




April 16, 2012

MEMORANDUM

TO: District Board of Trustees

FROM: Jim Murdaugh, President 

SUBJECT: Attorney Invoice - Andrews, Crabtree, Knox & Andrews, LLP
03-26-2012

Item Description

Request for approval to pay the Board's attorney.

Overview and Background

On a monthly basis, the Board's attorney submits an invoice for services provided.

Past Actions by the Board

The Board of Trustees approved the contract at the October 18, 2010 Board meeting and shall be effective through October 31, 2011. The contract may be renewed on an annual basis with four (4) consecutive one (1) year renewals for a total contract period of five (5) years. The Board approved year two (2) of the contract at the September 19, 2011 Board meeting which shall be effective until October 2012. The Board shall be billed on an annual flat fee of \$160,000 for services of the firm.

Funding/Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$ 13,333.33.

Staff Resource

Teresa Smith

Recommended Action

Authorize payment of invoice as presented.

ANDREWS, CRABTREE, KNOX & ANDREWS, LLP

P.O. BOX 12800
TALLAHASSEE, FL 32317
TAX ID #59-3621660

March 27, 2012

Jerry Schilling
Assistant Vice President for Administrative Services
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304

Invoice# 10511 WRM
Our file# T00007 02276
Billing through 03/26/2012

Tallahassee Community College (General)
P.O. Number: 2011 00001580

FOR PROFESSIONAL SERVICES RENDERED

02/27/2012	WRM	Telephone conference with T. Smith (2/26/11) re: student incident (.2); Receipt and review of e-mail from T. Smith re: student incident (.1); Telephone conference with T. Smith re: DOC transition program, student incident (.2); Receipt and review of e-mail from A. Maxwell re: use of public figure likenesses (.1); Receipt and review of e-mail from M. Daugherty re: state purchase price fixing (.1); Receipt and review of First District Court of Appeal order re: C. Jones appeal, electronic docketing statement (.1); E-mail to B. Ellison, others re: C. Jones appeal (.1); Conference with E. Eunice, B. Bierbaum re: C. Jones matter (.5); Receipt and review of e-mail from B. Bierbaum re: FPSI conduct standard (.1); Receipt and review of e-mail from L. Kling re: C. Jones premediation documents (.1); Receipt and review of e-mail from T. Smith re: ERP consulting service RFQ (.1); E-mail to B. Bierbaum re: FPSI conduct standards (.1); Review FPSI conduct standards (.2); E-mail to L. Kling re: C. Jones presentation documents (.1); Review and analysis of ERP Consulting service RFQ (.8); E-mail to T. Smith re: ERP Consulting Service RFQ (.1); Receipt and	3.50 hrs.
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review of e-mail from B. Gallup re: legal issues conference materials (.1); Receipt and review of e-mail from R. Tolson re: FPSI employee statement (.1); Telephone conference with R. Tolson re: FPSI employee statement (.1); Receipt and review of e-mail from R. Frazier re: former student complaint (.1); E-mail to R. Frazier re: former student complaint (.1);

02/28/2012	BJL	Review and analysis of case law regarding former student complaint;	0.90 hrs.
02/28/2012	WRM	Telephone conference with T. Smith re: student incident, TCCPD coverage during Spring Break, Board agenda (.2); Receipt and review of e-mails (3) from R. Frazier re: former student complaint (.3); Receipt and review of e-mails (2) from J. Chapin re: former student complaint (.2); Receipt and review of e-mail from E. Eunice re: TCC property held by C. Jones (.1); Telephone conferences (2) with D. Wilder re: DOT temporary lease (.3); E-mail to J. Chapin re: former student complaint (.1); E-mail to D. Hendry re: former student complaint (.1); Telephone conferences (2) with R. Tolson re: FPSI employee statement (.2); E-mail to R. Tolson re: FPSI employee statement (.1); E-mail to R. Frazier re: former student complaint (.1); Receipt and review of e-mail from D. Wildes re: DOT temporary lease (.1); Review temporary easement documents - DOT (.5); E-mail to D. Wildes re: DOT temporary easement (.1); Receipt and review of e-mail from D. Hendry re: trespass warning for former student (.1); Telephone conference with R. Frazier re: former student complaint (.3); Analysis - re: response to former student complaint (.3); Telephone conference with T. Smith re: DOT temporary easement and former student complaint (.2);	3.30 hrs.
02/29/2012	WRM	Receipt and review of e-mail from S. Rowland	1.60 hrs.

