



May 19, 2014

## MEMORANDUM

**TO:** District Board of Trustees

**FROM:** Jim Murdaugh, President 

**SUBJECT:** Attorney Invoice - Andrews, Crabtree, Knox & Andrews, LLP.  
April 28, 2014

---

### Item Description

Request for approval to pay the Board's attorney.

### Overview and Background

On a monthly basis, the Board's attorney submits an invoice for services provided.

### Past Actions by the Board

The Board of Trustees approved the contract at the October 18, 2010 Board meeting and shall be effective through October 31, 2011. The contract may be renewed on an annual basis with four (4) consecutive one (1) year renewals for a total contract period of five (5) years. The Board approved year four (4) of the contract at the September 16, 2013 Board meeting which shall be effective until October 2014. The Board shall be billed on an annual flat fee of \$175,000 for services of the firm as approved by the Board at the October 21, 2013 board meeting.

### Funding/Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$14,583.33.

### Staff Resource

Teresa Smith

### Recommended Action

Authorize payment of invoice as presented.

ANDREWS, CRABTREE, KNOX & ANDREWS, LLP

1558 VILLAGE SQUARE BLVD.

SUITE 1

TALLAHASSEE, FL 32309

TAX ID #59-3621660

April 30, 2014

Teresa Smith  
Vice President for Administrative Services and  
Chief Financial Officer  
Tallahassee Community College  
444 Appleyard Drive  
Tallahassee, FL 32304

Invoice# 12143 WRM  
Our file# T00007 02276  
Billing through 04/28/2014

Tallahassee Community College (General)

P.O. Number: 2011 00001580

FOR PROFESSIONAL SERVICES RENDERED

03/31/2014	WRM	Receipt and review of email from C. Summers re employee public record request (.1); email to C. Summers re employee public record request (.1); Telephone conference (2) with R. Tolson re employee issues (.2); Analysis: public record requests, corporate filings, personnel questions (.8); Analysis: conduct of business, Board transition (.2); Review and analysis of current Florida bills re higher education (.5); Dictation and preparation of TCC Litigation Report (.2); Receipt and review of email from D. Wildes re WEI entry easement (.1); Receipt and review of email from T. Smith re WEI entry easement (.1); email to T. Smith, others re WEI entry easement (.1); Receipt and review of email from J. Chaires-Lacey re employee incident with attachments (.2); email to J. Chaires-Lacey re employee incident (.1); Receipt and review of email from L. Golden re CODA agreement (.1);	2.80 hrs.
04/01/2014	WRM	Receipt and review of email from R. Tolson with email trail re Workday backfill compensation (.2); Telephone conference (2)	5.50 hrs.

with R. Tolson re Workday compensation (.4); Receipt and review of emails (3) from A. Maxwell with email trail re: G.M. public record request (.3); Receipt and review of emails (3) from T. Smith re G.M. public record request (.3); emails (2) to T. Smith re G.M. public record request (.2); emails (4) to A. Maxwell re G.M. public record request (.4); Telephone conference with G. Wells re G.M. public record request meeting (.1); Receipt and review of email from A. Maxwell re R.C. record request (.1); email to A. Maxwell re R.C. record request (.1); Receipt and review of email from A. Maxwell re J.S. public record request (.1); email to A. Maxwell re J.S. public record request (.1); Review and analysis of background documents re G.M. public record request (1.7); Brief research - legal re G.M. public record request (.8); Receipt and review of email from A. Maxwell re public record procedure (.1); Begin analysis of revised public record request procedure (.3); email to A. Maxwell re revised public record request procedure (.1); Receipt and review of emails (2) from D. Wildes re WEI easement (.2);

04/02/2014	WRM	<p>Conference with T. Smith, others re work-study employee (1.0); Conference with T. Smith re employee matters (.4); Conference with R. Tolson/J. Chaires-Lacey re J.S. grievance, other matters (1.4); Receipt and review of emails (2) from D. Wildes re WEI access easement (.2); Receipt and review of email from D. Wildes re bid schedule for WEI building (.1); Receipt and review of email from R. Tolson re employee action form (.1); Receipt and review of email from B. Babb re CODA agreement (.1); Telephone conference (4) with D. Wildes re WEI easements (.5); email to L. Kling re J.S. grievance (.1); Telephone conference with S. Bienvenu re work-study employee (.1); Receipt and review of email from L. Kling re J.S. grievance (.1);</p>	11.30 hrs.
------------	-----	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------

Review and analysis of WEI easement documents (.5); Receipt and review of email from P. Locascio re guns on campus (.1); Receipt and review of email from C. Dominguez re guns on campus (.1); Receipt and review of email from S. Gardner re guns on campus (.1); emails (3) to T. Smith/C. Summers re guns on campus (.3); Telephone conference (3) with W. Rabon re J.S. grievance (.3); Telephone conference (2) with R. Tolson re J.S. grievance, pay grade increase for employees (.5); Receipt and review of email from J. Chaires-Lacey re work-study employee (.1); email to J. Chaires-Lacey re work-study employee (.1); Telephone conference with R. Frazier re Ed2Go public record request, former student contact (.2); Receipt and review of email from J. Chaires-Lacey re J.S. grievance witness statements (.1); Review, analysis of documents re J.S. grievance (4.7); Receipt and review of email from S. Conner re J.S. public record request (.1);

