

March 15, 2010

MEMORANDUM

TO: District Board of Trustees

FROM: William D. Law Jr., President

SUBJECT: Attorney Invoice - Andrews, Crabtree, Knox & Andrews, LLP

Item Description:

Request for approval to pay the Board's attorney.

Overview:

On a monthly basis, the Board's attorney submits an invoice for services provided.

Salient Facts:

The College's attorney is hired by the Board under the authority of Section 1001.64(25), Florida Statutes, and for this reason invoices are brought for approval.

Past Actions:

Attorney fees and expenses charged in fiscal year 2009-2010, through 2/28/2010 total \$92,551.10.

Future Actions:

Monthly Invoices will be presented as they are submitted by the attorney.

Funding/Financial Matters:

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$10,285.00.

Staff Resource:

Teresa Smith

Recommended Action:

Authorize payment of invoices as presented.

ANDREWS, CRABTREE, KNOX & ANDREWS, LLP

P.O. BOX 12800 TALLAHASSEE, FL 32309 TAX ID #59-3621660

March 1, 2010

Jerry Schilling Assistant Vice President for Administrative Services Tallahassee Community College 444 Appleyard Drive Tallahassee, FL 32304

Invoice# 8980 WRM Our file# T00007 02276 Billing through 02/28/2010

Tallahassee Co	ommunit	y College (General)		
FOR PROFES	SIONAI	SERVICES RENDERED		
01/28/2010	WT	Revise affidavit for M.W. FCHR response based on e-mails from Chaires-Lacey;	0.20 hrs.	10.00
01/28/2010	WRM	Receipt and review of EEOC notice of dismissal of L. Z. claim (.1); E-mail to J. Murdaugh and R. Tolson re: EEOC dismissal of L.Z. claim (.1); Receipt and review of e-mails (2) B. Spiers re: Higher One Agreement, with outline of third part requirements (.3); E-mail to B. Spiers re: Higher One Agreement (.1); Receipt and review of e-mail from J. Chaires-Lacey re: affidavit in support of response to M.W. FCHR charge (.1); Receipt and review of affidavit in support of response to M.W. FCHR charge (.1); Receipt and review of e-mail from J. Murdaugh re: EEOC dismissal of L.Z. claim (.1); E-mail to J. Chaires-Lacey re: M.W. FCHR charge (.1); Continued preparation of response to M.W. FCHR charge including preparation of documents and affidavit (2.4);	3.40 hrs.	510.00
01/29/2010	WRM	Receipt and review of e-mail from L. Kling resigned Board minutes for November 2009 for filing with M.W. FCHR response (.1); Telephone conference with R. Tolson response to M.W. EEOC charge (.1); Receipt	1.20 hrs.	180.00

		and review of e-mail from J. Chaires-Lacey re: affidavit in support of M.W. FCHR charge response (.1); Review S.S. executed affidavit for support of response to M.W. FCHR charge (.1); Receipt and review of e-mails (2) from T. Stallworth re: lease issue (.2); Review and analysis of Comprehensive Engergy Solutions Lease and T. Stallworth draft letter re: lease issues (.3); E-mail to T. Stallworth re: issue with Comprehensive Engery Solution Lease (.1); Review draft document affidavit for M.W. FCHR response (.1); E-mail to J. Chaires-Lacey re: M.W. FCHR response (.1);		
02/01/2010	WT	Prepare Board meeting minutes as exhibit to response in M.W. FCHR matter;	0.30 hrs.	15.00
02/03/2010	WT	Prepare all exhibits for response to information/document request (17 Exhibits (.8); Preparation of correspondence to R. Tolson re: right to sue (.1); Telephone conference with FCHR re: filing rules (.2); Preparation of correspondence to R. Tolson re: affidavit to authenticate documents (.2);	1.30 hrs.	65.00
02/03/2010	WRM	Telephone conference with T. Smith re: independent bookstore activities (.2); Telephone conference with R. Tolson re: affidavit in M.W. FCHR response (.1); Final preparation of M.W. FCHR response (.5); Review documents re: new law suit (.6); Receipt and review of e-mail re: L. Powell re: revision of established position policy (.1); Receipt and review of Florida Statutes re: stormwater fees (.3); E-mail to B. Mullowney re: storm water fees (.1); Review Circuit Court Docket re: filing date new lawsuit (.1); Receipt and review of e-mail from B. Holliman re: TalEval copyright (.1); Receipt, review and analysis of correspondence from L. Kranert re: G.C. FCHR matter (.1); Receipt and review of e-mails (3) from B. Holliman re: CCLA open source (.3); E-mails (2) to B. Holliman re: CCLA open source (.2); E-mail to R. Tolson	7.60 hrs.	1,140.00

