




January 22, 2013

MEMORANDUM

TO: District Board of Trustees

FROM: Jim Murdaugh, President 

SUBJECT: Attorney Invoice - Andrews, Crabtree, Knox & Andrews, LLP
January 3, 2013

Item Description

Request for approval to pay the Board's attorney.

Overview and Background

On a monthly basis, the Board's attorney submits an invoice for services provided.

Past Actions by the Board

The Board of Trustees approved the contract at the October 18, 2010 Board meeting and shall be effective through October 31, 2011. The contract may be renewed on an annual basis with four (4) consecutive one (1) year renewals for a total contract period of five (5) years. The Board approved year three (3) of the contract at the September 17, 2012 Board meeting which shall be effective until October 2013. The Board shall be billed on an annual flat fee of \$160,000 for services of the firm.

Funding/Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$14,254.94.

Staff Resource

Teresa Smith

Recommended Action

Authorize payment of invoice as presented.

ANDREWS, CRABTREE, KNOX & ANDREWS, LLP

1558 VILLAGE SQUARE BLVD.

SUITE 1

TALLAHASSEE, FL 32309

TAX ID #59-3621660

January 3, 2013

Jerry Schilling
Assistant Vice President for Administrative Services
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304

Invoice# 11115 WRM
Our file# T00007 02276
Billing through 12/18/2012

Tallahassee Community College (General)
P.O. Number: 2011 00001580

FOR PROFESSIONAL SERVICES RENDERED

12/03/2012	WT	Telephone conference with S. Fisher re: Steve Black will be appearing for plaintiff (Network v. TCCF);	0.10 hrs.
12/03/2012	WRM	E-mail to T. Smith re: B. Hollimon invoice (.1); Receipt and review of plaintiff's motion to consent scrivener's error in Network v. TCCF (.1); E-mail to M. Pankowski re: Network v. TCCF mediation (.1); Telephone conference with S. Search re: unauthorized printing, restitution (.1); Telephone conferences (2) with R. Tolson re: employee issues (.6); Telephone conference with R. S. (assn't state attorney) re: unauthorized printing restitution (.1); Telephone conference with R. Tolson re: employee action (.2); Receipt and review of e-mail from R. Tolson re: proposed employee action (.1); Receipt and review of e-mail from S. Gardens re: direct support organization (.1); Receipt and review of e-mail from B. Ingerman re: HIPAA (.1); Telephone conference with F. Brown/R. Tolson re: employee action (.3); Receipt and review of e-mail from R. Tolson re: employee incident (.1); Receipt and review of document re: employee incident (.2); Telephone conference	6.50 hrs.

with L. Powell re: employee incident (.1);
 Statute review re: employee incident (.3);
 E-mail to S. Search re: unauthorized printing,
 restitution (.1); Receipt and review of e-mail
 from S. Search re: unauthorized printing,
 restitution (.1); Telephone conferences (2) with
 R. Johnston re: Network v. TCCF mediation
 (.2); Preparation for Network v. TCCF
 mediation (.8); Attend Network v. TCCF
 mediation (2.6); Receipt and review of e-mail
 from B. Hollimon re: his invoice for services
 (.1);

12/05/2012	WRM	<p>Dictation and preparation of Litigation report to J. Murdaugh (.2); Receipt and review of e-mails (2) from L. Kling re: Vulnerable Persons Conference (.2); Receipt and review of e-mail from B. Ingerman re: HIPAA compliance (.1); Receipt and review of e-mail from L. Lewis re: Vulnerable Persons Conference (.1); Receipt and review of e-mail from M. Pankowski re: Network v. TCCF (.1); Analysis: TCC HIPAA compliance (.5); E-mail to B. Ingerman re: HIPAA compliance (.2); Telephone conference with L. Powell re: employee matters (.1); Receipt and review of Vulnerable Persons Workshop materials (.5); Receipt and review of e-mail from B. Mallowrey re: Education Law Committee (.1); Analysis: plaintiff's claim of detrimental reliance in Network v. TCCF (1.7); Receipt and review of e-mails (2) from T. Smith re: Reconciliation Services contract (.2); Telephone conference with M. Maida re: mediation in Network v. TCCF (.2); Review and analysis of EdFinancial Services Agreement, "reconciliation agreement" (.8); E-mail to T. Smith re: EdFinancial Agreement (.1);</p>	5.10 hrs.
12/06/2012	WRM	<p>Review and analysis of case: forfeiture of retirement benefits due to commission of crime while TCC employee (.3); E-mail to J. Murdaugh, others re: forfeiture of retirement</p>	2.90 hrs.