04/03/2014	WT	Preparation of correspondence to T. Smith re G. M. documents (.2);	0.20 hrs.
04/03/2014	WRM	Receipt and review of emails (3) from R. Frazier re Ed2Go contract public record request (.3); Receipt and review of emails (3) from R. Frazier re former student contact (.3); email to S. Bienvenu re work-study student (.1); Receipt and review of emails (4) from A. Maxwell re public record requests/subpoena (.4); Receipt and review of emails from T. Smith re subpoena for records (.1); Telephone conference with T. Smith re record subpoena, work-study student (.1); Review correspondence (2) from J. Young (.2); emails (2) to R. Frazier re response to J. Young correspondence (.2); Review documents produced in response to J.S. public record request (.3); email to A. Maxwell re response to J.S. public record request (.1); emails (2) to	7.70 hrs.

J. Chaires-Lacey re contact with employee J.S. (.2); Receipt and review of emails (2) J. Chaires-Lacey re contact with employee J.S. (.2); email to A. Maxwell re G.M. public record request (.1); Receipt and review of email from A. Maxwell re G.M. public record request (.1); Receipt and review of email from G. Wells re Tampa Bay Lightning Agreement (.1); Review documents of contact with employee J.S. (.3); Receipt and review of emails (2) from T. Smith re G.M. public record request (.2); email to T. Smith re G.M. public record request (.1); Analysis - J.S. employee action, preparation for meeting with J. Murdaugh (2.0); Review and analysis of Tampa Bay Lightning Agreement (.3); email to G. Wells re Tampa Bay Lightning Agreement (.1); Review and analysis of Public Records Procedure and revision (.3); email to A. Maxwell re Public Records Procedure (.1); Conference with A. Maxwell re Public Record Procedure (.3); Conference with J. Murdaugh, R. Tolson re J.S. grievance (.5); Conference with R. Tolson re employee issue (.3); Receipt, review and analysis of correspondence from M. Rayboun re alleged breach of confidentiality agreement (.1); email to J. Murdaugh, other re alleged breach of confidentiality agreement (.1); Receipt and review of email from T. Smith re alleged breach of confidentiality agreement (.1); Telephone conference with B. Ballard re alleged breach of confidentiality agreement (.1);

04/04/2014	WRM	Telephone conference with T. Smith re response to G.M. public record request (.1); Conference with A. Maxwell re public record procedure (.3); Conference with T. Smith re response to G.M. public record request (.4); Conference with J. Murdaugh, others re J.S. grievance (.9); Conference with J. Chaires-Lacey re J.S. grievance (.1);	6.00 hrs.
------------	-----	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------

Telephone conference (2) with R. Tolson re J.S. grievance (.4); Receipt and review of email from R. Frazier re Ed2Go public record request (.1); Receipt and review of emails (2) from A. Maxwell re Ed2Go public record request (.2); Receipt and review of emails (2) from T. Smith re Quincy property (.2); Telephone conference (3) with D. Wildes re Quincy property (.3); email to T. Smith re Quincy property (.1); Receipt and review of emails (4) from T. Smith re Risk Management Conference (.3); emails (2) to T. Smith re Risk Management Conference (.2); Receipt and review of email from J. Murdaugh re alleged breach of confidentiality (.1); email to J. Murdaugh re alleged breach of confidentiality (.1); Receipt and review of emails (2) from C. Summers re guns in school (.2); email to C. Summers re guns in school (.1); Receipt and review of email from C. Summers re G.M. public record request (.1); email to C. Summers re G.M. public record request (.1); email to S. Bienvenu re G.M. job (.1); Telephone conference with T. Smith re J.S. grievance, work-study student matter (.3); Receipt, review and analysis of correspondence from C. Smith re private attorney services (with attachments) (.2); Review and analysis of Florida Statute 287.059 re private attorney services (.1); Review confidentiality provision - Wakulla Buy-Out Agreement (.1); Receipt and review of email from R. Tolson re J.S. grievance (.1); Receipt and review of email from A. Maxwell re G.M. public record request (.1); Receipt and review of email from J. Chaires-Lacey re J.S. grievance (.1); Receipt and review of email from S. Bienvenu re G.M. work-study (.1); email to T. Smith re G.M. work-study (.1); Receipt and review of email from D. Bennett re guns on campus (.1); email to J. Chaires-Lacey re J.S. grievance (.1); emails (2) to J. Murdaugh re J.S. grievance (.2);

