

**MINUTES**  
**District Board of Trustees**  
**Tallahassee Community College**  
**Florida Public Safety Institute**  
**215 Academy Drive**  
**Conference Center**  
**Havana, FL 32333**  
**Monday, March 21, 2016**  
**2:30 pm - Business Meeting**

The March 2016 District Board of Trustees meeting was called to order by Chair Callaway at approximately 2:32 p.m.

**Members Present:** Chair Callaway, Trustees Kilpatrick, Lamb, Moore, Pople and Vaughn.  
**Absent:** Trustee Messersmith  
**Via phone:** None

**Others Present:** President Murdaugh, Sheri Rowland, Kim Allen, Derek Mitchka, Gigi Hawthorne, Mike Coleman, Anthony Jones, Sharisse Turner, Megan McKee, Reggie Grant, Greg Loyd, Fyiane Nsilo-Swai, Michael Railey, Craig Knox, Monte Finkelstein, Bret Ingerman, Lei Wang, Bill Bierbaum, Ginny Wagner, Brooke Stone, Alice Nied, Joe Neeley, Heather Mitchell, Barbara Wills, Bobby Jones, E.E. Eunice, Justin Adams, Kelsie Newman, Calandra Stringer, Kalynda Holton, Brendan Diamond, Bill Spiers, Bob Lutz, Alice Maxwell, Chris Summers, Cathryn Meyer, Wade Henning, David Wildes, Lindsey Smitherman-Brown, Sarah Smitherman, Debbie Robinson, Scott Balog, Renee Green, Beth Strickland, Kelli Herm and Lenda Kling.

**COMMENTS**

**Board Chair** – Chair Callaway welcomed everyone, asking all to stand for a moment of silence and the pledge of allegiance.

**Board Members** – Trustee Kilpatrick thanked Chief of Staff Balog and others for the assistance with a tour for Wakulla County students.

**President** – President Murdaugh welcomed our new Vice-President for Student Affairs, Dr. Sheri Rowland. VP Rowland said it is great to be back home at this exciting time for TCC, expressing her thanks for the opportunity to serve.

President Murdaugh thanked Michael Coleman for standing in during the gap between the retirement of Dr. Search and the start of VP Rowland today.

President Murdaugh asked Provost Moore-Davis to recognize some faculty. Provost Moore-Davis stated the International Conference on College Teaching and Learning (ICCTL) Award for Distinguished New Faculty went to Lindsey Smitherman-Brown, humanities assistant professor, and the ICCTL Award for Excellence in Teaching, Learning and Technology went to Ellenar Harper, developmental writing associate professor.

She said our Excellence Award winners, in a variety of disciplines, at the National Institute for Staff and Organizational Development (NISOD) were:

- Vijay Subramanian, mathematics assistant professor
- Robert Fleischmann, humanities associate professor
- Larry Bourdeau, law enforcement coordinator
- Daniel Beugnet, developmental writing associate professor

President Murdaugh said, on behalf of VP Moran, the Office of Communications and Marketing recently received the Council for Advancement in Secondary Education (CASE) Award of Excellence for a recruitment publication series and Special Merits for graphic design and electronic and digital media (geo-fencing campaign).

He indicated they received the National Council of Marketing and Publication Relations (NCMPR) Bronze Award for the student handbook, Silver Award for a folder and Gold Awards for the international student handbook and magazine format video. He said this is excellent work, which we like to share with the Board.

President Murdaugh shared that at the legislative session we were awarded eight hundred thousand dollars (\$800,000) to create a commercial truck driving program, indicating we are proud of the fact we are demand driven (one of the strategic plan priorities set by the Trustees for the college) and our programs are tied to jobs in our region. He stated that of the ten (10) hottest jobs in our region identified by the Department of Economic Opportunity, we have provided training for nine (9) and this will allow us to provide training for ten (10) out of ten (10). He expressed thanks to Senator Montford, who continues to be supportive to the college.

He indicated the other award was one million dollars (\$1,000,000) for our infrastructure, asking VP Wills to talk a little about the significance of this allocation. VP Wills stated this award (with assistance from the Department of Education) will allow us to address some of the campus plant and facility needs, sharing the maintenance costs have continued to rise for these aged systems. She indicated these funds will help us make improvements to some aged systems which will result in lowered maintenance costs, increased energy savings and help jump start an upfront investment in performance funding with Siemens.

## **APPROVAL OF MINUTES**

Chair Callaway asked if there were any comments and requested a motion to approve the minutes of the February 15, 2016 Board Meeting.

**MOTION:** Trustee Vaughn

**SECOND:** Trustee Moore

Motion passed unanimously.