re: CCLA employee question (.1); Receipt and review of e-mail from R. Tolson re: CCLA employee question (.1); Receipt and review of e-mails (2) from L. Powell re: affidavit for support of response to M.W. FCHR charge (.2); E-mail to L. Powell re: M.W. FCHR charge response (.1); E-mail to R. Tolson re: G.C. FCHR matter (.1); Telephone conference with R. Tolson re: response to M.W. FCHR charge, new lawsuit, other employee issue (.3); Review and analysis of e-mail from R. Tolson re: M.W. FCHR response (.1); Receipt and review of e-mail from B. Mullowney re: storm water fees (.1); Receipt and review of e-mail from L. Powell re: document authentation, M.W. FCHR (.1); Receipt and review of e-mail from P. Manning re: HEOA Task list with Task list (.2); Telephone conference with R. Holiday re: independent bookstore involvement in campus activities (.2); E-mail to T. Smith re: information request from Book Brokers (.1); Telephone conference with T. Smith re: new lawsuit (.1); Receipt and review of e-mail from T. Folsom re: three student affairs contracts (.1); Receipt and review of e-mails (2) from B. Lesko re: termination of TalEval agreement (.2); E-mails (2) to B. Lesko re: TalEval agreement termination (.2); Receipt and review of e-mails (5) from T. Smith re: storm water fees (.5); E-mails (3) to t. Smith re: storm water fees (.3); Receipt and review of e-mails (2) from T. Smith re: new lawsuit (.2); Telephone conference with R. Tolson re: M.W. FCHR response (.1); E-mail to R. Tolson re: M.W. FCHR response (.1); Receipt and review of draft correspondence re: TalEval agreement (.1); E-mail to T. Folsom re: draft TalEval correspondence (.1); E-mails (2) to B. Holliman re: assignment of TalEval rights (.2); Receipt and review of J. G. lawsuit (.2); E-mail to T. Smith re: J.G. lawsuit (.1); Receipt and review of Jacksonville storm water fee letter (.1); Review Florida statutes re:

storm water fees (.3); Receipt, review and analysis of correspondence from E. Friedman and Attorney General's office re: purchase of LDC screens with attachments (.2); Receipt and review of e-mail from T. Smith re: Attorney General request for information about LED screen purchases (.1); 525.00 3.50 hrs. WRM Conferences with T. Smith, R. Tolson, E. Eunice, re: new lawsuit, other employment matters (1.6); Receipt and review of e-mail from T. Smith re: LCSB Data Sharing Agreement (.1); Receipt and review of e-mail from R. Tolson re: employee absence (.1); Telephone conference with R. Tolson re: employee absence (.1); Receipt and review of e-mail from B. Holliman re: CCLA Open Source (.1); Receipt and review of e-mail from B. Sloan re: faculty contracts (.1); Review and analysis of faculty contract issues (.6); Receipt and review of e-mail from R. Tolson re: new lawsuit (.1); Review and analysis of AZ-Rent, and E. Olson and In Tents Contracts (.6); E-mail to T. Folsom re: A-Z Rent, E. Olson and In Tents Contract (.1): 315.00 WRM Receipt and review of e-mail from G. Wells re: 2.10 hrs. Matran agreement (.1); Conference with R. Tolson, H. Wright re: new lawsuit, other employee issues (1.6); Receipt and review of e-mail from B. Sloan re: TalEval (.1); E-mail to B. Sloan re: TalEval (.1); Receipt and review of e-mail from T. Folsom re: student affairs contracts (.1); Receipt and review of e-mail from T. Folsom re: G. Tailon and Fun Machine contracts (.1):

2.30 hrs.

