



June 16, 2014

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President *JMS*
SUBJECT: Annual SREF Fire, Sanitation and Casualty Inspection

Item Description

This item requests approval of the annual SREF Fire, Sanitation and Casualty Inspection reports.

Overview and Background

The State Requirements for Educational Facilities (SREF) and Florida Statutes mandate that the College perform an annual safety inspection for all TCC sites and facilities. The College is required to correct the noted deficiencies by June 30, 2014.

All items have been corrected with exception of four items at TCC tenant spaces and two items at the Gadsden Center, also known as the Woodham Building. The four items at the TCC tenant spaces will be complete by June 30. Gadsden County government is responsible for the corrections at the Woodham Building and they have been working cooperatively with TCC to make the needed corrections.

Past Actions by the Board

The District Board of Trustees has approved the submitted reports on an annual basis.

Funding/Financial Implications

All costs incurred to correct deficiencies, with the exception of the Gadsden Center building, are funded from the Physical Plant operating budget and PECO funds as appropriate.

Staff Resource

Teresa Smith

Recommended Action

Approve the annual Fire Safety, Sanitation and Casualty Inspection reports in accordance with Florida Statutes.

| CODE NUMBER | Insp. Initials | SREF 2013/2014 Fire Safety Deficiencies - Tallahassee Main Campus & Off Site Facilities | | | | Line No. |
|----------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------------|---------------------------|----------|
| | | Location, Deficiency Description | Prior Times Cited | Deficiency Corrected By | Date Deficiency Corrected | |
| FFPC 1, 4.5.8.1 | RC | 01-210: Corridor smoke door not latching by this room | 0 | 12-31-13 | | 1 |
| FFPC 1, 13.7.3.2.4 | RC | 02-234: Fire alarm inspection tag expired | 0 | 12-15-13 | | 2 |
| FFPC 1, 11.1.10 | RC | 03-147: Electrical panel cover off | 0 | 12-31-13 | | 3 |
| | RC | 04-Building: No deficiencies noted | | | | 4 |
| FFPC 1, 14.4.2.1 | RC | 05-260: Marked emergency escape window blocked | 0 | 12-15-13 | | 5 |
| FFPC 1, 11.1.10 | RC | 06-112: 480 volt electrical panel cover off | 0 | 12-31-13 | | 6 |
| FFPC 1, 12.3.2.1 | RC | 08-200: Seal hole in fire rated wall over door | 0 | 1-31-14 | | 7 |
| FFPC 1, 4.5.8.1 | RC | 08-214A: Latches missing from smoke doors by this room | 1 | 12-31-13 | | 8 |
| | RC | 09 Building: No deficiencies noted | | | | 9 |
| FFPC 1, 12.3.2.1 | RC | 11-Mezzanine: Seal hole in fire rated ceiling over south hall | 0 | 1-31-14 | | 10 |
| FFPC 1, 12.3.2.1 | WS | 12-123A: Seal conduit penetration above door and north wall with listed fire caulk | 0 | 1-31-14 | | 11 |
| FFPC 1, 12.4.18.3 | WS | 12-Control Booth: Power strip plugged into extension cord under desk | 0 | 1-31-14 | | 12 |
| FFPC 1, 11.1.2 | WS | 12-Catwalk: Homemade plug & j-box at lighting stations 7 & 19. Wire sheathing at plugs pulled away from plug. | 0 | 1-31-14 | | 13 |
| FFPC 1, 12.4.18.3 | WS | 12-Proscenium Wall Doors: Rated door blocked open at east & west end to catwalk adjacent to proscenium curtain. (upper level) | 0 | 12-15-13 | | 14 |
| FFPC 1, 11.1.6.2 | WS | 12-Upper Level Above Stage: Multiple power strips plugged into "octopus" power strip and into extension cord at west side of main curtain | 0 | 1-31-14 | | 15 |
| FFPC 1, 12.3.2.1 | WS | 12-Upper Level Above Stage: 2 penetrations through proscenium wall at east side of main curtain to be sealed | 0 | 1-31-14 | | 16 |
| FFPC 1, 13.7.4.3.1.1 | RC | 15-NW Comm. Room: Large hole in ceiling tile around conduits - hole to be sealed due to detector in room | 0 | 1-31-14 | | 17 |
| | WS | 16 Building: Used for storage. Signs of use besides storage. If occupied, then upgrades are warranted, i.e., barrier at west loading dock. | | | | 18 |
| NFPA 30, 6.3.4 | WS | 17 Lawn Mower Shed: Bung plug missing at north flammable storage cabinet | 0 | 1-31-14 | | 19 |
| FFPC 1, 14.5.1..1 | WS | 18-106: North exit door swings against steps with no handrail | 0 | 1-31-14 | | 20 |
| NFPA 30, 6.3.4 | WS | 18-104: PVC bung plug in flammable storage cabinet | 0 | 1-31-14 | | 21 |
| FFPC 1, 11.1.7.5 | WS | 18-115: Extension cord running through doorway | 0 | 1-31-14 | | 22 |
| FFPC 1, 12.3.2.1 | WS | 18-223: Seal floor penetrations at east and west side of AHU | 0 | 1-31-14 | | 23 |
| FFPC 1, 12.3.2.1 | RC | 19 -North Hall: North exit door blocked with storage | 0 | 12-15-13 | | 24 |
| | RC | 20 Building: No deficiencies noted | | | | 25 |
| | RC | 21 Building: No deficiencies noted | | | | 26 |
| | RC | 22 Building: No deficiencies noted | | | | 27 |
| | RC | 23 Building: No deficiencies noted | | | | 28 |
| | RC | 27 Building: No deficiencies noted | | | | 29 |
| | RC | 28 Building: No deficiencies noted | | | | 30 |