## **INFORMATION AND NEWS ITEMS**

Director Maxwell introduced news videos for the Florida Public Safety Institute Black History Month event, TCC 1<sup>st</sup> Bachelor's Degrees in Nursing, Women's Leadership Summit - Building Legacies, Wakulla Environmental Institute opening and a Channel 22 story about the Richard W. and Karen B. Moore Veterans Success Center. Trustee Moore thanked everyone and indicated she was one of many who have contributed significantly, but having their name associated with the Veterans Center is one of the greatest honors she could ever have.

## **UNFINISHED BUSINESS**

None

## **PUBLIC COMMENT OR PRESENTATIONS**

None

## **NEW BUSINESS**

### **Approval of Consent Agenda**

Chair Callaway asked if there were any requests for the Consent Agenda with none received.

**MOTION:** Trustee Kilpatrick  
**SECOND:** Trustee Moore  
Motion passed unanimously.

### **Academic Affairs**

#### Annual and Continuing Faculty Contract Recommendations (Action)

Chair Callaway asked if there were any questions, with none received. President Murdaugh asked the Provost to come forward and recognize the faculty joining us today. Provost Moore-Davis said we have a great faculty, which is a hallmark of a great institution. She congratulated the faculty being granted a continuing contract, asking them to stand for recognition.

This request is that the Board approve the recommendations for annual and continuing contracts in the attached list.

**MOTION:** Trustee Pople  
**SECOND:** Trustee Kilpatrick  
Motion passed unanimously.

### **Administrative Services**

#### Construction Status Report (Information)

Director Wildes said the STEM lab is being funded by the Foundation, indicating we have received all pricing and expect to complete the work over the summer. He stated that this week the Wakulla Environmental Institute sign should be installed and the Capitol Center third (3<sup>rd</sup>) floor is on schedule for completion. He indicated the Gadsden Center is complete and we will visit later today.

#### Fund Analysis - February (Information)

Chair Callaway asked if there were any questions with none received.

#### Budget Amendment No. 1 (Action)

Chair Callaway indicated this is to include a reduction to the beginning fund balance and provide for salary lapse to current expenses, asking if there were any questions with none received.

This request is for the Board to approve the amendment as requested.

**MOTION:** Trustee Vaughn  
**SECOND:** Trustee Kilpatrick  
Motion passed unanimously.

## **TCC Foundation**

### TCC Foundation Update (Information)

VP Mitchell shared the report numbers in the book are far ahead of previous years. She stated the goal for our campaign was to hit the halfway mark prior to the Cleaver & Cork event, announcing she is pleased to say we are now at five million three hundred thousand dollars (\$5,300,000), with about another eight (8) months to raise the other four million seven hundred thousand dollars (\$4,700,000) before the end of our 50<sup>th</sup> year – thanking everyone for their support..

She disclosed the Cleaver & Cork event sold out, stating this is huge for a first (1<sup>st</sup>) year event. She shared the next Cleaver & Cork event will be 3/10/17, indicating we already have a sponsor (at a higher level) and chef. She said the chef will come two (2) days early for an educational component with some of our students.

Trustee Pople said he was impressed with the Cleaver & Cork younger crowd, indicating it looked like the future of our Foundation. VP Mitchell thanked Moore Communications for their work on the public relations for the event.

President Murdaugh thanked VP Mitchell and her team for the amazing things they are doing for the college. He said VP Mitchell is great at fundraising, but she also understands from her heart that we raise money to make a difference. He stated it is not just about asking people for money or building bricks and mortar, but about supporting programs and what we did at the Veterans Center. He indicated we will be discussing many other exciting things.

Trustee Moore stated the bar graphs in the Board Book indicate we are not only increasing the dollar amount coming into the Foundation, but also the number of gifts and the amount per gift. She shared the entire Foundation staff and volunteers, the Board and Board Leadership have done amazing work – thanking them for their service. President Murdaugh said this is also due to Trustee Moore's strategic leadership as the Chair, which you can see in her comments.

## **PRESIDENT'S REPORT**

President Murdaugh provided the Trustees a list of upcoming events, indicating he understands they cannot be at everything – although we want them to be invited to everything. He also distributed a Women's History month flyer and a Springtime Tallahassee magazine to each Trustee.

He issued a challenge to the Trustees, indicating the Chair is walking in the parade and sharing that we will have our first float this year. Chair Callaway said there is nothing like walking the parade route and that she looks forward to seeing them there.

## **NEXT MEETING DATE**

Monday, April 18, 2016

Location: **Ghazvini Center for Healthcare Education**

## **ADJOURNMENT**

Meeting adjourned at approximately 3:06 p.m.

Minutes approved at regular meeting of the District Board of Trustees on April 18, 2016.

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**Donna Callaway**  
**Chair**

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**Jim Murdaugh, Ph.D.**  
**President**