04/07/2014      WRM      Receipt and review of emails (2) from T. Smith re Ghazvini lease - TMH use of space (.2); Receipt and review of email from J. Murdaugh re J.S. grievance (.1); emails (2) to J. Murdaugh re J.S. grievance (.3); Telephone conference with T. Smith re work-study student, J.S. grievance (.2); emails (3) to A. Nied re addendum to Ghazvini lease (.3); emails (2) to S. Bienvenu re work-study student (.2); Receipt and review of email from A. Maxwell re public record request procedure (.1); Receipt and review of emails (3) from A. Nied re TMH use of Ghazvini premises (.3); Dictation and preparation of first draft of J.S. grievance agreement (1.8); emails (2) to R. Moore re TMH use of TCC Ghazvini premises (.2); Receipt and review of emails (2) from R. Moore re TMH use of TCC Ghazvini premises (.2); Receipt and review of emails (2) from D. Wildes re Quincy property question (.2); email to D. Wildes re Quincy property question (.1); emails (2) to A. Maxwell re public record procedure (.3); Receipt and review of emails (2) from J. Chaires-Lacey re J.S. unemployment appeal (.2); Review statutes/administrative code re public records (.4); Telephone conference with D. Wildes re Lamar sign (.1); Receipt and review of emails (2) from S. Bienvenu re work-study student (.2); Receipt and review of emails (2) from D. Wildes re Lamar sign (.2); email to D. Wildes re Lamar sign (.1); Receipt and review of email from J. Chaires-Lacey re J.S. former employee file (.1); email to R. Tolson re position reclassifications (.1); Receipt and review of email from A. Maxwell re Lamar sign (.1); emails (2) to R. Tolson re acting assignment pay (.2); Receipt and review of email from T. Smith re Lamar sign (.1); Receipt and review of emails (2) from R. Tolson re acting assignment pay (.2); email to G. Wells re Tampa Bay Lightning agreement

(.1); Receipt and review of email from B. Hunter re Lamar sign (.1); Receipt and review of email from G. Wells re Tampa Bay Lightning agreement (.1); Receipt and review of email from D. Croley re water run-off (.1); Receipt and review of email from T. Smith re water run-off (.1); Receipt and review of email from G. Wells re Croley Property (.1); Receipt and review of email from D. Wildes re Croley property (.1); email to G. Wells re Croley property (.1); Receipt and review of email from T. Smith re Croley property (.1); Receipt and review of email from D. Wildes re WEI revised easement (.1); Review revised WEI easement (.1); email to D. Wildes re WEI revised easement (.1); Receipt and review of email from D. Wildes re temporary WEI easement (.1); Review WEI temporary easement (.1); email to D. Wildes re WEI temporary easement (.1);

04/08/2014

WRM

Receipt and review of email from J. Chaires-Lacey re J.S. leave pay-out (.1); Receipt and review of emails (2) from D. Wildes re Lamar sign (with email trail) (.2); Review work-study student compensation (.1); emails (7) to T. Smith re work-study student (.7); email to T. Smith re out of pocket lease expense (.1); Receipt and review of emails (4) from T. Smith re work-study student (.4); email to S. Bienvenu re work-study student (.2); emails (2) to A. Nied re Ghazvini lease "out of pocket expenses" (.2); Receipt and review of emails (2) from A. Nied re lease expenses (.2); Analysis: resolution of work-study issue (.9); Receipt and review of emails (4) from A. Maxwell re T.G. subpoena (.4); email to A. Maxwell re T.G. records subpoena (.1); Analysis: COT Development Plan/Lamar sign approval (1.6); Receipt and review of email from S. Conner re T.G. record subpoena (.1); email to D. Wildes re Lamar sign COT plan (.1); Review T.G. documents in

7.80 hrs.

response to T.G. subpoena (.2); email to S. Conner re S.G. subpoena response (.1); email to R. Moore re Ghazvini lease list of expenses (.1); email to B. Ballard re alleged breach of confidentiality agreement (.1); Receipt and review of emails (2) from S. Bienvenu re work-study student (.2); Receipt and review of email from J. Murdaugh re J.S. grievance (.1); email to J. Murdaugh re J.S. grievance (.1); Receipt and review of email from G. Wells re Civic Center rent (.1); Begin review of Civic Center rent agreement (.3); email to G. Wells re Civic Center rent agreement (.1); Conference with T. Smith/A. Maxwell, others re Lamar sign/COT (.5); Conference with T. Smith/D. Wildes re Quincy property (.5);

04/09/2014	WRM	<p>Receipt and review of emails (2) from T. Smith re work-study student (.2); email to J. Chaires-Lacey re work-study student (.1); Receipt and review of emails (2) from R. Frazier re Gates Foundation MOU (.2); Receipt and review of email from P. Locascio re contract language (.1); Receipt and review of email from J. Chaires-Lacey re work-study student (.1); emails (2) to S. Bienvenu re work-study student (.2); Receipt and review of email from D. Wildes re Lamar sign/COT (.1); Review and analysis of Gates Foundation MOU (.2); email to R. Frazier re Gates Foundation MOU (.1); Receipt and review of email from S. Bienvenu re work-study student (.1); email to T. Smith re work-study student (.1); Telephone conference with T. Smith re work-study student, Lamar signs (.2); Analysis: Workday "extraordinary task or project" (.7); email to R. Tolson re Workday "extraordinary task or project" (.1); Receipt and review of email from T. Smith re T.G. public record request (.1); Receipt and review of email from A. Maxwell re T.G. public record request (.1); Telephone conference (3) with B. Washington re B.L. complaint</p>	4.00 hrs.
------------	-----	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------

mediation (.3); Telephone conference with S. Search re B.L. complaint mediation (.1); Receipt and review of email from H. Bush re Tampa Bay Lightning agreement (.1); email to S. Search re B.L. complaint mediation (.1); Review and analysis of Tampa Bay Lightning agreement (.4); email to H. Bush re Tampa Bay Lightning agreement (.1); Telephone conference with B. Ballard re alleged breach of confidentiality (.1); email to T. Smith/B. Ballard re alleged breach of confidentiality (.1);