| CODE NUMBER | Insp. Initials | SREF 2013/2014 Fire Safety Deficiencies - Tallahassee Main Campus & Off Site Facilities | | | | Line No. |
|------------------------|----------------|--------------------------------------------------------------------------------------------------------------------|-------------------|-------------------------|---------------------------|----------|
| | | Location, Deficiency Description | Prior Times Cited | Deficiency Corrected By | Date Deficiency Corrected | |
| FFPC 1, 4.5.8.1 | RC | 30-172: One smoke door magnetic door holder inoperable and door not latching | 0 | 1-31-14 | | 31 |
| FFPC 1, 12.4.18.3 | RC | 30-256: Fire door propped open | 0 | 12-15-13 | | 32 |
| FFPC 1, 12.3.2.1 | RC | 30-281: Holes in wall and ceiling of room with detection | 0 | 1-31-14 | | 33 |
| | RC | 31 Building: No deficiencies noted | | | | 34 |
| | RC | 32 Building: No deficiencies noted | | | | 35 |
| | RC | 33 Building: No deficiencies noted | | | | 36 |
| | RC | 34 Building: No deficiencies noted | | | | 37 |
| FFPC 1, 50.4.4.2 | RC | 35-McCormicks: Class K extinguisher signage missing | 2 | 1-31-14 | | 38 |
| FFPC 1, 50.5.6.1 | WS | 35-McCormicks: Hood to be cleaned-grease dripping from hood; hood to be inspected and cleaned by certified company | 0 | 12-15-13 | | 39 |
| FFPC 1, 50.5.2.1 | WS | 35-McCormicks: Hood suppression system inspection past due - to be performed every 6 months | 0 | 12-15-13 | | 40 |
| FFPC 1, 50.3.2 | WS | 35-McCormicks: Hood seam sealant falling out | 0 | 12-31-13 | | 41 |
| FFPC 1, 11.1.5.2 | WS | 35-McCormicks: Multiplug adapter used as permanent receptacle at chest freezer | 0 | 1-31-14 | | 42 |
| FFPC 1, 13.6.8.1.3.3.1 | WS | 35-Bianca: Class K extinguisher and electrical panels obstructed | 0 | 12-15-13 | | 43 |
| FFPC 1, 12.3.2.1 | RC | 35-166: Exit door blocked by piano | 0 | 12-15-13 | | 44 |
| FFPC 1, 4.5.8.1 | RC | 35-166: NW exit door inoperable | 0 | 12-15-13 | | 45 |
| FFPC 1, 14.4.2.1 | RC | 35-184: Excessive storage in corridor | 0 | 12-31-13 | | 46 |
| FFPC 1, 14.4.2.1 | RC | 35-191 & 192: Exit doors blocked | 0 | 12-15-13 | | 47 |
| FFPC 1, 12.4.18.3 | RC | 35-291: Fire doors to corridor propped open | 0 | 12-15-13 | | 48 |
| | RC | 36-Building: No deficiencies noted | | | | 49 |
| | RC | 37-Building: No deficiencies noted | | | | 50 |
| | RC | 38-Building: No deficiencies noted | | | | 51 |
| | RC | 39-Building: No deficiencies noted | | | | 52 |
| | RC | 41-Building: No deficiencies noted | | | | 53 |
| | RC | 42-Building: No deficiencies noted | | | | 54 |
| | RC | 43-Building: No deficiencies noted | | | | 55 |
| | RC | 44-Building: Vacant | | | | 56 |
| | RC | 45-Building: No deficiencies noted | | | | 57 |
| | RC | 46-Building: Vacant | | | | 58 |
| FFPC 1, 13.6.9.3.1.1.1 | RC | 47-Office: Fire extinguisher tag expired | 0 | 12-31-13 | | 59 |
| | RC | 49-Building: Vacant | | | | 60 |

