720	Computer Equipment, Lexmark Optra Printer	7/1/2002	\$5,182.80	\$0.00
11365	AudioVisual Equipment, Video Composite	10/1/2003	\$18,202.00	\$0.00
12265	AudioVisual Equipment, 40" LCD Plasma	9/1/2004	\$6,306.82	\$0.00
12446	AudioVisual Equipment, 60" Plasma TV	4/1/2005	\$8,129.55	\$0.00
12961	AudioVisual Equipment, Seamless Switcher	9/1/2005	\$5,950.00	\$0.00
14618	Computer Equipment, Server	3/1/2007	\$9,953.64	\$0.00
14780	Computer Equipment, Tape Expansion Module	6/1/2007	\$11,514.00	\$0.00
15213	Computer Equipment, Server	7/1/2007	\$5,654.50	\$0.00
15234	Computer Equipment, Server	7/1/2007	\$5,580.20	\$0.00
15665	Computer Equipment, Processor Cache	4/1/2008	\$5,288.10	\$0.00
15666	Computer Equipment, Processor Cache	4/1/2008	\$5,288.10	\$0.00
15931	Computer Equipment, Processor Server	6/1/2008	\$8,281.36	\$0.00
			\$166,438.58	\$0.00