04/11/2014	WRM	<p>Telephone conference with R. Tolson re employee issues (.2); Telephone conference (2) with D. Wildes re architect questions (.2); Receipt and review of email from A. Kanitor re Free Speech Zones (.1); Receipt and review of email from A. Maxwell re public record procedure (.1); Receipt and review of email from A. Maxwell re CWE public record request (.1); Receipt and review of email from T. Smith re alleged confidentiality breach (.1); Receipt and review of emails (2) from T. Smith re Quincy property (.2); Receipt and review of email from S. Search re B.L. complaint mediator (.1); Receipt and review of email from R. Frazier re CWE public record request (.1); Receipt and review of email from D. Wildes re Ventry lease (.1); Receipt and review of email from D. Wildes re FSU lease (.1); Receipt and review of email from J. Murdaugh re Quincy property (.1); Receipt and review of email from S. Search re Ventry lease (.1); Receipt and review of email from B. Babb re bonding (.1); Receipt and review of email from Ki. Moore re software agreement (.1); Receipt and review of email from D. Wildes re potential Quincy property (.1); Receipt and review of email from T. Folsom re Civic Center contract (.1); Receipt and review of email from K. Fernandez re CLEP/ETS (.1); Receipt and review of email from B.</p>	3.80 hrs.
------------	-----	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------

Mullowney re bonding (.1); Receipt and review of emails (4) from R. Green re FTC question (.4); Receipt and review of email from T. Smith re Master plan (.1); Receipt and review of email from D. Wildes re Master plan (.1); Receipt and review of email from C. Summers re STAT training (.1); email to T. Smith re Master plan (.1); Conference with T. Smith/S. Bienvenu re work-study student (.8);

04/14/2014	WRM	<p>Receipt and review of emails (5) from T. Smith re COT development agreement (.5); Receipt and review of emails (2) from J. Chaires-Lacey re work-study student (.2); Receipt and review of email from E. Green re work-study student (.1); Receipt and review of emails (2) from B. Spiers re work-study student (.2); email to J. Chaires-Lacey re work-study student (.1); Receipt and review of email from J. Chaires-Lacey re employee FMLA (.1); Receipt and review of emails (2) from B. Hinson re Pitney-Bowes contract (.2); Receipt and review of email from S. Gardner re free speech zones (.1); Receipt and review of email from T. Smith re Rave safety agreement (.1); Receipt and review of emails (2) from B. Ingerman re Rave safety agreement (.2); Receipt and review of emails (2) from B. Hinson re Rave safety agreement (.2); Review and analysis of Rave safety agreement (.5); email to T. Smith, others re Rave safety agreement (.1); Receipt and review of email from A. Kantor re free speech zone (.1); Telephone conference (2) with J. Chaires-Lacey re employee FMLA (.2); Review and analysis of Pitney-Bowes contract (.2); email to B. Hinson re Pitney-Bowes contract (.1); Receipt and review of email from J. Chaires-Lacey re J.S. unemployment hearing (.1); Analysis: employee FMLA (.2); email to B. Spiers re work-study student (.1); email to R. Green re FTC information (.1); email to C. Summers re Stat training (.1); Review and</p>	10.30 hrs.
------------	-----	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------

analysis of Civic Center agreement (.4); email to T. Folsom re Civic Center agreement (.1); email to D. Wildes re 202 Kent Street, Quincy (.1); Review and analysis of final Public Record Procedure (.1); email to A. Maxwell re Final Public Record Procedure (.1); Review Ed2Go documents responsive to public record request (.2); email to R. Frazier/A. Maxwell re Ed2go documents (.1); email to D. Wildes, others re Ventry lease (.1); Review and analysis of Ventry MOU, lease, addendum (.2); Review revised language - FSU/AMTC lease (.2); email to D. Wildes re revised language - FSU/AMTC lease (.1); Telephone conference with D. Wildes re revised FSU/AMTC lease (.2); Review and analysis of yourmembership agreement (WD) (.5); email to Ki. Moore re yourmembership agreement (.1); Receipt and review of email from V. Katsafanas re free speech zones (.1); Receipt and review of email from C. Summers re stat training (.1); Receipt and review of email from D. Wildes re FSU/AMTC lease (.1); Review 4-21-14 Board Agenda (.4); emails (2) to D. Wildes re Quincy land acquisition (.2); Receipt and review of emails (2) from S. Bienvenu re work-study student (.2); emails (3) to T. Smith re work-study student (.3); emails (2) to J. Murdaugh re J.S. grievance (.2); Receipt and review of emails (2) from T. Smith re work-study student (.2); Receipt and review of email from D. Wildes re Quincy land acquisition (.1); Receipt and review of email from T. Smith re 202 Kent Street, Quincy (.1); email to T. Smith/D. Wildes re 202 Kent Street, Quincy (.1); Receipt and review of email from J. Murdaugh re J.S. grievance (.1); Receipt and review of emails (2) from A. Kantor re free speech zone (.2); Receipt and review of email from A. Maxwell re Ed2Go public record request (.1); Receipt and review of email from A. Maxwell re C.V. U.S. probation office record request (.1); Review