345.00

02/08/2010 WRM Receipt and review of e-mail from T. Gray re:

02/04/2010

02/05/2010

H. E. whistleblower case (.1); Receipt and review of e-mail from R. Tolson re: employees issues (.1); Telephone conferences with R. Tolson re: employees issues (2 calls) (.4); Receipt and review of e-mail from G. Wells re: Miami Dade College FDLE Contract (.1);

Review and analysis of Matran vehicle lease (.4); E-mail to G. Wells re: Matron vehicle lease (.1); Receipt and review of e-mail from G. Wells re: DOT/Think Creative agreement (.1); E-mail to G. Wells re: DOT/Think Creative agreement (.1); Review and analysis of Miami Dade College/FDLE contract (.3); E-mail to G. Wells re: Miami Dade College/FDLE contract (.1); Review and analysis of DOT/Think Creative agreement (.2): Telephone conference with B. Lesko re: employee division assignments (.1); Receipt and review of e-mails from T. Smith re: CCLA open source (.1); Telephone conference with B. Sloan re: employee division assignment (.1);

Telephone conference with R. Tolson re:

faculty assignments, employee issues,

02/09/2010 WRM

employee work performance (.6); Receipt and review of e-mail from G. Wells re: Preusser Research Group contract (.1); Review and analysis of Preusser Research Group contract (.2); E-mail to G. Wells re: Preusser Group contract (.1); E-mail to B. Sloan re: faculty assignments (.1); Receipt and review of e-mail from B. Sloan re: faculty assignment (.1); Receipt and review of e-mail from R. Tolson re: employee issue (.1); E-mail to T. Smith re: CCLA Open Source (.1); Telephone conference with R. Tolson re: potential grievance (.1); Review and analysis of policies re: grievance, non-removal of contract (.5); Telephone conference with R. Tolson re: grievance policies, employee issues (.2); Receipt and review of e-mail from R. Tolson re: employee issue (.1); Receipt and review of e-mail from T. Stallworth re: Subway lease (.1); Receipt and review of e-mail from B. Mullowney re: tasers on campus (.1); Receipt and review of e-mails (2) from S. Jefferson re:

In Tents contract (.2); E-mail to S. Jefferson re: In Tents contract (.1); Receipt and review

3.80 hrs. 570.00

of e-mails (2) from R. Gautier re: first amendment to AMTC sub-lease (.2); E-mail to R. Gautier re: first amendment to AMTC sublease (.1); E-mail to B. Law re: first amendment to AMTC sublease (.1); Receipt and review of e-mail from S. McKenzie re: tasers on campus (.1); Receipt and review of e-mail from R. Tolson re: TCC Police Department operational authority (.1); Receipt and review of statutes re: TCC Police Department operational authority (.3); E-mail to R. Tolson re: TCC Police Department operational authority (.1);

02/10/2010 WRM

Telephone conference with S. Ohlson re: new J.G. lawsuit (.2); Telephone conference with B. Ellison re; new J.G. lawsuit (.1); Per S. Ohlson request brief scan of J.G. documents re: new lawsuit (.3); Telephone conference with R. Tolson re: new J.G. lawsuit (.1); Receipt and review of e-mail from B. Eillison re: J.G. lawsuit (.1); Receipt and review of e-mail from K. Williams re: first amendment to AMTC sublease (.1); E-mail to T. Stallworth re: first amendment to AMTC sublease (.1); Review documents obtained from HR file re: J.G. lawsuit (.7); E-mail to R. Tolson re: new J.G. lawsuit (.1); Receipt and review of e-mail from R. Tolson re: staff issue (.1); Receipt and review of e-mail (2) from R. Tolson re: applicant list - J.G. lawsuit (.2);

02/11/2010 WRM

WRM E-mai to R. Tolson re: employee dispute (.1);
Receipt and review of e-mail from K. Moon
re: employee contract (.1); Telephone
conference with L. Kling re: Board agenda,
board minutes filed with FCHR (.1); Receipt
and review of e-mail from K. Moore re:
employee contract (.1); Receipt and review of
e-mails (3) from S. Search re: employee
dispute (.3); E-mails (2) to S. Search re:
employee dispute (.2); Telephone conference
with B. Law re: employee issues (.2); E-mail
to K. Moon re: Board agenda topics (.1);