re: Eagle Connection project (.1); Receipt and review of e-mails (2) from R. Frazier re: former student complaint (.3); Review TCC/LCS agreement re: Eagle Connection Project (.4); E-mails (4) to S. Rowland re: TCC/LCS agreement (.2); Receipt and review of e-mail from S. Rowland re: TCC/LCS agreement (.1); Review and analysis of caselaw re: allegations by former student (.2); E-mail to R. Frazier re: former student complaint (.1); Telephone conference with J. Chapin/R. Frazier re: former student complaint (.2);

03/01/2012	WRM	<p>Receipt and review of revised amended complaint in Network Security case (.3); E-mail to R. Johnston/M. Turnbull re: revised complaint in Network Security case (.1); Receipt and review of e-mails (4) from R. Johnston re: revised Network complaint (.4); Receipt and review of e-mail from M. Turnbull re: revised Network complaint (.1); Receipt and review of e-mail from M. Trokenheim re: C. Jones matter (.1); E-mail to B. Ellison re: C. Jones matter (.1); Telephone conference with S. Crosby re: TCC/LCS agreement (.1); Receipt and review of e-mail from S. Crosby re: TCC/LCS agreement (.1); Receipt and review of e-mail from R. Tolson re: potential grievance (.1); Analysis Network Security revised amended complaint (.6); Receipt and review of e-mails (2) from T. Smith re: ICS Security Assessment Proposals (.2); Review and analysis of ICS Security Assessment Proposals (2) (.9); Receipt and review of e-mail from M. Turner re: M. Underwood case mediation (.1); Receipt and review of e-mail from M. Chapman re: M. Underwood case mediation (.1); Receipt and review of e-mail from A. Bryant re: M. Underwood case mediation (.1); E-mail to M. Turner re: M. Underwood case mediation (.1); Receipt and review of e-mail from R. Tolson re: M.</p>	4.00 hrs.
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Underwood case mediation (.1); Receipt and review of e-mail from J. Schilling re: M. Underwood case mediation (.1); Receipt and review of e-mail from D. Standish re: M. Underwood case mediation (.1); Receipt and review of e-mail from B. Hollimon re: his services, personal likeness use (.1); E-mail to T. Smith re: B. Hollimon services on personal likeness use (.1); E-mail to T. Smith re: ICS proposals (.1);

03/02/2012	WRM	<p>Receipt and review of e-mail from R. Frazier re: former student complaint (.1); Receipt and review of e-mail from B. Ellison re: C. Jones matter (.1); E-mail to R. Frazier re: former student complaint (.1); Telephone conference with R. Johnston/M. Turnbull re: Network Security case (.4); Receipt and review of order - Network to file amended complaint (.1); Dictation and preparation of correspondence to J. Young re: former student complaint (.3); Telephone conference with M. Turnbull re: Network Security case (.1); Telephone conference with J. Young re: former student complaint (.1); Receipt and review of e-mail from J. Chapin re: former student complaint (.1);</p>	1.40 hrs.
03/05/2012	WRM	<p>Receipt and review of e-mails (2) from M. Turnbull re: Network Security case (.3); Receipt and review of e-mails (3) from K. Richards re: Network Security case (.3); Receipt and review of e-mails (2) from D. Wildes re: Gadsden County land use amendment (.2); Receipt and review of e-mail from T. Smith re: software/hardware agreements (.1); E-mail to M. Turnbull re: Network Security case (.1); Receipt and review of C. Jones' First District Court of Appeal docketing statement (.2); Receipt and review of e-mail from R. Johnston re: Network Security case (.1); E-mail to M. Mattox re: C. Jones appeal (.1); Review Gadsden project authorization form (.1); E-mail to D. Wilder</p>	4.90 hrs.

re: Gadsden project authorization (.1); Review EMS software/hardware agreements (.5); E-mail to T. Smith re: EMS software/hardware agreements (.1); E-mail to J. Murdaugh, others re: C. Jones' First District Court of Appeal matter (.1); Dictation and preparation of answer/affirmative defenses in Network Security case (.5); Receipt and review of e-mail from R. Tolson re: C. Jones' appeal record (.1); Dictation and preparation of request to produce in Network Security case (.8); Revise answer, defenses to Network Security amended complaint, prepare interrogatories to plaintiff (.8); Review Eagle Communication program documents (.4);