C.V. U.S. probation office record request (.1); email to A. Maxwell re C.V. U.S. probation office record request (.1); emails (2) to Ki. Moore re work-study student (.2); Receipt and review of email from Ki. Moore re work-study student (.1); email to S. Bienvenu re work-study student (.1); Receipt and review of email from C. Dominguez re free speech zone (.1); email to D. Wildes re COT development agreement (.1); Review COT development agreement background documents (.4); Receipt and review of email from M. Welch re FSU/AMTC lease (.1); email to B. Mallowney re COT development agreement (.1);

04/15/2014 WT Revise J. S. release, send to J. Murdaugh (.2); 0.20 hrs.

04/15/2014 WRM Receipt and review of emails (2) from D. Wildes re COT development agreement (.2); Receipt and review of email from D. Wildes re FSU/AMTC lease (.1); Receipt and review of email from B. Mallowney re SSC general counsel (.1); Receipt and review of emails (4) from R. Frazier re information request from former student (.4); Receipt and review of emails (4) from J. Murdaugh re J.S. grievance (.4); Receipt and review of emails (2) from S. Search re B.L. OCR mediation (.2); email to S. Search re B.L. OCR mediation (.1); emails (3) to J. Murdaugh re J.S. grievance (.3); email to R. Tolson re B.L. OCR mediation (.1); Review correspondence from J.Y. - former student (.1); email to R. Frazier re correspondence from J.Y. (.1); Telephone conference with B. Mallowney re COT development plan (.3); Receipt and review of email from R. Frazier re Ed2Go public record request (.1); emails (2) to R. Frazier re J.Y. public record request (.2); email to D. Wildes re COT development agreement (.1); Revise J.S. settlement agreement (.2); email to J. Murdaugh re COT development agreement (.2); Dictation and preparation of correspondence to M. Rayboun re alleged breach of confidentiality (.3);

Receipt and review of email J. Murdaugh re COT development agreement (.1); Analysis: Sunshine Law for presentation to Board (.8);

04/16/2014	WRM	Receipt and review of email from J. Murdaugh re J.S. grievance (.1); Receipt and review of email from Ki. Moore re yourmembership agreement (.1); Review revision to yourmembership agreement (.1); email to J. Murdaugh re J.S. grievance (.1); email to Ki. Moore re yourmembership agreement (.1); Receipt and review of email from A. Maxwell re C.V. record request (.1); email to A. Maxwell re C.V. record request (.1); Review documents re C.V. record request (.1); Receipt and review of email from R. Frazier re J.Y. record request (.1); email to R. Frazier re J.Y. record request (.1); email to T. Smith re J.S. grievance (.1); Receipt and review of email from T. Smith re J.S. grievance (.1); Telephone conference with T. Smith re J.S. grievance (.2); Telephone conference (4) with R. Tolson re employee action and J.S. grievance (.7); Receipt and review of email with attachments from R. Tolson re employee issue (.2); Receipt and review of emails (2) from S. Search re Policy 3-22 revision (.2); Review Policy 3-22 (.2); Receipt and review of email from G. Wells re Clarity Activation Amendment (.1); Review and analysis of Clarity Activation Agreement (.2); email to G. Wells re Clarity Activation agreement (.1); Conference with R. Tolson, B. Ingerman re employee issue (1.2); Conference with R. Tolson re J.S. grievance (.5); email to S. Search re Policy 3-22 (.1); Receipt and review of email from D. Wildes re FSU/AMTC lease (.1); Receipt and review of email from Ki. Moore re FSU/AMTC lease (.1); Receipt and review of emails (2) from C. Dominguez re employee evaluation disclosure (.2); emails (5) to R. Tolson re employee evaluation disclosure (.5); Review revisions to FSU/AMTC lease	7.30 hrs.
------------	-----	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------

(.1); email to D. Wildes re FSU/AMTC lease (.1); email to J.S. re grievance resolution (.1); Review J.S. grievance data (.1); email to J. Murdaugh re J.S. grievance data (.1); Receipt and review of emails (2) from R. Tolson re employee evaluation disclosure (.2); Receipt and review of email from J.S. re grievance resolution (.1); Receipt and review of email from S. Gardner re employee evaluation disclosure (.1); Legal review - statutory waiver of claims (.4); Telephone conference with R. Tolson re employee service referral (.1); Receipt and review of email from B. Mullooney re employee evaluation disclosure (.1);

04/17/2014	WT	Revise J. Steele release (.1); Preparation of correspondence to J. Steele re Release (.1);	0.20 hrs.
------------	----	--------------------------------------------------------------------------------------------	-----------