| CODE NUMBER SREF Ch. 5 | Insp. Initials | SREF 2013/2014 Casualty/Sanitation Deficiencies - Tallahassee Main Campus & Off Site Facilities | Prior Times Cited | Deficiency Corrected By | Date Deficiency Corrected | Line Number |
|---------------------------|-------------------|-------------------------------------------------------------------------------------------------|-------------------------|-------------------------------|---------------------------------|----------------|
| | | Location, Deficiency Description | | | | |
| 5(2)(f)5 | RC | 01-West Exterior: Slippery, mildewed sidewalks by downspouts | 1 | 12-31-13 | | 1 |
| 5(17)(b) | RC | 02-207: Replace knock-out plug in fire alarm junction box | 0 | 1-31-14 | | 2 |
| 5(1)(e)3 | RC | 05-157: Cable running across floor at emergency egress door - trip hazard | 0 | 1-31-14 | | 3 |
| 5(1)(e)8j | RC | 05-212: Cold water faucet leaking steadily | 0 | 1-31-14 | | 4 |
| 5(16)(b)9 | RC | 05-259: Low flow at water cooler | 0 | 1-31-14 | | 5 |
| 5(1)(e)8j | RC | 05-290 & 291: Bathroom exhaust fan grills clogged | 0 | 1-31-14 | | 6 |
| 5(2)(f)5 | RC | 05-North Exterior: Fill gap between sidewalk sections by Room 150 | 0 | 12-31-13 | | 7 |
| 5(16)(b)9 | RC | 08-333: Low flow at water cooler | 0 | 1-31-14 | | 8 |
| 5(3)(c) | RC | 08-West Exterior: Trip hazard at sidewalk by Mechanical Room | 1 | 12-31-13 | | 9 |
| 5(2)(f)5 | RC | 09-North Side: Fill two gaps between sidewalk sections by stairs | 0 | 12-31-13 | | 10 |
| 5(16)(b)1 | RC | 11-203: One urinal inoperative | 0 | 1-31-14 | | 11 |
| 5(17)(b) | WS | 12-Seating: Exposed wires to step lights at SE seating | 0 | 1-31-14 | | 12 |
| 5(10)(a)1 | WS | 12-Shop Loading Dock: Yellow edge paint to be reapplied | 0 | 12-31-13 | | 13 |
| 5(16)(b)9 | RC | 15-127: Low flow at water cooler | 0 | 1-31-14 | | 14 |
| 5(17)(b) | RC | 15-151: Broken light switch cover plate | 0 | 1-31-14 | | 15 |
| 5(1)(e)8i | RC | 15-East Custodial: Storage shelves detaching from wall | 0 | 12-31-13 | | 16 |
| 5(12)(h) | WS | 17-Wood Shop: Blade guard missing on table saw | 0 | 12-31-13 | | 17 |
| 5(16)(b)9 | RC | 23-South exterior: Very low water flow at one water cooler | 0 | 1-31-14 | | 18 |
| 5(17)(b) | WS | 28-Middle Office: Outlet falling off wall next to sink | 0 | 1-31-14 | | 19 |
| 5(1)(e)8j | WS | 28-Throughout: numerous trip hazards, bad housekeeping | 0 | 12-31-13 | | 20 |
| 5(8)(c)2b | RC | 30-266: One corridor smoke door slams | 0 | 1-31-14 | | 21 |
| 5(3)(c) | RC | 30-Sidewalk: Sidewalk @ NW corner raised & damaged - trip hazard | 0 | 1-31-14 | | 22 |
| 5(1)(e)8j | WS | 35-Bianca Pizza: Damaged tile at wall corner next to pizza ovens | 0 | 1-31-14 | | 23 |
| 5(1)(e)8j | RC | 36-North Office: Extensive mold north wall | 0 | 12-31-13 | | 24 |
| 5(1)(e)8j | RC | 41-251: Three moldy ceiling tiles | 0 | 12-31-13 | | 25 |
| 5(10)(i) | RC | 43-110 & 110D: Add "Fire Sprinkler Valve Inside" sign to door | 0 | 1-31-14 | | 26 |
| 5(10)(i) | RC | 43-Electrical Room: Add "Danger High Voltage" and room number signs to door | 0 | 1-31-14 | | 27 |
| 5(13)(q)4 & 5 | RC | 53-Shop Area: Power tools not secured to floor and no safety zones marked on floor | 0 | 1-31-14 | | 28 |
| 5(12)(h) | RC | 53-Shop Area: Several missing power saw blade guards | 0 | 12-31-13 | | 29 |
| | | | | | | |