benefits case (.1); Continued review of Vulnerable Persons Workshop materials (.4); Receipt and review of e-mail from B. Sloan re: forfeiture of retirement benefits case (.1); Telephone conferences (2) with R. Tolson re: employee issues, actions (.3); Continued analysis promissory estoppel in Network v. TCCF (1.3); Telephone conference with R. Tolson re: employees incident (.2); Receipt and review of e-mails (2) from R. Tolson re: employees incident (.2);

12/07/2012	WRM	Conference with D. Wildes, R. Tolson re: employee incident (1.1); Receipt and review of e-mail from K. Butler re: Vulnerable Persons Workshop (.1); Receipt and review of memo re: employee incident (.1); Receipt and review of mediator's report in Network v. TCCF (.1); Receipt and review of e-mail from C. Dominguez re: college attendance policy (.1);	1.50 hrs.
12/09/2012	WRM	Travel to Orlando for Vulnerable Persons Workshop;	4.10 hrs.
12/10/2012	WRM	Attend Vulnerable Persons Workshop at Valencia College, pre-workshop conference with B. Mullooney (4.5); Return trip - Orlando to Tallahassee (4.0);	8.50 hrs.
12/11/2012	WRM	Receipt and review of e-mail from D. Hendry re: Vulnerable Persons Protection Strategies (.1); Receipt and review of e-mail from B. Mullooney re: Vulnerable Persons Protection Strategies (.1); Receipt and review of e-mail from D. Wildes re: Sonitrol agreement (.1);	0.30 hrs.
12/12/2012	WRM	Telephone conferences (3) with D. Wildes re: Sonitrol contract (.3); Review and analysis of Sonitrol contract - as revised (.5); E-mail to D. Wildes re: Sonitrol contract (.1); Receipt and review of e-mail from D. Wildes re: Sonitrol contract (.1);	1.00 hrs.
12/13/2012	WRM	Receipt and review of e-mail from G. Haih re: Vulnerable Persons strategies;	0.10 hrs.

12/17/2012	WRM	Review and analysis of case law re: plaintiff's potential theory of detrimental reliance in Network v. TCCF (1.4); Telephone conferences (4) with T. Smith re: Brogan Museum (.6); Continued analysis - estoppel claim by plaintiff in Network v. TCCF (1.5); Review and analysis of LCSO/TCCPD Mutual Aid Agreement (.4); E-mail to T. Smith/D. Hendry re: LCSO/TCCPD Mutual Aid Agreement (.1); Telephone conferences (3) with R. Tolson re: employee action (.5); Review and analysis of TCC policies re: employee action (.4); E-mails (2) to T. Smith re: Brogan letter (.2); Receipt and review of e-mail from T. Smith re: assignment of lease - Brogan (.1); Receipt and review of e-mails (2) from A. Maxwell re: Florida Sheriff's College (.2); E-mails (2) to A. Maxwell re: Florida Sheriff's College (.2); Analysis: provisions of lease, sub-lease, assignments re: Brogan Museum (2.6);	8.20 hrs.
12/18/2012	WRM	E-mails (2) to D. Brand re: Florida Sheriffs' college (.2); Receipt and review of e-mail from D. Brand re: Florida Sheriffs' college (.1); Receipt and review of e-mails (2) from W. Evans re: Florida Sheriffs' college (.2); E-mail to W. Evans re: Florida Sheriffs' college (.1); E-mail to A. Maxwell/K. Stewart re: Florida Sheriffs' college (.1); Receipt and review of e-mail from T. Smith re: Florida Sheriffs' college (.1); Telephone conference with T. Smith re: Brogan Museum, new contract (.3); Receipt and review of e-mail from T. Smith re: SmartMeasure account (.1); Review and analysis of SmartMeasure License Amendment with attachments (.3); E-mail to T. Smith re: SmartMeasure Lincense Amendment (.1); Continued analysis of Brogan leases, amendments and agreements (3.5); Dictation and preparation of correspondence to T. Smith	7.40 hrs.

re: Brogan agreements (.5); E-mail to J.
 Schilling re: travel voucher (.1); Continued
 analysis of detrimental reliance in contract for
 Network v. TCCF (1.7);

Flat Fee for this matter \$13,333.33

DISBURSEMENTS

12/10/2012	Mediator - Network v. TCC on 12/3/12 - Mike Maida, PA	510.00
12/11/2012	Out-of-Town Travel to Orlando for Vulnerable Persons Workshop - TCC - 12/9/12-12/10/12 - WRM - 515 miles - meals - Hotel - tolls	411.61

Disbursements for this matter \$921.61

BILLING SUMMARY

Mabile, William R Attorney 45.60 hrs

Taylor, Winifred Paralegal 0.10 hrs

Fees 45.70 hrs \$13,333.33

Disbursements \$921.61

TOTAL CHARGES FOR THIS BILL

\$14,254.94