04/17/2014	WRM	Receipt and review of email from B. Babb re employee evaluations (.1); Receipt and review of email from S. Prouty re employee evaluations (.1); Receipt and review of emails (2) from R. Tolson re employee action notice (.2); emails (2) to R. Tolson re employee action notice (.2); Receipt and review of email from R. Tolson re project/overtime forms (.1); Receipt and review of emails (4) from R. Tolson re employee referral with form (.5); email to R. Tolson re employee referral (.1); Receipt and review of emails (2) from R. Tolson re employee discipline action (.2); Receipt and review of email from R. Tolson re employee evaluations (.1); Receipt and review of email from R. Frazier re J.Y. public record request (.1); Receipt and review of emails (5) from C. Singletary re employee referral (.5); email to C. Singletary re employee referral (.1); Receipt and review of emails (4) from R. Frazier re Ed2Go public record request (.4); Receipt and review of emails (2) from P. Manning re Ed2Go public record request (.2); Receipt and review of email from T. Smith re project/overtime forms (.1); Receipt and	8.70 hrs.
------------	-----	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------

review of emails (2) from B. Ingerman re employee action (.2); Receipt and review of email from J. Murdaugh re J.S. grievance (.1); Conference with R. Tolson, others re employee action, J.S. resolution (1.5); Revise one provision in J.S. agreement (.1); email to J.S. re grievance resolution (.2); email to R. Tolson re project/overtime forms (.1); email to R. Tolson re employee evaluations (.1); Receipt and review of email from K. Green re Ed2Go public record request (.1); Receipt and review of email from R. Tolson re ADA essential function definition (.1); Review ADA essential function definition (.1); Telephone conference with R. Tolson re ADA essential function definition (.1); Receipt and review of email from B. Spiers re work-study student (.1); email to B. Spiers re work-study student (.1); email to S. Bienvenu re work-study student (.1); Telephone conference with R. Tolson/J. Chaires-Lacey re employee referral (.2); Analysis: Sunshine law, public records law, ethics law (1.8); Receipt and review of emails (2) from T. Smith re driver's license checks (.2); Telephone conference with J. Kimball re J.S. resolution (.1); Receipt and review of email from A. Maxwell re Ed2Go public record request (.1); email to J. Murdaugh re J.S. resolution (.1); Telephone conference (2) with R. Tolson re J.S. resolution (.2);

04/18/2014	WRM	Receipt and review of email from J. Murdaugh re J.S. resolution (.1); email to J. Murdaugh re J.S. resolution (.1); Telephone conference (2) with R. Tolson re employee issues (.5); Receipt and review of email from R. Tolson re employee evaluation production (.1); email to R. Tolson re employee evaluation production (.1); Receipt and review of emails (2) from R. Tolson re stipend/overtime forms (.2); Receipt and review of emails (2) from A. Maxwell re federal probation record request (.2); email to A. Maxwell re federal probation record request	3.80 hrs.
------------	-----	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------

(.1); Receipt and review of email from J. Willis re drivers license background check (.1); Receipt and review of email from R. Tolson re employee counseling (.1); Receipt and review of email from R. Frazier re Ed2Go public record response (.1); Receipt and review of email from B. Ingerman re stipend/overtime forms (.1); Receipt and review of email from B. Ingerman re employee contact (.1); Telephone conference with A. Maxwell re federal probation record request (.1); email to J. Kimball re J.S. resolution (.1); Receipt and review of email from S. Bienvenu re work-study student (.1); email to J. Murdaugh, others re J.S. resolution (.1); Continued review - Florida Sunshine law for Board presentation (1.3); Receipt and review of email from R. Tolson re FMLA issue (.1); email to R. Tolson re FMLA issue (.1);

04/21/2014	WRM	<p>Receipt and review of email from G. Wells re PSAV contract (.1); Receipt and review of email from R. Tolson re employee issue (.1); Receipt and review of emails (2) from B. Ingerman re Sirius agreement (.2); Receipt and review of email from R. Tolson re FMLA employee (.1); Receipt and review of email from S. Mathew re employee issue (.1); Receipt and review of emails (2) from S. Search re dual enrollment student (.2); Review and analysis of PSAV contract (.3); email to G. Wells re PSAV contract (.1); email to R. Tolson re employee issue (.1); Review and analysis of Sirius agreement (.4); email to B. Ingerman re Sirius agreement (.1); Review and analysis of dual-enrollment student - additional course (.5); email to S. Search re dual-enrollment student - additional course (.1); Receipt, review and analysis of correspondence from S. Mathew re employee issue (.1); Telephone conference with S. Search re dual-enrollment student additional course (.1); email to T. Smith re drivers</p>	7.90 hrs.
------------	-----	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------

licenses background check (.1); email to R. Tolson, others re employee evaluation (.1); Receipt and review of email from B. Ingerman re employee evaluation (.1); email to B. Ingerman re employee evaluation (.1); Receipt and review of emails (2) from T. Smith re drivers license background check (.2); Complete preparation for Sunshine/Public Record presentation (.5); Receipt and review of email from B. Sloan re dual-enrolled student (.1); Receipt and review of email from G. Wells re drivers license checks (.1); email to G. Wells re drivers license checks (.1); email to R. Tolson re employee evaluation (.1); email to S. Mathew re employee evaluation (.1); Telephone conference with S. Mathew re employee evaluation (.2); Telephone conference with R. Tolson re employee evaluation, J.S. resolution, employee issue (.2); Receipt and review of email from V. Bramblett re employee evaluation (.1); email to V. Bramblett re employee evaluation (.1); Attend TCC Board meeting (including pre-meeting discussions with staff/Board members) (3.1);