| CODE NUMBER | Insp. Initials | SREF 2013/2014 Fire Safety Deficiencies - Pat Thomas Law Enforcement Academy | | | Line No. |
|------------------|----------------|------------------------------------------------------------------------------|-------------------|-------------------------|----------|
| | | Location, Deficiency Description | Prior Times Cited | Deficiency Corrected By | |
| | | Bldg.1 Def. Tactics | | | 1 |
| | RC | No deficiencies noted | | | 2 |
| | | | | | 3 |
| | | | | | 4 |
| | | Bldg. 2 Range Bldg. | | | 5 |
| | RC | No deficiencies noted | | | 6 |
| | | | | | 7 |
| | | | | | 8 |
| | | | | | 9 |
| | | Bldg. 3 Classroom Bldg. | | | 10 |
| | RC | No deficiencies noted | | | 11 |
| | | | | | 12 |
| | | | | | 13 |
| | | Bldg. 4 Administration | | | 14 |
| FFPC 1, 12.3.2.1 | RC | 04-291: Conduit penetration to be fire caulked | 0 | 1-31-14 | 15 |
| | | | | | 16 |
| | | Bldg. 5 Portable | | | 17 |
| | RC | No deficiencies noted | | | 18 |
| | | | | | 19 |
| | | Bldg. 8 Cafeteria | | | 20 |
| NFPA 54, 5.7.2.2 | RC | Add barrier around new gas meter on south exterior | 0 | 12-15-13 | 21 |
| | | | | | 22 |
| | | Bldg. 9 Dorm Annex | | | 23 |
| FFPC 1, 4.5.8.1 | RC | Exit light out by bathroom | 0 | 1-31-14 | 24 |
| | | | | | 25 |
| | | Bldg. 10 South Dorm | | | 26 |
| | RC | No deficiencies noted | | | 27 |
| | | | | | 28 |
| | | Bldg. 11 North Dorm | | | 29 |
| | RC | No deficiencies noted | | | 30 |

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014**

College Facility: Tallahassee Community College FIRE DISTRICT: Various
SCHOOL / FACILITY: Satellite Facilities and Leased Facilities
ADDRESS: 444 Appleyard Drive, Tallahassee, FL 32304