03/06/2012	WRM	<p>Receipt and review of e-mails (8) from T. Smith re: policy updates, reports (.8); Conference with S. Crosby re: Eagle Connection program (.8); Review background information re: policy reports (.3); E-mails (3) to T. Smith re: policy reports (.3); Telephone conference with T. Smith re: policy report, Eagle Connection program (.3); Receipt and review of e-mail from S. Crosby re: LCS agreement (.1); Receipt and review of e-mail from D. Wildes re: Gadsden County land use (.1); Telephone conference with D. Wildes re: Gadsden County land use and EMS agreements (.2); E-mail to T. Smith re: Gadsden property use and EMS agreement (.1); Second review of LCS agreement (.2); E-mail to S. Crosby re: LCS agreement (.1); Receipt and review of e-mail from M. Turner re: M. Underwood case subpoena (.1);</p>	3.40 hrs.
03/07/2012	WRM	<p>Receipt and review of e-mail from S. Crosby re: LCS agreement (.1); Receipt and review of e-mail from M. Turner re: M. Underwood case, social security subpoena (.1); Receipt and review of FCHR notice of index to record on appeal in C. Jones matter (.1); E-mail to R. Tolson re: FCHR notice in C. Jones matter (.1); Telephone conference with R. Johnston</p>	3.10 hrs.

re: Network Security v. TCC, answer/defenses to complaint (.2); Review and sign first interrogatories to Network Security (.2); Telephone conferences (2) with T. Smith re: Gadsden County land use form (.2); Telephone conferences (2) with D. Wildes re: Gadsden County land use form (.2); Receipt and review of e-mail from D. Wildes re: Gadsden County land use form (.1); Analysis: C. Jones appeal of FCHR dismissal (1.8);

03/08/2012	WRM	<p>Receipt and review of e-mail re: employee contribution to FRS (.1); Dictation and preparation of monthly litigation report to J. Murdaugh (.3); Review Network Security's discovery requests from onset of case (.2); Dictation and preparation of correspondence to S. Fisher re: discovery requests in Network v. TCC Foundation/TCC Housing (.3); E-mail to T. Smith re: Network Security case (.1); Receipt and review of e-mail from T. Smith re: Network Security case (.1); Review and analysis of documents re: Network Security case (.3); Internet search - witness D. Fuller in Network case (.2); E-mail to M. Turnbull re: D. Fuller (.1);</p>	1.70 hrs.
03/12/2012	WRM	<p>Receipt and review of e-mails (2) from M. Turnbull in Network case (.2); E-mail to M. Turnbull re: witness in Network case (.1); Receipt and review of e-mail from T. Smith re: Title IV review appeal (.1); Receipt and review of e-mail from E. Auerbach re: Title IV review appeal (.1); Receipt and review of Brief to US DOE and B. Spiers affidavit re: Title IV review appeal (.4); E-mail to T. Smith re: Brief/Affidavit in Title IV review appeal (.1); Receipt and review of e-mail from B. Spiers re: Brief/Affidavit in Title IV review appeal (.1); E-mail to E. Eunice re: C. Jones FCHR claim (.1); Receipt and review of e-mail from D. Standish re: C. Jones, FCHR appeal (.1); Receipt and review of e-mail from G. Wells re: personnel issue (.1); E-mail to G. Wells re:</p>	3.30 hrs.

personnel issue (.1); Receipt and review of e-mail from R. Tolson re: potential grievance (.1); E-mail to R. Tolson re: potential grievance (.1); Receipt and review of e-mail from T. Smith re: personnel issue (.1); Receipt and review of e-mail from B. Sloan re: dual enrolled students, A.S. students (.1); Analysis: Issues re: dual enrolled students, A.S. students (1.3); E-mail to B. Sloan re: dual enrolled students, A.S. students (.1);

03/13/2012	WRM	Telephone conference with B. Sloan re: dual enrolled and A.S. students;	0.30 hrs.
03/14/2012	WRM	E-mail to R. Tolson re: potential grievance (.1); Telephone conference with D. Wildes re: contract payment language issue (.3); Receipt and review of e-mail from D. Wildes re: contract language (.1); E-mail to T. Smith/D. Wildes re: contract language (.1); Receipt and review of e-mails (2) from J. Schilling re: TCC audit (.2); E-mail to J. Schilling re: TCC audit letter (.1); E-mail to T. Smith re: TCC audit letter, Title IV appeal (.1); Receipt, review and analysis of correspondences (2) from C. Pueschel re: TCC audit (.2); Receipt and review of e-mail from T. Smith re: TCC audit/Title IV appeal (.1); Telephone conferences (2) with R. Tolson re: CCLA ADA question (.2); Telephone conference with T. Smith re: contract and personnel issues (.2); Receipt and review of e-mail from R. Tolson re: employee absenteeism (.1); E-mail to R. Tolson re: employee absenteeism (.1); Receipt and review of e-mails (2) from R. Tolson re: potential grievance (.2); Receipt and review of e-mail from R. Tolson re: CCLA ADA question (.1);	2.20 hrs.
03/15/2012	WRM	Receipt and review of e-mail from D. Wildes re: Ghazvini EMS contracts (.1); Telephone conference with R. Tolson/V. Montgomery re: employee ADA accommodation request (.3); Telephone conference with R. Tolson re:	2.80 hrs.