2.10 hrs. 315.00

6.80 hrs. 1,020.00

Review February 15, 2010 Board Agenda (.6); Receipt and review of e-mail from T. Smith re: DOE Independent schools contract (.1): Receipt and review of e-mail from T. Smith re: AMTC sublease amendment (.1); Receipt and review of e-mails (3) from B. Ellison re: J.G. lawsuit (.3); Review and analysis of proposed Subway lease (1.1); Receipt and review of e-mails (2) from R. Tolson re: employee action (.2); E-mail to R. Tolson re: employee action (.1); Receipt and review of e-mail from T. Smith re: employee action (.1); Telephone conference with R. Tolson re: policy on employee action (.1); E-mail to B. Ellison re: J.G. lawsuit (.1); Telephone conferences with K. Moon re: contract provision (2 calls) (.2); Dictation and preparation of correspondence to T. Stallworth re: proposed Subway contract (.3); Review contract per K. Moon (.1); Telephone conference with T. O'Hearn re: union activities at another college (.2); Telephone conference with T. Smith re: stormwater fees (.2); Receipt and review of e-mail from R. Tolson re: J.G. lawsuit dispute (.1); Receipt and review of e-mail from R. Tolson re: employee dispute (.1); Telephone conference with R. Tolson re: five (5) employee issues (.4); E-mail to R. Tolson re: student complaint (.1); E-mail to R. Tolson re: J.G. lawsuit (.1); E-mail to J. Schilling re: J.G. lawsuit (.1); E-mail to R. Tolson re: faculty issues (.1); Review and analysis of data use agreement with Leon County Schools (.5); E-mail to T. Smith re: data use agreement with Leon County Schools (.1): Receipt and review of e-mail from T. Stallworth re: AMTC sublease amendment (.1); E-mail to T. Stallworth re: AMTC sublease amendment (.1);

02/12/2010 WRM Telephone conference with R. Tolson re: 0.10 hrs. 15.00 employee action;

02/14/2010 WRM Receipt and review of e-mail from K. Moon 1.40 hrs. 210.00

re: contract payment (.1); Receipt and review of e-mail from R. Tolson re: contract lease payout (.1); Receipt and review of e-mail from R. Tolson re: policy revisions (.1); Receipt and review of e-mails (2) from R. Tolson re: student complaint (.2); E-mails to R. Tolson re: student complaint (.2); Receipt and review of e-mail from R. Tolson re: court appearance (.1); E-mail to R. Tolson re: court appearance (.1); Receipt and review of e-mails (2) from S. Search re: employee dispute (.2); E-mail to S. Search re: employee dispute (.1); Receipt and review of e-mail from B. Sloan re: student complaint (.1); Receipt and review of e-mail from K. Stewart re: student complaint (.1);

02/15/2010 WRM

Conference with B. Sloan, R. Tolson, K. Stewart re: student complaint (.5); Conference with R. Tolson re: employee and contract issue (.4); Receipt and review of e-mail from R. Tolson re: contract issues (.1); E-mail to R. Tolson re: contract issues (.1); Telephone conference with B. Law re: Board meeting (.1); Receipt and review of e-mail from T. Stallworth re: Subway lease (.1); Conference with B. Law, K. Moon re: contract questions (1.3); Attend TCC Board meeting (1.5); Telephone conference with L. Kling re: Board meeting (.1); Receipt and review of e-mail from B. Sloan re: employee dispute (.1); Receipt and review of e-mail from K. Stewart re: employee dispute (.1); E-mail to B. Sloan re: employee dispute (.1); E-mail to B. Law re: campus issues (.1); Receipt and review of e-mail from B. Law re: campus issues (.1): Receipt and review of e-mail from R. Tolson re: employee dispute (.1);

02/16/2010 WRM

Receipt and review of e-mails (2) with multiple attachments from S. Rowland re: dual enrolled student (.3); E-mail to S. Rowland re: dual enrolled student (.1); Telephone conferences with S. Rowland re: dual enrolled student (.2); Receipt and review of e-mail from 4.80 hrs. 720.00