04/22/2014	WRM	<p>Receipt and review of email from J. Kimbrall re J.S. resolution (.1); email to J. Murdaugh, others re J.S. resolution (.1); Telephone conference (2) with R. Tolson re J.S. resolution (.2); email to J. Kimbrall re J.S. resolution (.1); Receipt and review of emails (2) from R. Frazier re former student complaint (.2); Review former student complaint (.1); email to R. Frazier re former student complaint (.1); Receipt, review and analysis of correspondence (2) from S. Mathew re employee evaluation (.2); email to R. Tolson re employee evaluation (.1); emails (3) to S. Search/R. Tolson re B.L. OCR mediation (.3); Receipt and review of emails (2) from R. Tolson re employee evaluation (.2); emails (2) to S. Mathew re employee evaluation (.2); Analysis - EEOC, ADA,</p>	6.40 hrs.
------------	-----	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------

reasonable accommodation (.8); email to G. Wells re FCSRMC (.1); email to T. Smith re FCSRMC (.1); Conference with R. Tolson/J. Chaires-Lacey re employee matters (1.0); Receipt and review of email from B. Ingerman re claimed infringement (.2); Receipt and review of emails (2) from S. Search re B.L. mediation (.2); Receipt and review of emails (2) from R. Tolson re B.L. mediation (.2); Receipt and review of email from G. Wells re FCSRMC (.1); Receipt and review of emails (2) from C. Summers re D.B. public record request (.2); Receipt and review of email from J. Murdaugh re J.S. resolution (.1); Receipt and review of email from J. Chaires-Lacey re employee action (.1); Receipt and review of email from W. Rabon re D.B. public record request (.1); Receipt and review of email from T. Smith re D.B. public record request (.1); Receipt and review of email from A. Maxwell re D.B. public record request (.1); Receipt and review of email from A. Maxwell re R.T. public record request (.1); email to A. Maxwell re D.B. public record request (.1); email to A. Maxwell re R.T. public record request (.1); email to B. Ingerman re alleged infringement (.1); Review statutory exemption to public record disclosure (.4); emails (2) to C. Summers re D.B. public record request (.2); email to R. Tolson re J.S. resolution (.1);

04/23/2014	WRM	<p>Telephone conference (2) with R. Tolson re J.S. resolution, J.S. public record request, background check (.4); Receipt and review of emails (4) from C. Summers re D.B. public record request (.4); Receipt and review of emails (2) from A. Maxwell re D.B. public record request (.2); Receipt and review of email from C. Summers re Title IX responsibility/investigation with attachment (.2); Receipt and review of email from R. Tolson re B.L. mediation (.1); Receipt and review of emails (2) from R. Tolson re</p>	4.70 hrs.
------------	-----	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------

employee evaluation (.2); Telephone conference with J. Kimbrell re J.S. resolution (.1); Receipt and review of email from R. Tolson re J.S. public record request (.1); email to C. Summers re D.B. public record request (.1); Telephone conference (2) with C. Stimel re employee evaluation (.2); email to S. Mathew re employee evaluation (.1); emails (3) to R. Tolson re employee evaluation (.3); email to C. Summers/A. Maxwell re D.B. public record request (.1); Review and analysis of Fl. constitution/statutes re exemptions to public record request (1.1); Receipt and review of email from J. Willis re D.B. public record request (.1); Review Penn. Bar record request (.2); email to R. Tolson re Penn. Bar record request (.1); Receipt and review of email from R. Tolson re Penn. Bar record request (.1); email to J. Murdaugh re J.S. grievance (.1); Receipt and review of email from J. Murdaugh re J.S. grievance (.1); Receipt and review of email from S. Mathew re employee evaluation (.1); Receipt and review of email from C. Stimel re employee evaluation (.1); Receipt and review of email from R. Tolson re J.S. grievance (.1); Receipt and review of email from J. Chaires-Lacey re J.S. employment hearing (.1);

04/24/2014

WRM

Receipt and review of emails (2) from D. Wildes re WEI new easement (.2); Receipt and review of emails (2) from A. Robeck re WEI Bid schedule (.2); Receipt and review of email from T. Smith re WEI new easement (.1); Receipt and review of email from R. Tolson re employee evaluation (.1); Receipt and review of email from S. Mathew re employee evaluation (.1); emails (3) to B. Ingerman re employee evaluation (.3); Receipt and review of email from B. Sloan re lab fee (.1); Receipt and review of emails (2) from B. Sloan re employee action (.2); email to B. Sloan re employee action (.1); Telephone conference

6.80 hrs.

with R. Tolson re employee action, J.S. grievance (.2); Receipt and review of email from R. Tolson re employee action (.1); emails (4) to T. Smith re work-study student (.4); Analysis: Board approval of real property acquisition (.3); email to T. Smith/D. Wildes re real property acquisition (.1); Receipt and review of emails (3) from B. Ingerman re employee evaluation (.3); Receipt and review of emails (3) from R. Tolson re J.S. grievance with attachments (.3); email to R. Tolson re J.S. grievance response (.1); Receipt and review of email from B. Ingerman re alleged infringement response (.1); email to B. Ingerman re alleged infringement response (.1); Analysis: proposed industry certification lab fee (1.0); Receipt and review of email from B. Hinson re WEI bid schedule (.1); email to A. Robeck, others re WEI bid schedule (.1); email to K. Stewart re industry certification lab fee (.1); Receipt and review of email from J. Chaires-Lacey re J.S. grievance (.1); Receipt and review of emails (2) from L. Kling re President's evaluation (.2); email to L. Kling re President's evaluation (.1); Review and analysis of background documents re employee action (1.4); Review draft employee action letter (.1); email to R. Tolson re draft employee action letter (.1); Receipt and review of email from R. Tolson re draft employee action letter (.1);