employee absenteeism (.1); Review and analysis of Ghazvini EMS contracts (.5); E-mail to D. Wildes re: Ghazvini EMS contracts (.1); Receipt and review of e-mail from E. Auerbach re: brief in appeal of Title IV review (.1); E-mail to B. Spiers re: Title IV review, Auditor General Letter (.1); Receipt and review of e-mails (2) from B. Spiers re: Title IV review appeal (.2); Telephone conference with B. Spiers re: Title IV review appeal, witness contact (.2); Review Agenda for March 19, 2012 Board Meeting (.5); Dictation and preparation of Audit Response Letter (.4); Telephone conference with R. Tolson re: employee letter language (.2);

03/16/2012	WRM	<p>Telephone conference with G. Wells re: meeting with T. Smith/R. Tolson, CCLA (.1); Telephone conference with L. Powell re: potential grievance (.1); Receipt and review of e-mail from T. Smith re: CCLA meeting (.1); Receipt and review of e-mail from B. Spiers re: Title IV review appeal - student contact (.1); Receipt and review of e-mail from R. Tolson re: CCLA meeting (.1); Receipt and review of e-mail from G. Wells re: CCLA meeting (.1); E-mail to B. Spiers re: Title IV review appeal, student contact (.1); Conference with R. Tolson re: personnel issues (.3); Conference with R. Tolson/S. Young re: potential grievance (1.0); Conference with T. Smith, others re: CCLA (1.2); Receipt and review of e-mail from L. Kling re: C. Jones written presentation to Board (.1); Receipt and review of e-mail from M. Turnbull re: Network Security case (.1); E-mail to M. Turnbull re: Network Security case (.1); Receipt and review of e-mail from M. Turner re: H.E. v. TCC document request (.1);</p>	3.60 hrs.
03/19/2012	WRM	<p>Receipt and review of discovery requests (3) from plaintiff in Network Security case (.3); E-mails (2) to R. Johnston/M. Turnbull re: discovery requests in Network Security case</p>	3.90 hrs.

(.2); Receipt and review of e-mail from T. Smith re: policy updates/reports (.1); Telephone conference with J. Young re: former student complaint (.1); Receipt and review of e-mail from R. Johnston re: Network Security case (.1); Receipt and review of e-mail from R. Johnston re: Network Security case (.1); Telephone conference with K. Moon re: Board agenda question (.1); Telephone conference with R. Frazier re: former student complaint (.1); E-mail to R. Frazier re: former student complaint (.1); Receipt and review of e-mail from R. Frazier re: former student complaint (.1); Attend TCC Board Workshop and Business meeting (2.6);

03/20/2012	WRM	<p>E-mail to B. Sloan re: SACS review, President's evaluation (.1); Receipt and review of e-mails (6) from R. Johnston re: Network Security Case (.6); Receipt and review of e-mails (5) from M. Turnbull re: Network Security case (.5); E-mails (4) to M. Turnbull/R. Johnston re: Network Security Case (.4); Receipt and review of e-mails (2) from E. Eunice re: C. Jones internal complaint (.2); E-mails (2) to E. Eunice re: C. Jones initial complaint (.2); E-mail to R. Tolson re: C. Jones internal complaint (.1); MTF re: C. Jones retaliation claim, supervisor lack of knowledge (.1); Telephone conference with R. Frazier re: former student complaint (.1); Receipt and review of e-mail from R. Tolson re: employee grievance (.1); Telephone conferences (2) with J. Young re: former student complaint (.2); E-mail to R. Frazier re: former student complaint (.1); Receipt and review of e-mail from E. Auerbach re: Title IV review appeal (.1); Receipt and review of e-mail from B. Spiers re: Title IV review appeal (.1); Review documents for production in Network Security case (1.6);</p>	4.50 hrs.
03/21/2012	WRM	<p>Review TCC brief in Title IV review appeal (.3); Review and analysis of U.S. Supreme</p>	4.50 hrs.