6.50 hrs. 975.00

G. Wells re: Tampa Rays/DOT contract (.1); Review and analysis of Tampa Rays/DOT contract (.2); Receipt and review of e-mail from M. Lupe with statute re: unemployment compensation (.2); E-mail to M. Lupe re: unemployment compensation (.1); E-mail to R. Tolson re: unemployment compensation (.1); E-mail to G. Wells re: Tampa Rays/DOT contract (.1); Telephone conference with R. Tolson re: student complaint, unemployment compensation (.2): Analysis of revisions to Subway Lease by T. Stallworth (.4); E-mail to T. Stallworth re: revisions to Subway Lease (.1); Preparation for meetings re: student complaint and employee dispute (.5); Receipt and review of e-mail from R. Tolson re: Accsource agreement (.1); Review and analysis of DOE Independent schools contract (.3); E-mail to T. Smith re: DOE Independent Schools contract (.1); Review and analysis of Accusource Agreement (.3); E-mail to R. Tolson re: AccuSource agreement (.1): Conference with S. Search re: employee dispute (1.0); Conference with student re: student complaint (2.0);

02/17/2010 WRM

Telephone conference with R. Tolson re: student complaint and employee dispute (.2); E-mail to R. Tolson re: employee dispute and student complaint (.1); Review e-mail from B. Hinson re: response to Attorney General request for information (.1); E-mail to B. Hinson re: response to Attorney General request for information (.1); E-mail to T. Smith re: book vendor (.1); Telephone conference with P. Manning re: HEOA task list (.1); Receipt and review of e-mails (3) from K. Moore re: contract question (.3); E-mails (3) to K. Moore re: content question (.3); Receipt and review of e-mail from T. Smith re: Follett promotion (.1); Receipt and review of e-mail from D. Chase re: unemployment compensation (.1); Receipt and 2.80 hrs. 420.00

		review of e-mail from B. Mullowney re: tasers on campus (.1); E-mail to E. Eunice re: tasers on campus (.1); E-mails (2) to L. Kling re: contract (.2); Telephone conference with T. Smith re: off-campus bookstore (.2); Telephone conference with K. Moore re; contract question (.1); Review Follett publicity re: Lease (.1); E-mail to T. Smith re: Follett Publicity Release (.1); Receipt and review of e-mail from L. Kling re: contract (.1); Telephone conference with R. Holiday re: off-campus bookstore activities (.1); E-mail to R. Lipscmb re: off-campus bookstore (.1); Receipt and review of e-mail from T. Stallworth re: revised Subway Lease (.1);		
02/18/2010	WRM	Receipt and review of e-mails (4) from R. Tolson re: employee dispute (.4); Telephone conferences with R. Tolson re: employee dispute and student complaint (.4); Receipt and review of e-mail from S. Couch re: In Tents agreement (.1); E-mails (2) to R. Tolson re: employee dispute (.2);	1.10 hrs.	165.00
02/19/2010	WRM	Review and analysis of Chapter 559, Florida Statutes re: rental agreements (.5); E-mail to S.Couch re: In Tents Events rental agreement (.1); Receipt and review of e-mail from T. Stallworth re: revised Subway lease (.1); Conference with employee re: employee dispute (1.7); Conference with R. Tolson re: review of employee meeting concerning employee dispute (.9); Review accumulated correspondence, e-mails re: employee dispute (.6);	3.90 hrs.	585.00
02/22/2010	WT	Preparation of correspondence to R. Tolson with executed J.G. release;	0.20 hrs.	10.00
02/22/2010	WRM	Telephone conference with R. Tolson re: employee dispute/student complaint (.1); E-mail to R. Tolson re: employee dispute/student complaint (.1); Receipt and review of e-mails (2) from S. Jefferson re: In	1.70 hrs.	255.00

Tents Events contract (.2); E-mails (2) to S. Jefferson re: In Tents Events contract (.2); Receipt and review of e-mail from R. Tolson re: student complaint (.1); Receipt and review of e-mail from TCC employee re: student complaint (.1); Telephone conference with S. Jefferson re: vehicle lease and In Tents Events contract (.2); Receipt and review of e-mail from T. Stallworth re: "exclusivity" language in Subway Lease (.1); E-mail to T. Stallworth re: Subway Lease (.1); Telephone conference with T. Stallworth re: Subway Lease (.1); Receipt and review of e-mails (2) from T. Smith re: public records request with the request (.3); E-mail to T. Smith re: public records request (.1);

02/23/2010 BJL Research hiring requirements (1.4); Prepare memo re: hiring requirements (.5);

02/23/2010 WRM Telephone conference with T. Smith/J.