OF SERIOUS FIRE SAFETY VIOLATIONS 0

OF NON-SERIOUS FIRE SAFETY VIOLATIONS 13

| | | |
|-------------------------------------------------------------------------------------------|------------------------------------------------|-------------------------------------|
| <u>Rich Carter, Walter D. Spann, Jr.</u> | <u>(Municipal Fire Safety Inspectors)</u> | <u>October 30, 2013</u> |
| FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) | SCHOOL BOARD FIRESAFETY INSPECTOR NAME PRINTED | INSPECTION DATE |
| <u>Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205</u> | | |
| INSPECTOR ADDRESS & PHONE NUMBER | | |
| <u>11/4/2013</u> | <u>105523, 62373</u> | |
| SIGNATURE DATE | FIRE INSPECTOR CERTIFICATION NUMBER | |
|  | | |
| COMM. COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE | | FIRE INSPECTOR CERTIFICATION NUMBER |

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Tallahassee Community College has met the requirements of F.S.S. 1013.12(2)(d): YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED

FACILITY ADMINISTRATOR TITLE

FACILITY ADMINISTRATOR SIGNATURE

SIGNATURE DATE

| CODE NUMBER | Insp. Initials | SREF 2013/2014 Fire Safety Deficiencies - TCC Satellite & Leased Facilities | | | Prior Times Cited | Deficiency Corrected By | Date Deficiency Corrected | Line No. |
|----------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|-------------------|-------------------------|---------------------------|----------|
| | | Location, Deficiency Description | | | | | | |
| | RC | Brogan Museum: No deficiencies noted | | | | | | 1 |
| | | | | | | | | 2 |
| | | | | | | | | 3 |
| | | | | | | | | 4 |
| | RC | CCLA: No longer a TCC property | | | | | | 5 |
| | | | | | | | | 6 |
| | RC | Quincy House: No deficiencies noted | | | | | | 7 |
| | | | | | | | | 8 |
| NFPA 1962, Ch. 4 & 5 | RC | Gadsden Center General: Fire hose in cabinets to be inspected | | | 4 | 1-31-14 | | 9 |
| FFPC 1, 12.4.6.18.3 | RC | Gadsden Center, 1st Floor adjacent to elevator: Fire door propped open | | | 3 | 1-31-14 | | 10 |
| NFPA 25, 8.5 | RC | Gadsden Center Boiler Room: Pump packings were leaking excessively and the water is leaking onto the pump housing which is rusting & deteriorating due to clogged pump drains | | | 0 | 1-31-14 | | 11 |
| FFPC 1, 4.5.8.1 | RC | Gadsden Center, 3rd Floor Hall South & EOC: Exit lights inoperable | | | 2 | 1-31-14 | | 12 |
| 69A-51.050(2) | RC | Gadsden Center, Boiler Room: Boiler inspection certificate not located | | | 3 | 1-31-14 | | 13 |
| FFPC 1, 11.1.10 | RC | Gadsden Center Boiler Room: Two open j-boxes by fire pump controller | | | 0 | 1-31-14 | | 14 |
| FFPC 1, 13.3.3.3 | RC | Gadsden Center, Men's Room 312: missing (broken & moldy) ceiling tiles (sprinklered building) | | | 2 | 1-31-14 | | 15 |
| NFPA 72, 4.4.3.5 | RC | Gadsden Center: FACP in "trouble " condition | | | 4 | 12-15-13 | | 16 |
| FFPC 1, 4.5.8.1 | RC | Gadsden Center: No break glass hammer for valve cabinet at First Floor Center Stair landing | | | 4 | 1-31-14 | | 17 |
| FFPC 1, 4.5.8.1 | RC | Gadsden Center, Room 110 & 129: Exit lights by these rooms inoperable | | | 1 | 1-31-14 | | 18 |
| FFPC 1, 13.3.3.3 | RC | Gadsden Center Mechanical Rooms 205, 305, 319: Ceiling tiles out of place | | | 0 | 1-31-14 | | 19 |
| | | | | | | | | 20 |
| | | | | | | | | 21 |
| FFPC 1, 4.5.8.1 | RC | Ghazvini Center Room S-101: One corridor smoke door by this room did not latch | | | 0 | 1-31-14 | | 22 |
| | | | | | | | | 23 |
| FFPC 10.19.5.1 | WS | Wakulla Center Electrical/Mechanical Room: Remove storage, storage blocking access to electrical panels | | | 0 | 5-1-14 | | 24 |
| | WS | Note: Sprinkler & Fire Alarm systems (located on bank occupied side of building) do not indicate recent test & inspection (last was 2006) | | | | | | 25 |
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