04/25/2014

WRM

Receipt and review of email from A. Maxwell re J.V. public record request (.2); Review and analysis of email from B. Ingerman re Instructive contract (.2); Receipt and review of email from R. Tolson re J.S. grievance letter (.1); Receipt and review of emails (2) from R. Tolson re 10-12 pay transition, attachment (.3); Receipt and review of email from R. Tolson re Surgical Tech/Business Associate Agreements, with attachments (.2); Receipt and review of email from R. Tolson re ACA adjunct hours

6.90 hrs.

(.1); Receipt and review of emails (2) from B. Sloan re lab fees (.2); email to A. Maxwell re J.V. public record request (.1); email to B. Ingerman re Instructive contract (.2); Analysis: Termination of ten pay - all to twelve pay (.5); Telephone conference with R. Tolson re ten pay plan (.2); Review and analysis of Surgical Tech/Business Associate agreements (.8); email to R. Tolson re Surgical Tech/Business Associate agreements (.2); Receipt and review of email from V. Roberts re 10-12 pay transition (.1); Prepare for meeting re driver's license checks (.3); Telephone conference (2) with B. Washington re B.L. mediation (.2); email to S. Search/R. Tolson re B.L. mediation (.1); Review adjunct instructor load form (.2); Receipt and review of email from S. Search re B.L. mediation (.1); Receipt and review of email from R. Tolson re B.L. mediation (.1); Review sample 10 and 12 faculty contracts/memos (.3); emails (2) to R. Tolson re 12 faculty contract/memo (.2); email to R. Tolson re ACA adjunct hours (.1); Conference with R. Tolson, B. Sloan re employee action (.9); Conference with H. Wright re J.S. public record request (.2); Conference with T. Smith, C. Summers re driver's license background check (.8);

04/28/2014

WRM

Receipt and review of emails (3) from C. Summers re D.B. public record request (.3); Conference with S. Search/R. Tolson re B.L. mediation (.5); Conference with R. Tolson re J.S. grievance, personnel forms (.9); Receipt and review of emails (2) from A. Maxwell re D.B. public record request (.2); emails (2) to A. Maxwell re D.B. public record request (.2); Receipt, review and analysis of correspondence from J. S. re grievance Board presentation (.1); Receipt and review of email from A. Maxwell re V.C. public record request (.1); email to A. Maxwell re V.C. public record request (.1); Receipt and review of emails (2)

6.60 hrs.

from T. Smith re Foreign National vendor (.2);  
 email to T. Smith re Foreign National vendor  
 (.1); Receipt and review of email from G.  
 Haile re alcohol at events (.1); Receipt and  
 review of email from R. Chaney re release  
 forms (.1); Receipt and review of email from  
 B. Hollimon re renewal of logo (.1); Receipt  
 and review of email from A. Maxwell re H.T.  
 public record request (.1); Receipt and review  
 of email from E. Wright re alcohol at events  
 (.1); Receipt and review of email from L.  
 Golden re alcohol at events (.1); Receipt and  
 review of email from T. Smith re Gadsden  
 property acquisition (.1); Receipt and review  
 of email from G. Wells re Foreign National  
 vendor (.1); email to G. Wells re Foreign  
 National vendor (.1); Receipt and review of  
 email from R. Tolson re employee evaluation  
 (.1); Receipt and review of emails (2) from S.  
 Mathew re employee evaluation (.2); emails  
 (2) to S. Mathew re employee evaluation (.2);  
 email to B. Ingerman re employee evaluation  
 (.1); Telephone conference (2) with C. Helfand  
 re course appeal (.2); Receipt and review of  
 email from C. Singletary re employee  
 evaluation (.1); email to C. Singletary re  
 employee evaluation (.1); Telephone  
 conference with G. Wells re Foreign vendor  
 (.1); Begin review of proposed release/medical  
 information forms (.4); Review student  
 information re class change (.3); email to S.  
 Search re class change (.1); Receipt and review  
 of email from S. Search re class change (.1);  
 email to T. Smith re TCC logo renewal (.1);  
 Receipt and review of email from T. Smith re  
 TCC logo renewal (.1); Conference with T.  
 Smith/R. Tolson re vendor contract, J.S.  
 grievance, other matters (.8);

04/28/2014 WRM Monthly Fee;

Fees for this matter

14,583.33

\$14,583.33

BILLING SUMMARY

Teresa Smith

Invoice# 12143

Page 23

Mabile, William R

Attorney

130.70 hrs

\$14,583.33

Taylor, Winifred

Paralegal

0.60 hrs

Fees

131.30 hrs

---

\$14,583.33

Disbursements

TOTAL CHARGES FOR THIS BILL

---

\$14,583.33