



May 20, 2013

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Policy 10-12, Student Code of Conduct

Item Description

This item requests Board approval for revisions to Policy 10-12, Student Code of Conduct.

Overview and Background

Policy 10-12, Student Code of Conduct, has been revised to include distance learners.

Past Actions by the Board

The original policy was approved by the Board on 12/1/97 and was revised on 1/22/01, 5/17/10 and 6/28/10.

Funding/Financial Implications

None.

Staff Resource

Sally Search

Recommended Action

Approve revision to College Policy 10-12.

**TALLAHASSEE COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
P O L I C Y**

TITLE: Student Code of Conduct	NUMBER: 10-12
AUTHORITY: Florida Statute: 1001.64, 1001.65, 1006.60, 1006.61, 1006.62, 1006.63, 1012.8 Florida Administrative Code:	SEE ALSO: 03-16, 03-21, 03-24, 03-22, 10-06, 10-09, 10-10, 10-11, 10-13, 10-14
DATE ADOPTED: 12/01/97; Revised 01/22/01; 05/17/10; 06/28/10	

The District Board of Trustees, faculty, and staff of the College are determined that the campus be a place of learning, safety, shared responsibility, and harmony. To ensure this quality of life, the College reserves the right to remove any person who acts to impair or prevent the accomplishments of any of the College's lawful missions, processes, or activities. The faculty, staff, and students including distance learners have an obligation to foster an atmosphere of mutual respect and high regard for the life and property of the College.

The Student Code of Conduct is intended to preserve the academic integrity and safety, health, welfare and well-being of the TCC community and its visitors, while creating learning opportunities and interventions which foster, promote and support the ethical and moral development of all TCC students.

To this end, Tallahassee Community College (hereinafter referred to as TCC or the College) is committed to a community of learners through rational inquiry and cooperative resolution of controversial issues. To achieve and support the educational mission and goals of the college, in a safe environment where all students have the same opportunity to succeed academically, TCC shall establish regulations that set forth minimum standards for student behavior through the Student Code of Conduct.

As a postsecondary institution of higher education, TCC encourages students to rise above the minimum standards, and work to build a community of learners where all members of the college community show respect for the views of others and to accept responsibility for their own actions. Individuals and groups have the right to the freedom of expression, but they must at all times respect the rights of others. The violation of TCC policies, rules and regulations is counterproductive to building a learning community. Hence, TCC will act immediately to protect the life and property of TCC, while maintaining and balancing the rights of students and the TCC community. The right of every student to learn will be protected by implementing the Student

Code of Conduct. Every student who accepts enrollment assumes the responsibility to become familiar with and to abide by College regulations and acceptable standards of conduct.

Students who fail to observe College regulations or to maintain acceptable standards of personal conduct on the campus or at College sponsored functions or facilities are subject to disciplinary action. If an enrolled student is formally charged with a violation of federal, state or local law, or with a delinquent act which would be a felony by a prosecuting attorney for an incident, or for conduct which may have an adverse impact on the educational program, discipline or welfare of the College, whether on or off campus, the College has the right to take disciplinary action in accordance with the procedures governing student conduct.

The College President or designee shall establish procedures, a disciplinary process and a student appeals process consistent with the civil and legal rights of the student to receive equitable treatment in the area of student discipline. At a minimum, students formally charged with an alleged violation of the Student Code of Conduct or other College policy shall be afforded the right to:

- Clear and complete notice of the charge(s)
- An opportunity to review all information which is used for initiating the charges prior to a hearing or determination of responsibility
- A fair and impartial hearing
- An opportunity to present relevant evidence and information of his/her behalf, including the presentation of witnesses
- An opportunity to cross examine witnesses
- Accompaniment by an advisor of the student's choice
- Withhold self-incriminating testimony
- Notification of the final decision in writing
- An appeal of the decision

The College, reserves the right, to suspend, dismiss or expel any student from the College for a violation of the Student Code of Conduct, given due process and procedures are followed in accordance with the established procedures.

To administer this policy, the College shall establish, maintain and publish up-to-date procedures and processes in the Student Handbook, which shall include, but are not limited to:

1. Entity, department and/or college personnel responsible for the coordination, assessment and implementation of established procedures;
2. Procedures for reporting alleged violations of the Student Code of Conduct-~~Code~~;

3. Criteria and procedures used in determining whether this policy and established procedures should be enacted;
4. Specific procedures to be implemented and actions to be taken by the designated entity, department and/or college official if it is determined that this policy must be enacted;
5. Judicial bodies, forums and types approved by the College President or designee for handling alleged violations of this policy;
- | 6. Burden of proof used ~~by~~ in the college disciplinary process for disciplinary hearings and appeals;
7. Procedures and processes for initiating charges, including, filing times, notice of charges, review of charges by the students, hearing notification, and role of judicial bodies;
8. Hearing procedures for adjudicating cases;
9. Right to appeals, and criteria, process and procedures for handling appeals;
10. Special circumstances and processes regarding interim/emergency suspensions;
11. Maintenance, handling and record management of confidential disciplinary records;
12. Parental notification procedures and processes;
13. Procedures for meeting the rights of students covered under the American Disabilities Act; and
- | 14. Entity/committee and process for the review of the Student Code of Conduct ~~Code~~ and procedures.

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