Court opinion re: self-care provision of the FMLA (.4); E-mail to R. Tolson re: Court FMLA decision (.2); Conference with R. Johnston/M. Turnbull re: Network Security case document requests (1.4); Receipt and review of e-mail from R. Tolson re: employee grievance (.1); Telephone conferences (2) with R. Tolson re: employee grievance (.2); Review executed TCC/TCCF MOU (.2); Receipt and review of e-mail from R. Tolson re: employee discipline action (.1); Telephone conference with R. Tolson re: employee discipline action (.3); Receipt and review of e-mails (3) from T. Smith re: TCC Board Agreements (.3); E-mails (2) to T. Smith re: TCC Board agreements (.2); Review TCC policies re: employee discipline action (.4); E-mail to R. Tolson re: employee discipline action (.1); Receipt and review of e-mail from M. Turnbull re: Network Security case witness (.1); Telephone conference with T. Smith re: Board agreements (.2);

03/22/2012	WRM	E-mails (2) to R. Johnston re: executed TCC/TCCF MOU (.2); Receipt and review of e-mails (2) from R. Johnston re: executed TCC/TCCF MOU (.2); Telephone conference with D. Fuller re: Network Security case (.2); Telephone conference with R. Allen re: Network Security case (.1); Analysis - law, facts, discovery, witnesses in Network Security case (3.9); Receipt and review of e-mail from R. Tolson re: employee contracts (.1); Telephone conferences (2) with R. Tolson re: employee contracts (.2); Review employee contract changes (.3); Dictation and preparation of second request for production in Network Security case (.3); Telephone conference with T. Smith re: contract language question (.2); Review case law re: contract/misunderstanding - Network Security case (.2); Receipt and review of e-mails (2) from R. Tolson re: revised contract language	6.40 hrs.
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(.2); Review proposed revised contract language (.2); Telephone conference with R. Tolson re: revised proposed contract language (.1);

03/23/2012	WRM	<p>Review proposed employee contract language, revise same (.6); E-mails (4) to R. Tolson re: employee contract language (.4); E-mail to R. Johnston/M. Turnbull re: developments in Network Security case (.2); Receipt and review of e-mails (2) from R. Tolson re: employee contract language (.2); Review revised employee contract language (.2); Receipt and review of e-mails (3) from M. Turnbull re: Network Security case documents (.3); E-mails (3) to M. Turnbull re: Network Security case documents (.2); Telephone conference with R. Tolson re: employee contract language, indemnity (.2); Telephone conference with T. Smith re: employee contract language (.2); Receipt and review of e-mail from T. Smith re: meeting on fiscal agent contract (.1); Receipt and review of e-mail from T. Smith re: fiscal agent contract (.1); Review and analysis of case law re: Network Security case (1.1); Receipt and review of e-mail from C. Easley re: Prometric Agreement (.1); Receipt and review of e-mails (3) from R. Johnston re: Network Security case documents (.3); E-mail to R. Johnston re: Network Security case documents (.1); Receipt and review of e-mail from R. Thompson re: Network Security case documents (.1); Review and analysis of Prometrics agreement (.7); E-mail to C. Easley re: Prometrics agreement (.1); Review three (3) agency contracts for draft of new agency contract (.7);</p>	5.90 hrs.
03/26/2012	WRM	<p>Receipt and review of plaintiff's motion for mediation, motion to allow attendance by phone at mediation and motion to allow testimony by phone in Network Security case (.3); Receipt and review of e-mail from M. Turnbull re: Network's motions (.1); E-mail to</p>	6.70 hrs.

M. Turnbull re: Network's motions (.1);
 Analysis - mutual mistake defense in Network
 case (.8); Conference with M. Turnbull, review
 of documents re: Network Security case (1.6);
 Conference with T. Smith, J. Schilling, others
 re: FVC contract (1.5); Conference with R.
 Johnston/M. Turnbull re: Network Security
 case (.5); Receipt and review of e-mail from B.
 Ellison re: Estes v. TCC case (.1); E-mail to B.
 Ellison re: Estes v. TCC case (.1); Receipt and
 review of e-mail from G. Wells re:
 WWE/DOT Agreement (.1); Receipt and
 review of e-mail from R. Tolson re: C. Jones
 FCHR appeal (.1); E-mail to R. Tolson re: C.
 Jones FCHR appeal (.1); Receipt and review of
 e-mails (2) from J. Murdaugh re: Network
 Security case (.2); Telephone conference with
 R. Allen re: Network Security case (.1);
 Telephone conference with T. Smith re:
 contract questions (.2); Review and analysis of
 World Wrestling Entertainment contract (.5);
 E-mail to G. Wells re: WWE contract (.1);
 E-mails (2) to J. Murdaugh re: Network
 Security case (.2);

March Flat Fees for this matter \$13,333.33

BILLING SUMMARY

Longfellow, B. Joe	Associate	0.90 hrs	
Mabile, William R	Attorney	71.00 hrs	
Fees		71.90 hrs	<hr/> \$13,333.33
Disbursements			\$0.00
TOTAL CHARGES FOR THIS BILL			<hr/> \$13,333.33