Schilling re: public record request (.3); Telephone conferences with E. Bucatarn re: public record request (2 calls) (.2); E-mail to E. Bucatarn re: public record request (.1); Telephone conference with T. Smith re: public record request language (.1); Receipt and review of e-mail from T. Smith re: request for student information (.1); E-mail to T. Smith re: request for student information (.1); Receipt and review of e-mail from L. Powell re: new claim (.1); Receipt and review of e-mail from R. Tolson re: employee discipline (.1); Receipt and review of e-mail from P. Manning re: Perkins skills attainment survey (.1); Receipt and review of memo re: employee disciplinary action (.1); Receipt and review of new EEOC charge (.1); Review Perkins skills attainment survey document (.1); Telephone conference with R. Tolson re: student complaint, employee dispute, new EEOC charge, employee discipline (.2); E-mail to T. Smith re: public records request (.1); Receipt and review of e-mail from T. Smith re: pubic

1.90 hrs. 285.00

2.00 hrs. 300.00

5.20 hrs.

780.00

records request (.1); Review and analysis of employee discipline document (.1);

02/24/2010 WRM Receipt and review of e-mail from T.

Stallworth re: property lease (.1); Receipt and review of e-mail from T. Smith re: student information public record request (.1); Receipt and review of e-mail from S. Hall re: student information public record request (.1); Receipt and review of e-mail from S. Balog re: student information public record request (.1); Receipt and review of e-mail from R. Tolson re: employee dispute (.1); Telephone conference with R. Tolson re: employee dispute (.1); Conference with employee re: student complaint (1.5); Conference with R. Tolson re: student complaint, employee dispute, employee disciplinary action, others (1.6); Conference with employee re: employee dispute (1.5);

02/26/2010 WRM Telephone conference with employee re: 3.70 hrs. 555.00

employee dispute (.1); Receipt and review of e-mail from G. Wells re: Tombras Group Agreement (.1); Receipt and review of e-mail from G. Wells re: DOT/Tampa Bay Rays Agreement (.1); Receipt and review of e-mail from S. Mathew re: employee performance (.1); E-mail to S. Mathew re: employee performance (.1); Receipt and review of e-mail from R. Tolson re: student question (.1); Telephone conference with R. Tolson re: student question (.1); Review and analysis of DOT/Tombras Group Agreement (.2); E-mail to G. Wells re: Tombras Group Agreement (.1); Review and analysis of DOT/Tampa Bay Rays Agreement (.2); E-mail to G. Wells re: DOT/Tampa Bay Rays Agreement (.1); Telephone conference with K. Moon re: recruitment/selection question (.1); Receipt and review of TCC/ALS Memo of Understanding (.2); E-mail to T. Stallworth re: TCC/ALS MOU (.1); Conference with R. Tolson, K. Stewart re: student complaint (1.2);

Jerry Schillin	g		Invoi	ce#	8980]	Page 13	
Receipt and review of e-mails (2) from S. Jefferson re: three student affairs contracts (.2); Review and analysis of three student affairs contracts (.4); E-mail to J. Schilling re: vehicle lease (.1); E-mail to S. Jefferson re: three student affairs contracts (.1);							\$10,285.00)
BILLING SU	J <u>MMARY</u>							
	Longfellow, B. Joe	Associate	1.90	hrs	150.00	/hr	\$285.0	0
	Mabile, William R	Attorney	66.00	hrs	150.00	/hr	\$9,900.0	0
	Taylor, Winifred	Paralegal	2.00	hrs	50.00	/hr	\$100.0	0
	Fees		69.90	hrs			\$10,285.0	0
	Disbursements							_
TOTAL CHA	ARGES FOR THIS BILL						\$0.00 \$10,285.00	
Fees Billed Fiscal Year to Date Expenses Billed Fiscal Year to Date Fees Received Fiscal Year to Date Expenses Received Fiscal Year to Date		92,551.10 5,027.91 99,407.00 5,341.56						