



May 17, 2010

MEMORANDUM

TO: District Board of Trustees
FROM: Barbara R. Sloan, President *BRS*
SUBJECT: Human Resources Report

Item Description:

This item requests Board approval for personnel actions.

Overview:

The College brings forth a request to approve Appointments, Separations, DROP Retiree Participants, and Contracts for Professional Services.

Salient Facts:

Pursuant to College Policy 6Hx27:04-06, Personnel Actions, the President shall recommend personnel actions required for Board approval, including, but not limited to, appointments, contracts, salary adjustments, reclassifications, transfers, promotions, demotions, and separations. Although the President may initiate these actions prior to official action of the Board, such actions shall be considered temporary until approved by the Board at its regularly scheduled meeting. Should the Board fail to approve an action as recommended; an employee will be paid only for the days of service performed.

Past Actions:

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Future Actions:

No further activity on the part of the Board is necessary for this item.

Funding/Financial Matters:

This item is funded by the 2009-2010 Operating Budget.

Staff Resource:

Teresa Smith

Recommended Action:

Approve the report as presented.

Original Appointments - TCC

Sheketa Allen
Learning Commons Specialist/Communications
ASP - Learning Commons
April 12, 2010

David Rolfs
Learning Commons Specialist/Communications
ASP - Learning Commons
March 13, 2010

Annis Herndon
Human Resources Specialist I
Human Resources
May 10, 2010

Lynne Scarbrough
Sr. Payroll Accounting Specialist
Human Resources
May 10, 2010

Separations - TCC

Bridgette Decent
Research Analyst
Information Technology
Resigned - May 12, 2010

Bryan Keeney
Maintenance Technician II
Plant Operations
Resigned - May 12, 2010

Original Appointments - Contracts & Grants Funding

Deborah Bass
Administrative Assistant
DOE-ESE-CLASP
April 1, 2010

Feng Zhou
Postsecondary Assessment Coordinator
DOE - Education Assessment
May 3, 2010

Garett Berman
Traffic Safety Resources Prosecutor
DOT/TSRP
April 19, 2010

Separations - Contracts & Grants Funding

Matthew Heimann
Human Services Program Consultant
DOH - Staffing Services G2
Resigned - May 31, 2010

Drop Retiree Participants - All Employees

Manuel Daniels
Professor
Science & Math
May 1, 2010 - April 30, 2015

David Mock
Professor
History & Social Science
May 1, 2010 - April 30, 2015

Moana Karsteter
Professor
Science & Math
May 1, 2010 - April 30, 2015

Gloria Wells
Executive Assistant I
Administrative Services
March 1, 2010 - July 31, 2014

Contracts for Professional Services/Special Projects

Eric Abrahamsen
TSRP – Adjunct Instructor
FL Public Safety Institute
April 6, 2010 – April 7, 2010

Vincent Petty
TSRP – Adjunct Instructor
FL Public Safety Institute
April 6, 2010 – April 7, 2010

Garett Berman
TSRP – Adjunct Instructor
FL Public Safety Institute
April 5, 2010 – April 8, 2010

Sherafin Roldan
Literature Lecturer
History & Social Science
March 25, 2010 – March 25, 2010

Sam Holton
Criminal Justice Instructor
FL Public Safety Institute
March 15, 2010 – March 16, 2010

Timothy Sullivan
TSRP – Adjunct Instructor
FL Public Safety Institute
April 6, 2010 – April 7, 2010

Matthew Malhiot
TSRP – Adjunct Instructor
FL Public Safety Institute
April 6, 2010 – April 7, 2010

Outside Employment

Bonita HoLub
Director, Wakulla Center
Workforce Development
Bonnie HoLub & Associates
Writer

Curtis Watkins
Director, Budget & General Services
Administrative Services
Barry University
Adjunct Teacher